

TOWN OF BASIN  
Council Meeting - Regular  
Tuesday, May 14, 2013  
Town Hall Council Chambers @ 7 PM

Call to Order Regular Session  
Pledge of Allegiance  
Roll Call  
Agenda Review and Approval  
Mayor's Recognition and Announcements

1. **Consent Agenda:** All items under the consent agenda will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
  - a. Approve Minutes: Regular Meeting 4/9/13\*, Regular Special Meeting 5/7/13\*
  - b. Financial Report through April 2013
  - c. Vouchers \$221,837.14 + Payroll Gross \$45,569.65 GT=\$267,406.79\*
  - d. Municipal Court Report \*
  - e. Delinquent/Aging: \$156,274.17 (30 Days/current) \$39,571.25 (60 Days) \$10,170.74 (90 Days)\*\*Report as of Friday, May 10th, 10:00 AM
2. **Public Comments:** The Town Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. No action will be taken on public comments at this meeting.
  - a. Chuck Hopkin
3. **Public Hearing:** None
4. **Audit Report,** James Reilly
5. **Executive Session,** Purpose of Discussing Personnel
6. **Committees/Commissions/Departments**
  - a. Planning & Zoning Commission:
    - i. Minutes\* of April 30, 2013; Bill Stoelk
  - b. REPORTS:
    - i. Water: Big Horn Regional JPB & South Big Horn JPB, Phil Julliard
    - ii. Big Horn Coalition, Amy Kania
    - iii. Wyoming Municipal Electric JPB, Amy Kania
7. **Conduct of Business**
  - a. ORDINANCE 623: Season Dates for Electric Rates\*  
**3<sup>rd</sup> Reading**
  - b. ORDINANCE 624: Annual Appropriation  
**2<sup>nd</sup> Reading**
  - c. ORDINANCE 625: APPENDIX - DEFINITIONS  
**2<sup>nd</sup> Reading**

- Attached Document

TOWN OF BASIN  
Council Meeting – Regular Minutes  
Tuesday, April 9, 2013  
Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, Wyoming on Tuesday, April 9, 2013 at 7:00 PM.

**Council Members present:** Mayor Amy Kania, Bill Stoelk, Lyle King, Dave Cooper and Phil Juilliard. **Also present were Roger Williams, Tony and Beth Harrison, John Ellerbee, Dean Grouns, Wendy Taylor, Karla Pomeroy, Brandon Ohman with TCT West, Town Engineer Sherman Allred, Laurie Morstad, Town Attorney Kent Richens, Steve Vanderploeg, Chief of Police Chris Kampbell, and Clerk/Treasurer Danielle Chapman.**

**The Meeting was called to order at 7:00 PM.**

**Harrison Variance Request:** The Harrisons presented a request for a home based child care in their home which is situated in a residential zone. The request is for a variance to zoning at 208 South 8<sup>th</sup>. The P&Z has forwarded the variance request on to the Council, recommending approval, contingent on DFS certification. Phil Juilliard made a motion to approve the variance, contingent on DFS approval, Lyle King seconded. The Harrison's will require a letter from the Town of Basin in order to go forth to DFS. Discussion ensued about the stipulations based on all the licenses, and Dave Cooper questioned the outdoor space and if there will be any fencing put up around the home; Tony explained that they have 6 months to put up a fence, but there have been not definite plans yet. They may be looking for an offsite option in the future. The Council discussed making this a limited use variance specific to the Harrisons for child care only. Phil amends the motion to stipulate it for a limited use and Lyle seconded the amended motion. The motion carried with a unanimous vote.

Dave Cooper made the motion and Lyle King seconded to approve the consent agenda as presented: Minutes for the Regular Council Meeting 3/12/13, Regular Special Meeting 4/2/13; 2) March 2013 Financial Report; 3) Vouchers \$450,616.10 + Payroll Gross \$39,202.95 GT=\$489,819.05; 4) Municipal Court Report; 5) Delinquent Accounts: \$88,886.19 (30 days-Current), \$10,354.82 (60 days), \$29,932.45 (90 days) as of 4/9/13. The vote to approve the Consent Agenda was unanimous.

**Public Comments:** Roger Williams, owner of Stockman's Bar, May 1<sup>st</sup> is the one year and the 3<sup>rd</sup> would be a celebration, wanting music and roping off the alley, and having alcohol in the roped off area. Phil stated they have done it in the past. Dave asked if there would be any supervision, and Roger said there will be supervision corner eagles to the chain link directly behind bar. Bill made the motion, Phil seconded. The motion carried unanimously.

John Ellerbee asked to address the Council concerning a ditch on his property and the annual assessment for the water right conveyance. Mayor Kania assured him that we would look into the question of whether there was an easement for the ditch and whether he could vacate the water right and get back to him later in the month.

**Public Hearing on the Budget Amendment for paving on north 6<sup>th</sup> street:** Mayor Kania opened the public hearing at 7:15 pm, no public comments were made, closed at 7:16 pm.

The Council received and reviewed the minutes from the March 26, 2013 Planning and Zoning Commission meeting. The committee is requesting \$1500 in the town's budget for planning purposes. This request is included in the first reading presented for the budget.

Phil Juilliard gave an update on the Big Horn Regional JPB & South Big Horn JPB report concerning

purified water. There is no anticipated increase in tap assessments for the next year.

ORDINANCE 623: An ordinance regarding Season Dates for Electric Rates, 2<sup>nd</sup> Reading. Lyle King made a motion to approve Ordinance 623 on 2<sup>nd</sup> reading, Dave Cooper seconded the motion. The motion passed.

Bill-NAY

Phil-NAY

Dave-YAY

Lyle-YAY

Amy-YAY

ORDINANCE 624: An ordinance regarding Annual Appropriations, 1<sup>st</sup> Reading. Phil Juillard made the motion to approve Ordinance 624 on 1<sup>st</sup> Reading, Lyle King seconded the motion, the 2<sup>nd</sup> reading will be in May and 3<sup>rd</sup> in June. Motion carried unanimously, but Bill stated after the vote that he is not in favor of the public works director position being filled.

ORDINANCE 619: Title 11 Zoning; Amendments and Supplements, 1<sup>st</sup> Reading. Dave Cooper and Phil Juillard concurred that the Council should go through this Title 11 Zoning again in a work session, and Bill Stoelk would like to hear back what the P&Z has to say about it. Mayor Kania suggested that the Council get together with the P&Z to have a working session with them. Bill Stoelk suggested that the Council wait for the P&Z to bring this back without interference with the Council. Mayor Kania will request the P&Z have their recommendations back to Council for the May 7<sup>th</sup> meeting. Phil Juillard motioned to table until the Council receives the P&Z recommendations back, Bill Stoelk seconded the motion. The motion carried unanimously.

The Council also will table to Land Use Matrix resolution, which is referenced in the Title 11 zoning proposal.

ORDINANCE 625: Appendix-definitions, 1<sup>st</sup> Reading, Phil made the motion to approve Ordinance 625 on 1<sup>st</sup> Reading, Lyle King seconded the motion. Discussion ensued about the definitions in the rest of the Code book. Mayor Kania will include all code definitions in the 2<sup>nd</sup> reading. Motion passed unanimously.

RESOLUTION 2013-0409-1: Budget Amendment. Phil made the motion to approve, Lyle King seconded and the vote was unanimous.

Bresnan/Optimum Temporary Operation Authority: Mayor Kania presented a draft letter to allow temporary operating authority while the Council is in negotiations for cable franchise renewal. Lyle King motioned that Mayor Kania have the authority to sign the letter, Dave Cooper seconded the motion. Motion passed unanimously.

Residential Relending Application: The Council review the preliminary application by Laurie Morstad: Bill Stoelk motioned to approve, Phil seconded, vote to approve was unanimous.

Electric Infrastructure Improvement Project Report: Drawdown reports. Lyle approve the requisitions, Phil seconded and the vote to approve was unanimous. Dave asked for the report to include more detail next month.

G-Street Project Change Order: Sherman Allred presented a change order, which allowed additional time for completion of G-street sewer project. Also to reduce contract price; saving in the bid because no line sags were found that needed to be repaired. Phil made the motion to approve change order and Lyle seconded. Vote to approve was unanimous.

Substantial Completion Certificates: Sherman Allred presented certificates with items to be completed noted for G-Street Sewer and Flush Tanks: Phil motioned to approve, Bill seconded and

motion passed unanimously.

Service Agreements for Geo Tech on 8<sup>th</sup> Street Projects: Ingberg Miller quote for \$4500 was reviewed. Phil motioned to approve agreement, Lyle King seconded, unanimously passed as voted.

Write-offs: Dani Chapman requested that a total of \$809.68 be written off for closed accounts. Lyle King made the motion to approve these write-offs, Dave Cooper seconded and the vote was unanimous.

MEAN Annual Renewable Energy Assessment: Phil motioned to remain at 1% of energy requirements, Lyle seconded and motion passed unanimously.

WAM Voting Delegate/Teen Delegate: Teen Delegate: The Council discussed put info out to the school and asking for letters of interest by May 14<sup>th</sup> meeting and Dani would chaperone. Lyle motioned to delegate Mayor Kania as the business meeting voting delegate and Phil as alternate. Dave Seconded. Vote to approve was unanimous.

- Building Permit(s):
- 1) Mary Brown, 458 North 6<sup>th</sup>, Porch and Patio
  - 2) Jeffrey Brown, 460 North 7<sup>th</sup>, Residential Remodel
  - 3) Big Horn County, 401 West C Street, Remodel Search and Rescue Building
  - 4) Brian Bailey, 655 North 8<sup>th</sup> Street, Fence
  - 5) Stanley Crossley, 907 South 6<sup>th</sup> Street, Storage Building

Lyle King made the motion, Dave Cooper seconded, Lyle questioned the city dumpster location on #4 and Steve affirmed it had been moved. Motion passed unanimously.

Set Date for 6<sup>th</sup> Penny Public Meeting: Mayor Kania asked to have a public meeting to ask for suggested projects. May 7<sup>th</sup> was set at 7 pm special meeting.

Dani Chapman presented an update to the Council on some on-site evaluations by Wyoming Workforce for employee safety.

The Council discussed whether to apply for an Open Burning permit for residents. Lyle made a motion not to apply for a burn permit, Dave seconded. Motion carried.

Phil-NAY  
Bill-NAY  
Lyle-YAY  
Dave-YAY  
Amy-YAY

The Council received Mike Dellos' Purified/RW/Wastewater Report for March.

The Council discussed a water tap request for Terralogics near Myrtle and 3<sup>rd</sup>. The Consensus of the Council was to allow the 1 ½ inch private line to be laid in the undeveloped stretch of Myrtle as no other property would be served by adding a main extension.

The Council discussed surplus of old inventory being the plexiglass from the ice rink, the old pathway lights and the old tennis court chain link. Lyle King made a motion to accept closed bids after advertising. Dave Cooper seconded and the motion was unanimous.

The Council briefly discussed Dave and Lyle's findings for On-call pay.

Phil Julliard wanted to discuss the potential to sell the BCAC building to the BCAC Group. Mayor Kania and Lyle King spoke out against the idea.

Phil Julliard asked for an update on the Big horn Transportation JPB and purpose of meeting with Secretary of State Max Maxfield. Mayor Kania gave update and report.

Lyle made the Motion to enter into executive session at 9:38 PM, Bill seconded and the vote carried unanimously. The Council exited executive session at 9:55 pm

There being no further business to discuss, Lyle King made the motion to adjourn the meeting at 9:56 PM and Dave Cooper seconded. The motion carried with a unanimous vote.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer

TOWN OF BASIN, SPECIAL MEETING MINUTES  
Tuesday, May 7, 2013  
TOWN HALL COUNCIL CHAMBERS @ 7:00 PM

- ❑ Call to Order @ 7:00 PM
- ❑ Roll Call: **Mayor Kania, Dave Cooper, Bill Stoelk, Phil Juillard, and Lyle King.**

Also Present: Steve Vanderploeg, Stacey Leshner, Mike Dellos, Sherman Allred, Karla Pomeroy, Bryan Williams, Robin DeMaio, Wendy Taylor, Chief of Police Chris Kampbell, and Clerk/Treasurer Danielle Chapman.

6<sup>th</sup> Penny Discussion: Mayor Kania gave the Council an update on the meeting last week with the mayors of Big Horn County and the discussion about the 6<sup>th</sup> penny. That group proposed waiting to make it an election issue until 2016 in order to insure that projects were as detailed as possible with all other sources of funding exhausted. The Council and the audience discussed briefly the needs of infrastructure in Basin.

Wyoming Business Council, Leah Bruscino: Director of Field Operations for the Wyoming Business Council. Leah gave a brief of overview of the programs the Wyoming Business Council offers.

Big Horn County Economic Development Grant, Draft RFQ: Mayor Kania gave an update on the status of the County Wide Economic Development Master Plan. The Town is asked to appoint a representative for the committee.

Optimum/Charter Franchise Update: The draft franchise is being negotiated between Cablevision and Charter. The temporary operating order is in place and the negotiations will be brought back when they respond. The Town and the Cablevision rep have been in contact regularly.

WYDOT Planning Meeting Notice: Strategic plans for WYDOT, May 30<sup>th</sup> @ 2 PM. Seeking input on any projects.

Stacey Leshner gave the Council an update regarding Electric: Stacey stated that DISTRAN estimated shipping time with the month. Steve and Stacey have been speaking about putting in some lights at Henderson, putting some lights at the raw water pond, and also replacing the old lights near the swimming pool, LED yard lights, they are efficient and less expensive than the regular street lights. Prime power has not given a specific date for the Loop Feed, Stacey checks once a week. Have received some applications for the lineman job.

Water/Sewer/RW Update: Mike Dellos gave the Council an update on the lagoon. Mike discussed increasing the budget to allow for replacing the hydrants at the Wyoming Retirement Center.

The Council reviewed the draft SRF Grant application for Wastewater planning which is due this month.

The Council reviewed a draft notice from DEQ as it pertains to sewer.

SLIB flush tank project. \$3200 remaining in County Consensus. It was the Council consensus to replace the one near Saam's for \$5500.00 and pay for the difference.

Chief of Police, Chris Kampbell gave the Council an update. RIMS training will commence this week and system should go live by June.

Danielle Chapman gave an update regarding the Audit and administrative operations.

Steve Vanderploeg gave an update on Public Works operations.

Future Fiscal Year Budget Discussion: Mayor Kania gave an update on updated tax revenue projections from the state as they affect the budget. The Council added 2 additional hydrants to the capital budget. The Sidewalk work on 4<sup>th</sup> street will not commence until summer 2014 so will be removed from this year's budget. Phil Julliard asked to have the Town only represented at one MEAN board meeting rather than 6. The budget will be adjusted accordingly. The Council discussed water and electric funds.

Mayor Kania introduced a proposal from Greybull to share a full-time municipal engineer in place of hiring a public works director. She gave an update on engineer costs and payroll savings to hire only a seasonal laborer if this was pursued. There was no consensus on whether to investigate this proposal.

Mayor Kania gave an update on the investments of the Town's funds at Security State Bank. Interest rates remain low and in some cases are decreasing more.

The Council discussed a request by the Planning And Zoning to act on the original amendments proposed in Oct. The Council reviewed the original concerns addressed at two joint meetings. The Council concurred that they need to take action at the next regular meeting.

Lyle King made a motion to go into executive session to discuss personnel and possible litigation at 10:24 PM, Phil Juillard seconded the motion. The vote was unanimous.

The Council exited back to regular session at 10:32 PM.

With no further business to discuss, Dave Cooper made a motion to adjourn at 10:33 PM, and Lyle King seconded, the motion passed unanimously.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer



## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/13	05/10/2013	37631	1003	ALSCO	1021310	127.20
05/13	05/10/2013	37632	1676	B/H CO. SOLID WASTE DIST.	1021310	7,874.88
05/13	05/10/2013	37633	1342	BASIN AUTO CARE	1021310	47.25
05/13	05/10/2013	37634	1346	BASIN CITY ARTS CENTER	1021310	100.00
05/13	05/10/2013	37635	1380	BASIN REPUBLICAN RUSTLER	1021310	364.00
05/13	05/10/2013	37636	1620	BIG HORN CO-OP MARKETING	1021310	2,429.55
05/13	05/10/2013	37637	1669	BIG HORN COUNTY CLERK	1021310	45.00
05/13	05/10/2013	37638	1720	BIG HORN COUNTY FIRE DIST. #2	1021310	19,629.53
05/13	05/10/2013	37639	1730	BIG HORN COUNTY MAPPING & PLAN	1021310	9.00
05/13	05/10/2013	37640	1890	BIG HORN REGIONAL JOINT POWERS	1021310	9,400.32
05/13	05/10/2013	37641	1905	BILBREY BUSINESS SERVICE	1021310	67.68
05/13	05/10/2013	37642	5160	BLUE CROSS BLUE SHIELD OF WY	1021310	6,716.95
05/13	05/10/2013	37643	2005	BORDER STATES ELECTRIC SUPPLY	1021310	44,511.44
05/13	05/10/2013	37644	2106	CHIEF	1021310	240.48
05/13	05/10/2013	37645	2210	CLARK SAFETY	1021310	3,702.30
05/13	05/10/2013	37646	2211	CNA SURETY	1021310	250.00
05/13	05/10/2013	37647	2480	DELLOS, MICHAEL P.	1021310	123.98
05/13	05/10/2013	37648	5421	DEPT. OF REVENUE	1021310	3,609.23
05/13	05/10/2013	37649	2600	DONNELL & ALLRED INC.	1021310	4,227.46
05/13	05/10/2013	37650	1463	GREAT-WEST TRUST CO., LLC	1021310	562.00
05/13	05/10/2013	37651	3165	GREYBULL BUILDING CENTER	1021310	13.40
05/13	05/10/2013	37652	3185	GREYBULL MOTEL	1021310	130.00
05/13	05/10/2013	37653	3511	HSA BANK	1021310	100.00
05/13	05/10/2013	37654	3580	INTER-MOUNTAIN LABORATORIES	1021310	653.00
05/13	05/10/2013	37655	3639	J&E INC.	1021310	344.20
05/13	05/10/2013	37656	3631	JOINT POWERS BOARD	1021310	8,100.00
05/13	05/10/2013	37657	3629	JULSON ENTERPRISES, LLC DBA	1021310	50.00
05/13	05/10/2013	37658	3658	KANIA, AMY	1021310	79.72
05/13	05/10/2013	37659	4403	KENT A. RICHINS	1021310	1,550.00
05/13	05/10/2013	37660	3724	LA MAX CONSTRUCTION	1021310	8,766.00
05/13	05/10/2013	37661	3723	LAIRD SANITATION	1021310	75.00
05/13	05/10/2013	37662	3823	LIVE VIEW GPS INC.	1021310	359.40
05/13	05/10/2013	37663	3873	MASTER CARD	1021310	803.80
05/13	05/10/2013	37664	3881	MEAN	1021310	51,173.16
05/13	05/10/2013	37665	3853	MID-AMERICAN RESEARCH CHEMICAL	1021310	1,681.75
05/13	05/10/2013	37666	5505	NCPERS WYOMING	1021310	48.00
05/13	05/10/2013	37667	4154	NORMONT EQUIPMENT	1021310	208.00
05/13	05/10/2013	37668	4200	NORTHWEST PIPE FITTINGS	1021310	171.60
05/13	05/10/2013	37669	4233	ONE CALL OF WYOMING	1021310	51.00
05/13	05/10/2013	37670	4234	O'REILLY AUTOMOTIVE	1021310	618.00
05/13	05/10/2013	37671	4260	OVERLAND EXPRESS MART	1021310	545.74
05/13	05/10/2013	37672	4291	PARKWAY PLAZA	1021310	608.05
05/13	05/10/2013	37673	211117	PERSONNEL CONCEPTS	1021310	5.95
05/13	05/10/2013	37674	4343	PREVENTIVE HEALTH& SAFTY DIVISION	1021310	48.00
05/13	05/10/2013	37675	4356	QUILL CORPORATION	1021310	199.50
05/13	05/10/2013	37676	4397	RAILROAD MANAGEMENT	1021310	265.74
05/13	05/10/2013	37677	4378	RESPOND FIRST AID SYSTEMS	1021310	507.67
05/13	05/10/2013	37678	4428	RIMROCK TIRE INC.	1021310	235.90
05/13	05/10/2013	37679	4576	SECURITY STATE BANK- HSA	1021310	160.00
05/13	05/10/2013	37680	4713	TCT WEST INC.	1021310	543.95
05/13	05/10/2013	37681	4750	THE OFFICE SHOP	1021310	96.98
05/13	05/10/2013	37682	4720	THE OFFICE SHOP LEASING	1021310	152.29
05/13	05/10/2013	37683	4825	TOWN OF BASIN	1021310	3,206.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/13	05/10/2013	37684	4960	U.S. POSTMASTER	1021310	346.00
05/13	05/10/2013	37685	5083	VALLEY HARDWARE	1021310	262.71
05/13	05/10/2013	37686	5093	VERIZON WIRELESS	1021310	676.52
05/13	05/10/2013	37687	6611	VISION SERVICE PLAN- (WY)	1021310	217.98
05/13	05/10/2013	37688	5140	W.A.M.	1021310	210.00
05/13	05/10/2013	37689	5451	WEBT	1021310	31.50
05/13	05/10/2013	37690	5167	WELLS FARGO BANK, N.A.	1021310	11,074.56
05/13	05/10/2013	37691	5220	WHEELER'S IGA	1021310	2.45
05/13	05/10/2013	37692	5480	WY GAS COMPANY	1021310	563.25
05/13	05/10/2013	37693	5500	WY RETIREMENT SYSTEM	1021310	6,172.88
05/13	05/10/2013	37694	5419	WY. LAW ENFORCEMENT ACADEMY	1021310	50.00
05/13	05/10/2013	37695	4595	SECURITY STATE BANK	1021310	11,744.00
05/13	05/10/2013	37696	6001	YELLOWSTONE LANDSCAPING	1021310	4,895.00
Grand Totals:						221,837.14
						Payroll 1st 22,006.95
						Payroll 2nd 23,562.70
						Grand Total 267,406.79

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
1021310	.00	221,837.14-	221,837.14-
10-42-060	12.98	.00	12.98
10-42-180	238.49	.00	238.49
10-42-520	75.00	.00	75.00
10-42-700	56.99	.00	56.99
10-42-800	65.55	.00	65.55
10-42-980	45.00	.00	45.00
10-43-500	600.00	.00	600.00
10-44-260	7.24	.00	7.24
10-44-270	39.99	.00	39.99
10-44-360	12.65	.00	12.65
10-44-521	222.09	.00	222.09
10-44-560	240.48	.00	240.48
10-44-600	180.00	.00	180.00
10-44-680	483.73	.00	483.73
10-44-690	47.25	.00	47.25
10-44-980	398.23	.00	398.23
10-45-060	13.48	.00	13.48
10-45-980	455.24	.00	455.24
10-46-050	127.20	.00	127.20
10-46-060	730.86	.00	730.86
10-46-080	506.24	.00	506.24
10-46-140	160.00	.00	160.00
10-46-180	286.75	.00	286.75
10-46-520	581.46	.00	581.46
10-46-600	1,851.15	.00	1,851.15
10-46-680	498.99	.00	498.99
10-46-690	292.39	.00	292.39
10-46-700	75.90	.00	75.90
10-46-980	161.84	.00	161.84
10-47-072	4.59	.00	4.59
10-47-115	233.44	.00	233.44
10-47-250	13.40	.00	13.40
31-40-114	8,766.00	.00	8,766.00
31-40-120	6,446.60	.00	6,446.60

GL Account	Debit	Credit	Proof
31-42-071	1,886.70	.00	1,886.70
32-40-700	789.16	.00	789.16
61-22220	6,975.58	.00	6,975.58
61-22221	4,768.42	.00	4,768.42
61-22223	48.00	.00	48.00
61-22224	6,934.93	.00	6,934.93
61-22225	6,172.88	.00	6,172.88
61-22229	562.00	.00	562.00
61-40-020	364.00	.00	364.00
61-40-140	131.50	.00	131.50
61-40-200	19,629.53	.00	19,629.53
61-40-250	152.29	.00	152.29
61-40-300	950.00	.00	950.00
61-40-320	258.76	.00	258.76
61-40-360	883.75	.00	883.75
61-40-560	201.57	.00	201.57
61-40-570	30.96	.00	30.96
61-40-640	367.41	.00	367.41
61-40-760	250.00	.00	250.00
61-40-991	67.68	.00	67.68
71-21500	3,609.23	.00	3,609.23
71-40-060	133.50	.00	133.50
71-40-180	906.00	.00	906.00
71-40-390	492.56	.00	492.56
71-40-520	19.07	.00	19.07
71-40-600	1,851.15	.00	1,851.15
71-40-601	803.80	.00	803.80
71-40-680	81.99	.00	81.99
71-40-700	73.83	.00	73.83
71-40-880	132.87	.00	132.87
71-40-980	80.92	.00	80.92
71-40-990	15.72	.00	15.72
71-63-160	51,173.16	.00	51,173.16
71-65-030	44,511.44	.00	44,511.44
71-66-030	11,074.56	.00	11,074.56
72-40-090	2,499.00	.00	2,499.00
72-40-100	35.53	.00	35.53
72-40-400	171.60	.00	171.60
72-40-440	180.87	.00	180.87
72-40-560	342.38	.00	342.38
72-40-600	732.03	.00	732.03
72-40-640	440.41	.00	440.41
72-40-660	5,601.00	.00	5,601.00
72-40-680	330.32	.00	330.32
72-40-980	9,400.32	.00	9,400.32
72-40-990	4.00	.00	4.00
73-40-060	27.54	.00	27.54
73-40-520	344.20	.00	344.20
73-40-980	452.79	.00	452.79
74-40-520	1,068.47	.00	1,068.47
74-40-521	309.14	.00	309.14
75-40-520	137.88	.00	137.88
75-40-530	359.40	.00	359.40
75-40-680	44.74	.00	44.74
75-40-690	1,034.65	.00	1,034.65
75-40-700	129.87	.00	129.87
75-40-970	7,874.88	.00	7,874.88

GL Account	Debit	Credit	Proof
Grand Totals:	221,837.14	221,837.14-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

I certify under penalty of perjury, that this voucher and the items included therein for payment are correct and just in all respects.

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Basin Municipal Court  
Report to Mayor and Town Council for the  
 Month of **April** 2013

Docket #	Citation #	Address	Offense	Fine	Court Fee	Jail/ Rest.
4.13.3	88268G	Ten Sleep	Speeding 41/30	94.00	10.00	
1.13.13	88198G	Burlington	Driver's License Required- <b>LAST PAYMENT</b>	35.00		
5.07.4	79762T	Worland	DWUS/Ins/Tail/DWUI-pymt	100.00		
2.13.6	88232G	Basin	MIP-pymt	50.00		
10.06.6	79657T	Basin	DWUS/- Collections (\$26.43)	15.87		
7.12.48	40458D	Lewisburg, PA	Speeding 41/30 Plea Bargain down to Speeding 34/30	50.00	10.00	
10.03.1	32647P	Marshall, CA	Speeding 45/30- NRVC	100.00	10.00	
1.13.18	88228G	Burlington	MIP-pymt	50.00		
3.13.2	88262G	Basin	Disorderly Conduct	50.00	10.00	
5.13.2	88270G	Basin	Speeding SZ 31/20	220.00	10.00	
2.13.2	88254G	Greybull	Expired Reg	50.00		
6.08.4	02513B	Greybull	Ins/Rest-last payment			205.00

TOWN OF BASIN  
PLANNING AND ZONING COMMISSION REGULAR Minutes  
TUESDAY, April 30, 2013  
Town Hall @ 7:00 PM

- Call to Order: Chairman Fink called the meeting to order at 7:00 PM  
Roll Call: **Robert Kampbell, Andy DeGraw, CJ Duncan, Carl Olson, Bill Stoelk, Mark Hillman, and Ken Fink present.**  
**Lyle King, and Karla Pomeroy also present.**
- Minutes from Mar 26, 2013: Carl moved to accept the minutes, CJ 2<sup>nd</sup>, motion approved unanimously.
- Public Communication: Note from town received today from Denny's (899-0987) at 610 W A requesting information on a business to be located there. Business in a residential zone. Bill remembered a variance for that area but thinks it was for setback. Mark to call and ask for more information and in writing with owner's approval. Existing site has been a business for many years.

**TOPICS:**

1. Chapter 11, zoning.
  - A. Keep our original title 11 approvals and ask for a vote on it.
  - B. Completely review the 3<sup>rd</sup> rewrite of title 11.
  - C. Other options? (IRC zoning, other towns, your ideas.)

Much discussion on both the old and new, some problems with the new, it contains some subdivision and building information, problems with some definitions, setbacks are a problem. P&Z still would like an answer on the original document and if not approved, let us know specifically what needs to be addressed.

**ACTION/RECOMMENDATION:** CJ moved to have the Council vote on the original draft signed and submitted on Sep 25, 2012, and if not approved, give the P&Z specific information as to the needed changes. Bill 2<sup>nd</sup>. Approved unanimously.

## 2. General discussion on Chapter 8, building codes.

Do we need to purchase the IRC code so we have something to look at?

**ACTION/RECOMMENDATION:** Carl moved to wait until we have the money to purchase the code or ask town to purchase a copy of the IRC code for our use. CJ 2<sup>nd</sup>. All approved. Bill will check to see if the town can purchase a copy now, about \$250.00.

**Roundtable:** Carl, Robert, Andy, CJ, Ken: nothing at this time.

**Bill:** The office needs to get the building and zoning officer involved at the start of an application.

CJ moved for a resolution from the P&Z for the town office staff to get the process down for steps to involve the building and zoning officer. Andy 2<sup>nd</sup>. Approved unanimously.

**Mark:** Alleys are getting bad, fire hazard, rough, need maintenance. All agreed.

Discussion on volunteer labor and the need to have a contract for such. The process needs to be looked at to make it easier to obtain volunteer work.

Carl made a motion to adjourn, CJ 2<sup>nd</sup>, meeting adjourned at 9:00 PM.

## **ORDINANCE NUMBER 623**

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, SUPPLEMENTING SECTION 1 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING WINTER AND SUMMER ELECTRIC SERVICE DATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

**SECTION 1:** Section 1 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby supplemented by adding the following subsection, to-wit (changes in **Bold**):

**P. Summer is defined as June 16 thru October 15. Winter is defined as October 16 thru June 15.**

**SECTION 2:** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

**SECTION 4:** This ordinance shall take effect and be in full force and effect on **May 16, 2013**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **MARCH 12, 2013.**

PASSED ON SECOND READING **APRIL 9, 2013.**

\_\_\_\_\_ ON THIRD AND FINAL READING **MAY 14, 2013.**

**TOWN OF BASIN, WYOMING**  
A Municipal Corporation

By: \_\_\_\_\_  
**AMY KANIA - Mayor**

**ATTEST:**

\_\_\_\_\_  
**DANIELLE CHAPMAN - Town Clerk**



**RESOLUTION NO. 2013-0514-1**

**RESOLUTION AUTHORIZING THE SUBMISSION OF JOINT  
RESOLUTIONS FOR THE BFY 11/12 AND BFY 13/14  
COUNTYWIDE CONSENSUS BLOCK GRANT FUNDING  
REQUESTING AUTORIZATION TO REALLOCATE UNSPENT  
FUNDING FOR BIG HORN COUNTY**

**WITNESSETH**

**WHEREAS**, the Governing Body for BIG HORN COUNTY desires to reallocate funding from the Wyoming Office Of State Land and Investments – Government Grants and Loans program BFY11/12 and BFY 13/14 County Wide Consensus Block Funding to two current projects and a third new project with funding that is remaining from finalized projects; and

**WHEREAS**, the Governing Body of BIG HORN COUNTY wishes to add additional funding to supplement the current Old Jail Renovation project with an additional \$10,505.82 for additional electrical and ceiling upgrades and the South Senior Center with \$2,067.52 for an additional door replacement, and would also like to propose a new project in the amount of \$20,000 that will be partnered with funding provided by The Department of Homeland Security and Town of Lovell to renovate the existing county owned building located adjacent to the Lovell Annex to become a suitable home for the operation center and office of the Big Horn County Department of Emergency Management. Total requested reallocated funds \$32,573.34

The reallocated funding for this project is being redirected from the previously completed project numbers; MRG11806-BHD Road & Bridge Facility, CWC13019-Lovell Boiler Project, CWC13021-Fair Heat & Cool, CWC13020-Fair electric & Light, and CWC13022-S. Senior Center Windows & Doors. Total funds available for reallocation \$32,573.34

**WHEREAS**, the Town of Basin is an integral partner of County Wide Consensus Block Grant and party to the required Joint Resolution request to transfer these funds the Governing Body for the Town of Basin has considered and approves this matter.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY  
FOR the Town of Basin**, has PASSED, APPROVED AND ADOPTED, this 14<sup>th</sup> DAY  
OF May, 2013

By: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
Amy Kania

\_\_\_\_\_  
Mayor



Wyoming  
DEPARTMENT OF Agriculture

Matthew H. Mead, Governor  
Jason Fearneyhough, Director  
2219 Carey Ave. • Cheyenne, WY 82002  
Phone: (307) 777-7321 • Fax: (307) 777-6593  
Web: agriculture.wy.gov • Email: wda1@state.wy.us

*The Wyoming Department of Agriculture is dedicated to the promotion and enhancement of Wyoming's agriculture, natural resources and quality of life.*

April 18<sup>th</sup>, 2013

## 2013 Wyoming Emergency Insect Management Grant Pre-Award Acceptance Letter

On April 17th, 2013 the Wyoming Emergency Insect Management Committee (EIMC) held a regular meeting and awarded the 2013 Emergency Insect Management grants. The Town of Basin has been awarded a 2013 Emergency Insect Management grant for the program titled: Mosquito Control. However the committee did not award the grant for the requested amount. In order for the Department of Agriculture to proceed with the contractual process, Town of Basin must accept the following approved funding and clarify any impacts on the original grant application due to the reduced funding.

Town of Basin  
Requested the Following:

\$6,800.00 Grant Funds  
\$21,400.00 Matching Funds

**The EIMC approved the following:**

<b>\$6,596.00</b>	<b>Grant Funds</b>
<b>\$20,758.00</b>	<b>Matching Funds</b>

Will Town of Basin accept the reduced funding as approved (Mark One)?

☐ **Yes**      ☐ **No**

If you marked "Yes", will your district need to alter their grant application to reflect any difference in objectives or goals due to the difference in "requested" funding levels and "approved" funding levels?

☐ **No**

☐ **Yes**    Explain: (attach extra pages if needed)

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\_\_\_\_\_  
Amy Kania, Mayor

\_\_\_\_\_  
Date

**Please Return ASAP to:**

WY Dept. of Agriculture  
Attn: Margy Anderson  
2219 Carey Avenue  
Cheyenne, WY 82002

***Equal Opportunity in Employment and Services***

**BOARD MEMBERS**

Jana Ginter, District 1 • Jim Hodder, District 2 • Shaun Sims, District 3 • John Moore, District 4 • Alison Lass, District 5  
Bryan Brost, District 6 • Jim Price, Jr., District 7

**YOUTH BOARD MEMBERS**

Patrick Zimmerer, Southeast • Dalin Winters, Northwest • John Hansen, Southwest • Bridget Williams, Northeast

## Teri Thon

---

**From:** Slade Franklin [slade.franklin@wyo.gov]  
**Sent:** Friday, April 19, 2013 4:55 PM  
**To:** Town of Basin; Teri Thon  
**Subject:** Emergency Insect Management Grant Pre-Approval Letter

The Emergency Insect Mgmt Committee met on April 17<sup>th</sup> to make funding recommendations for the 2013 Emergency Insect Mgmt grant programs. Your entity's application was approved for funding, but at an amount less than requested in the application.

Attached is a letter for your entity to review and sign if willing to accept the reduced grant amount.

### IMPORTANT TO NOTE:

- Final approval of the grants is pending action from the Governor's Office. This form is only to notify the committee that your entity is willing to accept the lesser amount if approved.
- This letter needs to be printed off, signed and returned in order for any funding to be awarded, otherwise it will be assumed your entity does not accept the offered funds.
- Approval and signature of this letter DOES NOT provide your entity the authority to begin spending grant funds. Those purchases can only be made once a contract has been signed.
- Mail the signed form to the address provided on the bottom of the approval letter.

--

Slade Franklin  
Weed and Pest Coordinator  
Wyoming Department of Agriculture  
[slade.franklin@wyo.gov](mailto:slade.franklin@wyo.gov)  
307-777-6585 (Work)  
307-777-1943 (Fax)

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

4/24/2013

## 5. Budget

	Grant Funds	Matching Funds Cash	Matching Funds In-Kind	TOTALS
Salaries: <b>Part-time</b> <i>New Hire</i>			7000	7000
Contractual Services:				
Supplies: <b>Chemicals</b> (BIOMIST 3+15)	5296	6704		12,000
Pesticides: <b>Briquettes</b> (Larvacides/Adulticides)	500			500
<i>Equipment:</i> <i>Including: Sampling</i> Equipment Rental:		450		450
In-State Travel:				
<i>Mapping/survey:</i>				
<i>Research:</i>				
Education:				
<i>Administration:</i>	600	5400		6000
Other: <b>Gas</b>	200	1800		2000
Other: <b>Ads</b>		250		250
Other:				
<b>TOTALS</b>	6596	14,604	7000	28,200

Only 20% of EIMPA funds may go to administrative costs, equipment, research and mapping activities during the first three years of a management program, and not more than 10% of these funds shall be used for those purposes in subsequent years.  
Only 20% of all allocated EIMPA funds for the Fiscal Year may go to research.

### Provide an approximated itemized account for each of the above "Grant Funds" categories:

- SALARIES:** To a Part-Time Employee for Mosquito Spraying for approximately 5 months from the first of June through Mid October \$ 14 x 500 hours = **\$7000**
- Chemical** – BIOMIST 3 + 15 - (55 gal drums) = **\$12,000**
- Pesticides:** B.T.I. BRIQUETS 2 Cases x \$250 = **\$500**
- Administration:** Bookkeeping (Dani Chapman/Teri Thon) 450 hours x e of average \$13.33/hours= **\$6000**
- Fuel:** 615 gals x \$3.25 /gal (average \$/gal March 2013) = **\$2000**

Dept of Ag- approved reduced funding for 2013 EIMC Grant Funds= \$6596 EIMC & Match = \$20,758

**TOTAL GRANT PROJECT = \$27,354**

**ORIGINAL COST = 28,200**

**Less total cost = \$846**

## 5. Budget

	Grant Funds	Matching Funds Cash	Matching Funds In-Kind	TOTALS
Salaries: <b>Part-time</b> <i>New Hire</i>			7000	7000
Contractual Services:				
Supplies: <b>Chemicals</b> (BIOMIST 3+15)	5296	6704		12,000
Pesticides: <b>Briquettes</b> (Larvacides/Adulticides)	500			500
<i>Equipment:</i> <i>Including: Sampling</i>		450		450
Equipment Rental:				
In-State Travel:				
<i>Mapping/survey:</i>				
<i>Research:</i>				
Education:				
<i>Administration:</i>	600	5400		6000
Other: <b>Gas</b>	200	1800		2000
Other: <b>Ads</b>		250		250
Other:				
<b>TOTALS</b>	6596	14,604	7000	28,200

*Only 20% of EIMPA funds may go to administrative costs, equipment, research and mapping activities during the first three years of a management program, and not more than 10% of these funds shall be used for those purposes in subsequent years. Only 20% of all allocated EIMPA funds for the Fiscal Year may go to research.*

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**TOTAL GRANT PROJECT = \$27,354**

**ORIGINAL COST = 28,200**

*Less total cost = \$846*

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS 815 West Ast										
1	DESC	LOT NO	BLK	TRACT	(SEE ATTACHED SHEET)					
2	OWNER	MAIL ADDRESS			ZIP	PHONE				
3	CONTRACTOR	MAIL ADDRESS			PHONE	(775-340-4738)				
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE					
5	ENGINEER	MAIL ADDRESS			PHONE					
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH		
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup				
8	Class of work: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input checked="" type="checkbox"/> FENCE									
9	Use of Building:									
10	Describe work: fencing around									
11	Valuation of work: \$									
REMARKS AND SPECIAL CONDITIONS: property lines are marked with pin flags										
PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION										
AGREEMENT:					PLANS CHECKED BY:		PERMIT FEE:			
<p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p> <p><i>Denise Lynch</i> 4/11/13 APPLICANT (DATE)</p> <p><i>[Signature]</i> 4/10/13 BUILDING OFFICIAL (DATE)</p>					TYPE OF CONST		OCCUPANCY GROUP		DIVISION	
					SIZE OF BLDG. SQ. FT.		NO. OF STORIES		MAXIMUM OCCUPANCY	
					FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
					NO. OF DWELLING UNITS		REQUIRED		OFF STREET PARKING SPACES FURNISHED	
					GARAGE		ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>		DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
					FOOTING		DATE			
					FRAMING		DATE			
					FINISH		DATE			
FINAL		DATE								
When Properly Validated (in this space) This Is Your Permit										

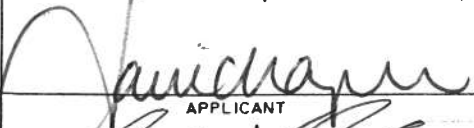

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS 512 West E. Street										
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET					
2	OWNER	MAIL ADDRESS			ZIP	PHONE				
3	CONTRACTOR	MAIL ADDRESS			PHONE					
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE					
5	ENGINEER	MAIL ADDRESS			PHONE					
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH		
7	Basement:	Yes <input checked="" type="checkbox"/> No	Foundation:	Conc. Block	Roof:	Comp. Builtup				
8	Class of work:	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE								
9	Use of Building:	Primary Residence & Storage Shed								
10	Describe work:	foundation, place 2012 manufactured home, storage shed, patio, fence, place central air unit. Connect utilities.								
11	Valuation of work:	\$ 80,000 (estimated)								
REMARKS AND SPECIAL CONDITIONS:										
PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION										
					PLANS CHECKED BY:		PERMIT FEE: 50.00			
<b>AGREEMENT:</b>  This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.  The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.					TYPE OF CONST		OCCUPANCY GROUP		DIVISION	
					SIZE OF BLDG. SQ. FT.		NO. OF STORIES		MAXIMUM OCCUPANCY	
					FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
					NO. OF DWELLING UNITS		OFF STREET PARKING SPACES REQUIRED		FURNISHED	
					GARAGE		ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>		DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
					FOOTING		DATE			
					FRAMING		DATE			
					FINISH		DATE			
					FINAL		DATE			
APPLICANT  4/15/13 (DATE)										
BUILDING OFFICIAL  4/16/13 (DATE)										

When Properly Validated (in this space) This Is Your Permit



# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS <u>614 Myrtle Basin, WY</u>										
1	DESC	LOT NO	BLK	TRACT	(SEE ATTACHED SHEET)					
2	OWNER	MAIL ADDRESS			ZIP	PHONE				
	<u>Ben &amp; Abby Redland</u>	<u>P.O. Box 888</u>			<u>82410</u>	<u>970-580-8047</u>				
3	CONTRACTOR	MAIL ADDRESS			PHONE					
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE					
5	ENGINEER	MAIL ADDRESS			PHONE					
6	BUILDING SET-BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH		
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup				
8	Class of work: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input checked="" type="checkbox"/> FENCE									
9	Use of Building:									
10	Describe work: <u>Perimeter fence North side, West side (garage to deck)</u> <u>East side to house</u>									
11	Valuation of work: \$ <u>1500.00</u>									
REMARKS AND SPECIAL CONDITIONS:										
PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION										
					PLANS CHECKED BY:		PERMIT FEE:			
<b>AGREEMENT:</b>  This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.  The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.					TYPE OF CONST		OCCUPANCY GROUP		DIVISION	
					SIZE OF BLDG SQ. FT.		NO. OF STORIES		MAXIMUM OCCUPANCY	
					FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
					NO. OF DWELLING UNITS		REQUIRED		OFF STREET PARKING SPACES FURNISHED	
					GARAGE		ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>		DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
					FOOTING		DATE			
					FRAMING		DATE			
FINISH		DATE								
FINAL		DATE								
APPLICANT: <u>Abby Redland</u> <u>5/11/13</u> (DATE) BUILDING OFFICIAL: <u>[Signature]</u> <u>5/6/13</u> (DATE)										

When Properly Validated (in this space) This Is Your Permit



# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

Applicant to complete numbered spaces only.

PERMIT NO.

JOB ADDRESS 1005 Cloud Peak							
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET		
2	OWNER	MAIL ADDRESS		ZIP	PHONE		
3	CONTRACTOR	MAIL ADDRESS		PHONE			
4	ARCHITECT OR DESIGNER	MAIL ADDRESS		PHONE			
5	ENGINEER	MAIL ADDRESS		PHONE			
6	BUILDING SET-BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH WIDTH
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup	
8	Class of work: <input type="checkbox"/> NEW <input checked="" type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE						
9	Use of Building: office						
10	Describe work: 3 walls 1 door and Roof approx 10' x 10'   Need more office space						
11	Valuation of work: \$						

REMARKS AND SPECIAL CONDITIONS:

PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

		PLANS CHECKED BY:		PERMIT FEE:	
<b>AGREEMENT:</b>  This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.  The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.		TYPE OF CONST	OCCUPANCY GROUP	DIVISION	
		SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY	
		FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
		NO OF DWELLING UNITS	OFF STREET PARKING SPACES REQUIRED   FURNISHED		
		GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
		FOOTING	DATE		
		FRAMING	DATE		
		FINISH	DATE		
FINAL		DATE			

When Properly Validated (in this space) This Is Your Permit

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS <i>Along 3rd St.</i>								
1	DESC	LOT NO	BLK	TRACT	(SEE ATTACHED SHEET)			
2	OWNER	MAIL ADDRESS			ZIP	PHONE		
3	CONTRACTOR	MAIL ADDRESS			PHONE			
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE			
5	ENGINEER	MAIL ADDRESS			PHONE			
6	BUILDING SET-BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup		
8	Class of work: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE							
9	Use of Building:							
10	Describe work: <i>Cement Gutter between Street &amp; Buildings for drainage from 405 South 3rd to Street to the North</i>							
11	Valuation of work: \$ <i>20,000.00</i>							

REMARKS AND SPECIAL CONDITIONS:

PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

AGREEMENT:		PLANS CHECKED BY:		PERMIT FEE:			
<p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p> <p><i>George Ned</i> APPLICANT <i>STUBS</i> BUILDING OFFICIAL</p> <p><i>5-2-13</i> (DATE) <i>5/3/13</i> (DATE)</p>		TYPE OF CONST		OCCUPANCY GROUP		DIVISION	
		SIZE OF BLDG. SQ. FT.		NO. OF STORIES		MAXIMUM OCCUPANCY	
		FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
		NO. OF DWELLING UNITS		REQUIRED		OFF STREET PARKING SPACES FURNISHED	
		GARAGE		ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>		DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
FOOTING		DATE					
FRAMING		DATE					
FINISH		DATE					
FINAL		DATE					

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OWNER  
JOB ADDRESS





Google Earth Pro

feet  
meters

2000  
600



*outlined in black*

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS 354 N. 8							
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET		
2	OWNER	MAIL ADDRESS			ZIP	PHONE	
3	CONTRACTOR	MAIL ADDRESS			PHONE		
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE		
5	ENGINEER	MAIL ADDRESS			PHONE		
6	BUILDING SET-BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH WIDTH
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup	
8	Class of work: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE						
9	Use of Building:		Patio Cover		406-861-0506 Dale		
10	Describe work:		Patio Cover		800-305-6114 Craig		
11	Valuation of work: \$ 8995 <sup>50</sup>						

REMARKS AND SPECIAL CONDITIONS:

PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

AGREEMENT:		PLANS CHECKED BY:		PERMIT FEE:	
<p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p> <p><i>K-Designers Dale &amp; Spear</i> APPLICANT (DATE) <i>St. J. H. H.</i> BUILDING OFFICIAL (DATE) 5/16/13</p>		TYPE OF CONST	OCCUPANCY GROUP	DIVISION	
		SIZE OF BLDG. SQ. FT.	NO. OF STORIES	MAXIMUM OCCUPANCY	
		FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
		NO. OF DWELLING UNITS	REQUIRED	OFF STREET PARKING SPACES FURNISHED	
		GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
		FOOTING	DATE		
		FRAMING	DATE		
		FINISH	DATE		
FINAL	DATE				

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