

TOWN OF BASIN  
Council Meeting - Regular  
Tuesday, March 12, 2013  
Town Hall Council Chambers @ 7 PM

Call to Order Regular Session  
Pledge of Allegiance  
Roll Call  
Agenda Review and Approval  
Mayor's Recognition and Announcements

1. **Consent Agenda:** All items under the consent agenda will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
  - a. Approve Minutes: Regular Meeting 2/12/13\*, Special Meeting 2/16/13\*, Special Meeting 2/19/13\*, Special Meeting 3/1\*, Regular Special Meeting 3/5/13\*
  - b. Financial Report through February 2013\*
  - c. Vouchers \$160,536.64+Payroll Gross \$46,347.02 GT=\$206,883.66
  - d. Municipal Court Report \*
  - e. Delinquents/Aging: Delinquent Accounts: \$86,435.73 (30 Days/Current) \$11,678.41 (60 Days) \$30,777.42 (90 days) as of 3/8/13
2. **Public Comments:** The Town Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. No action will be taken on public comments at this meeting.
3. **Public Hearing:** None
4. **Committees/Commissions/Departments**
  - a. Planning & Zoning Commission:
    - i. February 26, 2013; Bill Stoelk
  - b. REPORTS:
    - i. Water: Big Horn Regional JPB & South Big Horn JPB, Phil Julliard\*
    - ii. Big Horn Coalition, Mayor Kania
    - iii. Big Horn Basin Transportation Authority, Mayor Kania
5. **Conduct of Business**
  - a. ORDINANCE 622: Garbage Rates\*  
**3<sup>rd</sup> Reading**
  - b. ORDINANCE 623: Season Dates for Electric Rates\*  
**1<sup>st</sup> Reading**
  - c. Resolution 2013-0312 – 1: Pathways Master Plan\*
  - d. Electric Infrastructure Improvement Project Report
  - e. BH County Contingency and Development Agreement, Fairground Multi purpose Facility

- f. Flush Tank Project Change Order
- g. Building Permit(s): \* Edward Stulc, 707 South 8<sup>th</sup>, Storage Shed  
David Blakeman, 854 Hwy 20 S., Pole Barn  
Bryon Ebright, 503 West A street, Shed  
Jacob Zeller, 817 W. C street, Deck
- h. Discussion: Liaison to Lovell, Inc. Economic Development
- i. Paving Improvement Plan

**6. Matters from Staff Members or Council Members, Roundtable**

- a. Discussion: Handicap Parking on C and 4<sup>th</sup> Street, Mayor Kania
- b. Discussion: Optimum Sale to Charter, Proposal\*
- c. Follow-up: Well#2 Tie in Project Original Estimate\*
- d. Follow-up: WAM Energy Lease Program
- e. Update: Title 11, Zoning

**7. Executive Session, If Needed**

*Upcoming Meetings:*

*April 2, 2013 (Tuesday) @ 7 pm – Regular Special Meeting*

***Tuesday, April 9, 2013 @ 7 pm – Regular Town Council Meeting***

*Other Meetings:*

*Tuesday, March 26, 2013 @ 7 pm – Planning Commission*

- Attached Document

TOWN OF BASIN  
Council Meeting – Regular Minutes  
Tuesday, February 12, 2013  
Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, WY on Tuesday, February 12, 2013 at 7:00 PM.

Council Members present: **Mayor Amy Kania, Bill Stoelk, Lyle King, Dave Cooper and Phil Juilliard.** Also present were Karla Pomeroy, Tom Loveland with TCT West, Jenny Loveland, Town Engineer Sherman Allred, Town Attorney Kent Richens, Steve Vanderploeg, Chief of Police Chris Kampbell, and Clerk/Treasurer Danielle Chapman.

The Meeting was called to order at 7:00 PM.

Phil Juillard made the motion and Dave Cooper seconded to approve the consent agenda as presented: Minutes for the Regular Council Meeting 1/8/13, Special Joint Meeting 1/9/13, and Regular Special Workshop Meeting 2/5/13; 2) January 2013 Financial Report; 3) Vouchers \$166,297.61 + Payroll Gross \$50,508.90 GT=\$216,806.51; 4) Municipal Court Report; 5) Delinquent Accounts: \$74,209.91 (30 days-Current), \$9,369.57 (60 days), and \$27,917.38 (90 days) as of 2/12/13. The vote to approve the Consent Agenda was unanimous.

Public Comments: None

The Mayor opened a Public Hearing at 7:02 pm for Annual Liquor License Renewal for the following businesses:

Retail Liquor Licenses: Ten Times, Inc. dba Overland Express Mart; 151 N. 4<sup>th</sup>, Roger Williams dba Stockman's Bar, 105 S. 4<sup>th</sup>; Stefan F. & Tracy A. Harper dba Harpers's Service Center, 206 S. 4<sup>th</sup>; DJ Foods, Inc. dba Wheeler's IGA, 114 S. 4<sup>th</sup>. Limited Retail Liquor License: Fraternal Order of Eagles dba Cloud Peak Aerie 3086, 103 S. 4<sup>th</sup>. Phil Juillard inquired from Police Chief Kampbell if he had any concerns with any of the listed liquor license holders. Chief Kampbell said that one establishment had two violations, and they have been addressed through the county, but he doesn't have any concerns about them, other than the violations that preexist. Hearing closed at 7:04 PM.

The Council received the minutes from the January 29, 2013 Planning and Zoning Commission meeting.

Phil Juillard gave an update on the Big Horn Regional JPB & South Big Horn JPB report concerning purified water.

Mayor Kania provided update on the Municipal Energy Agency of Nebraska concerning wholesale power.

Mayor Kania and Phil Juillard gave the Council an update regarding their experiences at the WAM winter workshop. Mayor Kania and Phil agree that the networking is well worth the time to attend these workshops. Mayor Kania encouraged the Council to consider attending some or all of the summer convention in Riverton.

ORDINANCE 622: An ordinance regarding Garbage Rates, 2<sup>nd</sup> Reading. Phil made a motion to approve Ordinance 622 on 2<sup>nd</sup> reading and to suspend the rules requiring third reading, Lyle seconded the motion. In discussion, Mayor Kania asked Kent Richens for clarification on when rules can be suspended and what constitutes and emergency. The question was called.

Lyle King                      For

Phil Julliard	For
Bill Stoelk	For
Dave Cooper	Against
Amy Kania	Against

Motioned required 2/3 to pass. Motion failed.

Phil Juillard made the motion to pass the ord on 2<sup>nd</sup> reading, Lyle King seconded and the motion passed unanimously. Mayor Kania purposed that we have a 3<sup>rd</sup> reading either at the special meeting scheduled for the 16<sup>th</sup> of February or bring it back to March's meeting. The consensus was to bring it back at the regular March's meeting.

RESOLUTION 2012-0212-1: Pathways Master Plan: Mayor Kania gave the Council an update that the Town had finally received comments from WYDOT to be incorporated in the plan. Phil Juillard asked to review the plan again at the Special Meeting on the 16<sup>th</sup>.

G-Street Sewer Improvement Change Order #1 was presented by Sherman Allred. This extends the date of the project from 45 days to 66 days, in order to get a larger sewer washer to allow cameras down to view underground. Phil Juillard made the motion to approve Change Order #1 from Yellowstone Landscaping extending the days from 45 to 66, Dave Cooper seconded and the motion passed unanimously.

Lot Split Request: Lot 104, Block 1, Willow Run Subdivision (Julson & Naylor): Phil Juillard made the motion to approve this lot split as presented by the recommendations from the P&Z, contingent on Mike Julson, the actual property owner, signing off on the lot split; Dave Cooper seconded the motion and the vote was unanimous.

The Mayor presented a draft MOU with Greybull concerning the cardboard baler and asked for feedback from the Council. The Town of Basin's attorney and also the Town of Greybull's have reviewed and agree with the terms of this MOU. The Town of Greybull will review this at their meeting in March.

Liquor License Renewal: List provided in the public hearing above. Phil Juillard made the motion to approve the liquor licenses as presented, Lyle King seconded the motion and the motion passed with a unanimous vote.

The Council received a report on the Electric Infrastructure Improvement Project (loop feed): The Town is waiting on materials to arrive.

Mayor Kania presented information on discussion from the Big Horn Mayor's meeting concerning the special purpose 6<sup>th</sup> Penny sales tax. The Council agreed to seek public input through a public meeting for the purpose of discussing projects.

Mayor Kania discussed the status of current franchise agreements.

Mayor Kania gave the Council an update regarding solid waste after attending the Solid Waste District work session.

Building Permit(s): Big Horn REA-Interior shop, via Ron's Construction, 207 S. 5<sup>th</sup>: This was forwarded to P&Z, due to commercial zoning. Phil made the motion, Bill seconded per P&Z's recommendations, motion passed unanimously.

Wyoming Community Development Authority requested the Town comment on a project for the Martin Apartments. It was the Council's consensus for the Mayor to send a letter commenting on the

Town's Support.

Mayor Kania gave an update on the proposed tap for the Crane property on Golf Course.

The Council discussed whether to change the current meeting schedule. The Consensus of the Council was to continue having one regular special meeting the first Tuesday each month and the Regular meeting to remain the second Tuesday of the month.

Dave Cooper expressed concerns about the scope of the Wastewater Master Plan Project and the Council provided additional input.

Phil Julliard made a motion to go into executive session to discuss personnel at 8:41 pm, Dave Cooper Seconded. Vote was unanimous.

The Council adjourned to regular session at 9:09 pm.

There being no further business to discuss, Phil Julliard made the motion to adjourn the meeting at 9:10 PM and Lyle King seconded. The motion carried with a unanimous vote.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer

TOWN OF BASIN, WINTER PRIORITY SETTING SPECIAL MEETING MINUTES  
SATURDAY, FEBRUARY 16, 2013  
BASIN CITY ARTS CENTER @ 9:00 AM

The Meeting was called to order at 9:00 am

Roll Call: **Mayor Amy Kania, Council Members: Lyle King, Bill Stoelk, Phil Juillard and Dave Cooper.**  
**Also Present: Clerk/Treasurer Danielle Chapman, Steve Vanderploeg, Mike Dellos, Stacey Leshner, Sue Taylor.**

Sue Taylor from Lovell Inc., discussed Economic Development Priorities with the Mayor and Council.

The Mayor and Council discussed the Year in Review, Revenue Outlook, Capital Improvement Prioritizations, Goals for the coming year and Budgeting for the Fiscal Year 2013/14.

The Mayor and Council reviewed the Pathways Master Plan.

Mayor Kania reviewed with the Council her recommendations for Title 11.

There being no further business to discuss, Dave Cooper made the motion to adjourn the meeting at 3:31 PM, Lyle King seconded and the motion carried with a unanimous vote.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer

TOWN OF BASIN-Council/Special Meeting  
Tuesday, February 19, 2013  
Town Hall Council Chambers @ 8:00 PM

The Meeting was called to order at 8:02 PM

Roll Call: **Mayor Amy Kania, Council Members: Phil Juillard and Dave Cooper.**  
**Absent: Lyle King and Bill Stoelk**  
**Also Present: Clerk/Treasurer Danielle Chapman**

Mayor Kania presented three resolutions required for submission of funding applications for the Mecklam Acres Water Improvement project.

Resolution 2013-0219-1: A Resolution concerning USDA Rural Development funding application to the USDA to complete a Purified and Raw Water improvement project in Mecklam Acres Addition. Phil Juillard made the motion to approve Resolution 2013-0219-1, Dave Cooper seconded the motion and the motion carried unanimously.

Resolution 2013-0219-2: A Resolution authorizing submission of a Federal Mineral Royalty Capital Construction Account Grand Applications to the State Loan and Investment Board on behalf of the Governing Body for the Town of Basin for the purpose of replacing 4" cast iron purified water main along Wyoming under BNSF railway with and 8" PVC Main for B-street back to Wyoming (loop). Adding a Raw Water service main from B Street to Cloud Peak, provide Raw Water utility main to previously underserved Mecklam Acres Addition. Phil Juillard made the motion to approve Resolution 2013-0219-2 as presented, Dave Cooper seconded the motion and the vote to carry was unanimous.

Resolution 2013-0219-3: A Resolution concerning rates for Purified and Raw Water on behalf of the Governing Body for the Town of Basin. Dave Cooper made the motion to approve Resolution 2013-0219-3 as proposed, Phil Juillard seconded and the motion carried with a unanimous vote.

There being no further business to discuss, Dave Cooper made the motion to adjourn the meeting at 8:12 PM, Phil Juillard seconded and the motion carried with a unanimous vote.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer

TOWN OF BASIN-Council/Special Meeting  
Friday, March 1, 2013  
Town Hall Council Chambers @ 8:15 AM

The Meeting was called to order at 8:15 AM

Roll Call: **Mayor Amy Kania, Council Members: Dave Cooper, Bill Stoelk, and Lyle King. Absent: Phil Juillard**  
**Also Present: Clerk/Treasurer Danielle Chapman, Luke Provart with Western Engineering, Stacey Leshner and Town Attorney Kent Richens.**

Change Order Regarding Steel Structures for the Loop Feed Project: Western Engineering submitted a change order for Distran Steel regarding a Steel Design Increase of \$43,440.00. This brings the total for Steel structures to \$151,941.00.

The Council discussed the reasons for the change order with Luke Provart.

Mayor Kania recommended the Council go into Executive Session to discuss potential litigation. Lyle King made the motion to enter into Executive Session to discuss possible litigation at 8:34 AM, Dave Cooper seconded and the motion carried. Mayor Kania asked Stacey Leshner and Dani Chapman to join the Council and Kent Richens in the executive session.

The Council exited to regular session at 9:02 AM.

Lyle King made a motion to accept the Change Order as presented from Western Engineering regarding Distran's P.O., Dave Cooper seconded the motion and motion passed with a unanimous vote.

Lyle King made the motion to send letters of inquiry to Distran and Western Engineering asking them to provide more information on the reasons for the change in pricing; these letters should be sent out by Town Attorney, Kent Richens; Dave Cooper seconded the motion and the vote was unanimous.

There being no further business to discuss, Dave Cooper made the motion to adjourn the meeting at 9:05 AM, Lyle King seconded and the motion carried with a unanimous vote.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer



TOWN OF BASIN, SPECIAL MEETING MINUTES  
Wednesday, March 5, 2013  
TOWN HALL COUNCIL CHAMBERS @ 7:00 PM

- ❑ Call to Order @ 7:00 PM
- ❑ Roll Call: **Mayor Kania, Dave Cooper, Bill Stoelk, Phil Juillard, and Lyle King.**

Also Present: Steve Vanderploeg, Stacey Leshner, Mike Dellos, Bob Willson, Beckie Madigan, Sherman Allred, Maria Eastman and Clerk/Treasurer Danielle Chapman.

The Council discussed a proposed agreement with the Big Horn County Commissioners Agreement concerning Fair Ground Power for multi-purpose facility. Maria Eastman, the county grant writer, reviewed over the agreement with the Council.

Mayor Kania updated the Council on discussions with TCT concerning utility pole ownership.

Mayor Kania updated the Council on discussions with Optimum/Charter for the 2013 Franchise Renewal. Mayor Kania has proposed a Pole Use Agreement with rental charges for pole use as well as the same franchise arrangement as is currently in use for TCT. Also to be included would be internet service and VOIP telephone services. Currently the agreement is only for cable television.

Steve Vanderploeg provided the cost estimate for paving north 5<sup>th</sup> from G street to the Lamax subdivision at \$13,697 plus employee labor in prepping the street. The Council directed Mayor Kania to advertise for a budget amendment to include project in the current fiscal year budget paid for by 1% sale tax funding.

Stacey Leshner gave the Council an update regarding Electric: Mecklam Acres is in the works and proceeding well. Sub Tie Loop Project: PPC has been marking and piling poles for installation prep. Dis-Tran is working on the steel structures.

Water/Sewer/RW Update: The Flush Tank Project has been completed. There is \$10,000.00 left out of the budgeted amount, and Steve Vanderploeg requested that cement be placed around the man-holes in the alleys and to approve one more flush tank to be replaced with the current funding. Council directed Sherman Allred to prepare a change order for those items.

Dave Cooper gave an update regarding the Wastewater Master Plan Steering Committee and presented a draft RFP for Council to comment on by April 2.

Mayor Kania requested that Phil Juillard give an update to the Council on the Big Horn Regional Well Connection Estimates. Discussion involved cost of project compared to original estimates and potential rate increases from the Region.

Mike Dellos gave an update on water and sewer operations.

Police Department Sergeant Bob Willson gave the Council an update regarding the status of the NIMS Training for the Council.

Danielle Chapman gave an update regarding the Audit and administrative operations.

Steve Vanderploeg gave an update on Public works.

Roundtable: Phil Julliard asked about the cemetery expansion as well as grant funded projects upcoming.

Beckie Madigan asked the Council to consider the 6<sup>th</sup> street sidewalks are that are caving and buckling. Te Council reviewed the Town ordinance and Mayor Kania requested Steve Vanderploeg to bring back more information.

With no further business, Phil Juilliard made a motion to adjourn at 8:13 pm, and Lyle King seconded, the motion passed unanimously.

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Amy Kania, Mayor

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Danielle Chapman, Clerk/Treasurer

Town of Basin  
Revenue & Expenditures Summary Allocation  
FY 2012-13

	FY 2009-10 ACTUAL	FY 2010-12 ACTUAL	Unaudited FY2011-12 ACUTAL	FY2012-13 BUDGET	%	FY2012-13 YTD	67% YTD
<b>REVENUES</b>							
<b>TOTAL GENERAL FUND</b>	<b>558,678</b>	<b>692,335</b>	<b>623,595</b>	<b>588,039</b>	<b>13%</b>	<b>403,517</b>	<b>69%</b>
<b>TOTAL CAPITAL FUND</b>	<b>1,480,390</b>	<b>1,527,753</b>	<b>379,996</b>	<b>546,162</b>	<b>12%</b>	<b>180,288</b>	<b>33%</b>
<b>TOTAL STREET PROJECTS</b>	<b>165,562</b>	<b>188,039</b>	<b>235,497</b>	<b>186,800</b>	<b>4%</b>	<b>133,798</b>	<b>72%</b>
<b>Total Electric</b>	1,319,750	1,222,486	1,379,570	2,113,656	73%	927,795	44% (7)
<b>Total Purified Water</b>	278,152	290,789	324,591	339,616	12%	214,522	63%
<b>Total Raw Water</b>	59,338	95,177	102,176	86,776	3%	47,170	54% (6)
<b>Total Sewer</b>	106,680	113,403	116,293	108,100	4%	65,611	61%
<b>Total Garbage</b>	182,951	249,561	241,899	245,289	8%	158,140	64%
<b>Total Mosquito</b>	26,549	71,016	3,112	19,540	1%	7,594	39%
<b>TOTAL ENTERPRISE</b>	<b>1,973,420</b>	<b>2,042,432</b>	<b>2,167,640</b>	<b>2,912,976</b>	<b>64%</b>	<b>1,420,832</b>	<b>49%</b>
					100%		
<b>Total Debt Services</b>	<b>43,250</b>	<b>45,683</b>	<b>41,617</b>	<b>35,750</b>	<b>1%</b>	<b>35,306</b>	<b>99%</b>
<b>Total Internal Service Funds</b>	<b>259,000</b>	<b>300,250</b>	<b>293,027</b>	<b>255,086</b>	<b>6%</b>	<b>131,423</b>	<b>52%</b>
<b>Sub-Total Revenues</b>	<b>4,480,300</b>	<b>4,796,492</b>	<b>3,741,371</b>	<b>4,524,813</b>		<b>2,305,164</b>	<b>51%</b>
Less Intergovernmental	(419,000)	(647,724)	(364,827)	(255,086)	(5)	(131,423)	52%
Less Agency Funds	(394,922)	(243,016)	(16,046)	(100)	0%	(169)	169%
<b>TOTAL AVAILABLE RESOURCE</b>	<b>3,666,378</b>	<b>3,905,753</b>	<b>3,360,498</b>	<b>4,269,627</b>	<b>100%</b>	<b>2,173,572</b>	<b>51%</b>
<b>EXPENSES</b>							
<b>TOTAL GENERAL FUND</b>	<b>599,561</b>	<b>560,723</b>	<b>559,343</b>	<b>615,027</b>	<b>13%</b>	<b>324,739</b>	<b>53%</b> (8)
<b>TOTAL CAPITAL FUND</b>	<b>1,447,559</b>	<b>1,544,430</b>	<b>318,721</b>	<b>719,554</b>	<b>15%</b>	<b>165,152</b>	<b>23%</b>
<b>TOTAL STREET PROJECTS</b>	<b>94,206</b>	<b>179,334</b>	<b>83,429</b>	<b>126,223</b>	<b>3%</b>	<b>128,434</b>	<b>102%</b>
<b>Total Electric</b>	1,265,577	1,139,586	1,333,690	2,182,017	75%	835,007	38% (7)
<b>Total Purified Water</b>	285,762	287,118	317,810	338,867	12%	207,916	61%
<b>Total Raw Water</b>	64,933	61,769	113,199	85,500	3%	45,084	53% (6)
<b>Total Sewer</b>	103,034	101,173	126,239	228,226	8%	44,570	20%
<b>Total Garbage</b>	197,296	326,476	288,208	236,800	8%	129,114	55%
<b>Total Mosquito</b>	1,655	24,344	33,019	21,292	1%	12,754	60%
<b>TOTAL ENTERPRISE</b>	<b>1,918,257</b>	<b>1,940,464</b>	<b>2,212,163</b>	<b>3,092,702</b>	<b>64%</b>	<b>1,274,444</b>	<b>41%</b>
					106%		
<b>Total Debt Services</b>	<b>55,000</b>	<b>55,000</b>	<b>108,120</b>	<b>55,000</b>	<b>1%</b>	<b>55,000</b>	<b>100%</b>
<b>Total Internal Service Funds</b>	<b>246,092</b>	<b>307,649</b>	<b>237,540</b>	<b>255,086</b>	<b>5%</b>	<b>135,666</b>	<b>53%</b>
<b>Sub-Total Expenditures</b>	<b>4,360,675</b>	<b>4,587,600</b>	<b>3,519,317</b>	<b>4,863,592</b>		<b>2,083,435</b>	<b>43%</b>
Less Intergovernmental	(419,000)	(582,724)	(293,027)	(255,086)	(5)	(129,979)	51%
Less Agency Funds	(382,738)	(242,995)	(17,944)	-	0%	-	#DIV/0!
<b>TOTAL EXPENDITURES</b>	<b>3,558,938</b>	<b>3,761,882</b>	<b>3,208,345</b>	<b>4,608,506</b>	<b>100%</b>	<b>1,953,456</b>	<b>42%</b>
<b>NET PROFIT(LOSS)</b>							
<b>TOTAL GENERAL FUND</b>	<b>(40,884)</b>	<b>131,612</b>	<b>64,252</b>	<b>(26,988)</b>		<b>78,778</b>	
<b>TOTAL CAPITAL FUND</b>	<b>32,831</b>	<b>(16,677)</b>	<b>61,275</b>	<b>(173,392)</b>		<b>15,137</b>	
<b>TOTAL STREET PROJECTS</b>	<b>71,356</b>	<b>8,705</b>	<b>152,067</b>	<b>60,577</b>		<b>5,364</b>	
<b>Total Electric</b>	54,173	82,900	45,881	(68,361)	(4)	92,787	
<b>Total Purified Water</b>	(7,609)	3,671	6,781	748		6,606	
<b>Total Raw Water</b>	(5,595)	33,408	(11,023)	1,276		2,086	
<b>Total Sewer</b>	3,646	12,231	(9,946)	(120,126)	(3)	21,041	
<b>Total Garbage</b>	(14,345)	(76,915)	(46,308)	8,489		29,027	
<b>Total Mosquito</b>	24,894	46,672	(29,907)	(1,752)		(5,160)	
<b>TOTAL ENTERPRISE</b>	<b>55,163</b>	<b>101,968</b>	<b>(44,523)</b>	<b>(179,726)</b>		<b>146,388</b>	
<b>Total Debt Services**</b>	<b>(11,750)</b>	<b>(9,317)</b>	<b>(66,504)</b>	<b>(19,250)</b>		<b>(19,694)</b>	
<b>Total Internal Service Funds</b>	<b>12,908</b>	<b>(7,399)</b>	<b>55,487</b>	<b>(0)</b>		<b>(4,243)</b>	
<b>Sub-Total Profit (Loss)</b>	<b>119,625</b>	<b>208,892</b>	<b>222,055</b>	<b>(338,779)</b>		<b>221,729</b>	
*Less Intergovernmental	-	(65,000)	(71,800)	-		(1,443)	
Less Agency Funds	12,184	21	(1,898)	(100)		(169)	
<b>NET AVAILABLE RESOURCE</b>	<b>131,809</b>	<b>143,913</b>	<b>148,357</b>	<b>(338,879)</b>	<b>0%</b>	<b>220,117</b>	<b>-65%</b>

- (1) Garbage Reserve Transfer towards truck purchase  
(2) Garbage Reserve Transfer towards loan payoff \$36.8k, Raw Water Pump Rebuild Reserve Transfer \$35k  
(3) \$60k Engineering (Potential Sewer master Plan Study, \$60k Construction) from Cash Reserves  
(4) Rate Increase not included in Budgeted Revenues, Increase in effect October 2012  
(5) Administrative Revenue from Utilities to Internal Services Expense  
(6) Budget Amendment Tfr \$10k from Capital Project Reserve + \$5k additional revenue/\$15k Construction Expense  
(7) Budget Amendment increase revenue and expense \$220k for Electric Construction  
(8) Budget Amendment increase \$5,000 for Police RIMS system

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/13	03/08/2013	37510	1003	ALSCO	1021310	127.21
03/13	03/08/2013	37511	1020	ALTA PLANNING AND DESIGN	1021310	214.93
03/13	03/08/2013	37512	1676	B/H CO. SOLID WASTE DIST.	1021310	3,976.44
03/13	03/08/2013	37513	1342	BASIN AUTO CARE	1021310	686.67
03/13	03/08/2013	37514	1380	BASIN REPUBLICAN RUSTLER	1021310	1,458.00
03/13	03/08/2013	37515	1620	BIG HORN CO-OP MARKETING	1021310	1,977.49
03/13	03/08/2013	37516	1669	BIG HORN COUNTY CLERK	1021310	8.00
03/13	03/08/2013	37517	1890	BIG HORN REGIONAL JOINT POWERS	1021310	9,400.32
03/13	03/08/2013	37518	5160	BLUE CROSS BLUE SHIELD OF WY	1021310	8,966.33
03/13	03/08/2013	37519	2005	BORDER STATES ELECTRIC SUPPLY	1021310	981.68
03/13	03/08/2013	37520	2100	CHIEF SUPPLY	1021310	3,118.72
03/13	03/08/2013	37521	2427	CRAFT, AMANDA	1021310	700.00
03/13	03/08/2013	37522	2225	CUSTOM GARAGE DOOR LLC	1021310	175.00
03/13	03/08/2013	37523	2500	DIGITAL ALLY	1021310	5,775.00
03/13	03/08/2013	37524	2600	DONNELL & ALLRED INC.	1021310	3,563.20
03/13	03/08/2013	37525	1463	GREAT-WEST TRUST CO., LLC	1021310	622.00
03/13	03/08/2013	37526	3511	HSA BANK	1021310	100.00
03/13	03/08/2013	37527	3580	INTER-MOUNTAIN LABORATORIES	1021310	533.00
03/13	03/08/2013	37528	3631	JOINT POWERS BOARD	1021310	8,100.00
03/13	03/08/2013	37529	3658	KANIA, AMY	1021310	64.86
03/13	03/08/2013	37530	4002	LYNCH, DENISE	1021310	52.13
03/13	03/08/2013	37531	3873	MASTER CARD	1021310	389.36
03/13	03/08/2013	37532	3881	MEAN	1021310	57,740.12
03/13	03/08/2013	37533	4070	MURDOCH OIL	1021310	48.00
03/13	03/08/2013	37534	5505	NCPERS WYOMING	1021310	64.00
03/13	03/08/2013	37535	4301	OMEGAYELLOW COMPUTING, LLC.	1021310	225.00
03/13	03/08/2013	37536	4233	ONE CALL OF WYOMING	1021310	44.25
03/13	03/08/2013	37537	4234	O'REILLY AUTOMOTIVE	1021310	395.24
03/13	03/08/2013	37538	4260	OVERLAND EXPRESS MART	1021310	594.74
03/13	03/08/2013	37539	4356	QUILL CORPORATION	1021310	342.93
03/13	03/08/2013	37540	4405	RICHINS, KENT A.	1021310	1,325.00
03/13	03/08/2013	37541	4434	RJM Co	1021310	5,299.00
03/13	03/08/2013	37542	4595	SECURITY STATE BANK	1021310	11,886.96
03/13	03/08/2013	37543	4713	TCT WEST INC.	1021310	607.57
03/13	03/08/2013	37544	4720	THE OFFICE SHOP	1021310	152.29
03/13	03/08/2013	37545	3670	TIME CLOCK DEALS	1021310	102.93
03/13	03/08/2013	37546	4829	TORRES, NETTIE	1021310	80.00
03/13	03/08/2013	37547	4825	TOWN OF BASIN	1021310	3,981.31
03/13	03/08/2013	37548	4960	U.S. POSTMASTER	1021310	200.00
03/13	03/08/2013	37549	5083	VALLEY HARDWARE	1021310	184.99
03/13	03/08/2013	37550	5092	VERIZON WIRELESS	1021310	357.88
03/13	03/08/2013	37551	6611	VISION SERVICE PLAN- (WY)	1021310	35.14
03/13	03/08/2013	37552	5181	WATERWORKS INDUSTRIES INC.	1021310	136.00
03/13	03/08/2013	37553	5451	WEBT	1021310	31.50
03/13	03/08/2013	37554	5177	WESTERN ENGINEERING, INC.	1021310	5,058.75
03/13	03/08/2013	37555	5220	WHEELER'S IGA	1021310	18.83
03/13	03/08/2013	37556	5246	WILLSON, BOB	1021310	29.99
03/13	03/08/2013	37557	5410	WY ASSOC. OF RURAL WATER	1021310	550.00
03/13	03/08/2013	37558	5420	WY DEPT. OF REVENUE & TAX	1021310	4,130.14
03/13	03/08/2013	37559	5480	WY GAS COMPANY	1021310	1,300.81
03/13	03/08/2013	37560	5500	WY RETIREMENT SYSTEM	1021310	5,882.60
03/13	03/08/2013	37561	5417	WYOMING FINANCIAL INSURANCE	1021310	200.00
03/13	03/08/2013	37562	5430	WY-TEST	1021310	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/13	03/08/2013	37563	4595	SECURITY STATE BANK	1021310	160.00
03/13	03/08/2013	37564	4720	THE OFFICE SHOP	1021310	116.73
03/13	03/08/2013	37565	6001	YELLOWSTONE LANDSCAPING	1021310	8,103.60
Grand Totals:						160,536.64

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
1021310	82.14	160,618.78-	160,536.64-
10-42-680	630.69	.00	630.69
10-42-800	65.46	.00	65.46
10-42-980	8.00	.00	8.00
10-43-360	3.58	.00	3.58
10-43-400	700.00	.00	700.00
10-43-500	150.00	.00	150.00
10-44-020	3,118.72	.00	3,118.72
10-44-260	80.00	.00	80.00
10-44-360	29.22	.00	29.22
10-44-521	301.37	.00	301.37
10-44-560	29.99	.00	29.99
10-44-680	509.76	.00	509.76
10-44-690	378.65	.00	378.65
10-44-720	5,775.00	.00	5,775.00
10-44-980	391.34	.00	391.34
10-45-060	12.98	.00	12.98
10-45-980	553.35	.00	553.35
10-46-050	302.21	.00	302.21
10-46-060	1,026.33	.00	1,026.33
10-46-180	313.55	.00	313.55
10-46-520	282.61	.00	282.61
10-46-680	419.12	.00	419.12
10-46-690	179.90	.00	179.90
10-46-700	48.00	.00	48.00
10-46-980	116.00	.00	116.00
10-47-115	275.81	.00	275.81
31-40-120	9,320.20	.00	9,320.20
31-42-071	2,346.60	.00	2,346.60
31-44-105	214.93	.00	214.93
61-22220	7,091.10	.00	7,091.10
61-22221	4,795.86	.00	4,795.86
61-22223	64.00	.00	64.00
61-22224	9,001.47	.00	9,001.47
61-22225	5,882.60	.00	5,882.60
61-22229	622.00	.00	622.00
61-40-020	798.00	.00	798.00
61-40-140	321.50	.00	321.50
61-40-150	160.00	.00	160.00
61-40-180	225.00	.00	225.00
61-40-250	152.29	.00	152.29
61-40-300	1,175.00	.00	1,175.00
61-40-320	394.90	.00	394.90
61-40-360	773.08	.00	773.08
61-40-560	213.96	.00	213.96

GL Account	Debit	Credit	Proof
61-40-570	30.96	.00	30.96
61-40-640	461.75	.00	461.75
61-40-760	200.00	.00	200.00
71-21500	4,212.28	82.14-	4,130.14
71-40-060	29.97	.00	29.97
71-40-120	798.50	.00	798.50
71-40-180	44.25	.00	44.25
71-40-390	351.74	.00	351.74
71-40-520	5,482.18	.00	5,482.18
71-40-680	82.37	.00	82.37
71-40-700	336.38	.00	336.38
71-40-980	70.42	.00	70.42
71-40-990	500.85	.00	500.85
71-63-160	57,740.12	.00	57,740.12
71-65-020	5,058.75	.00	5,058.75
72-40-090	2,499.00	.00	2,499.00
72-40-100	36.21	.00	36.21
72-40-400	4.49	.00	4.49
72-40-560	137.52	.00	137.52
72-40-600	550.00	.00	550.00
72-40-640	741.55	.00	741.55
72-40-660	5,601.00	.00	5,601.00
72-40-680	250.89	.00	250.89
72-40-980	9,400.32	.00	9,400.32
72-40-990	12.87	.00	12.87
73-40-180	136.00	.00	136.00
73-40-980	1,121.02	.00	1,121.02
74-40-520	533.00	.00	533.00
74-40-521	383.74	.00	383.74
75-40-520	25.71	.00	25.71
75-40-690	554.37	.00	554.37
75-40-970	3,976.44	.00	3,976.44
Grand Totals:	160,700.92	160,700.92-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

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GL Account	Debit	Credit	Proof
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## Report Criteria:

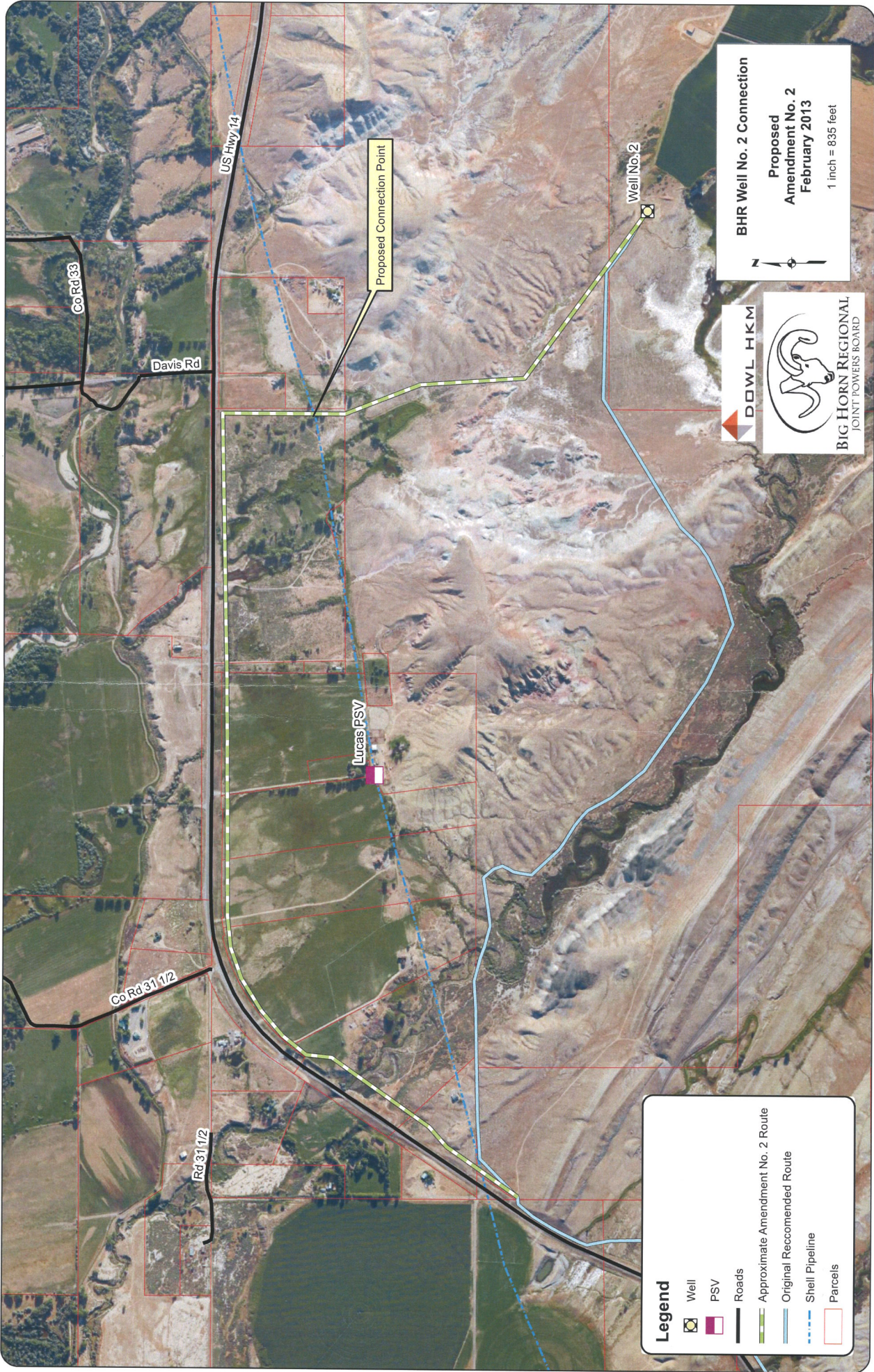
Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

Basin Municipal Court  
Report to Mayor and Town Council for the  
 Month of February **2013**

Docket #	Citation #	Address	Offense	Fine	Court Fee	Jail/ Rest.
1.13.18	88228G	Burlington	MIP-1st Offense-pymt	40.00	10.00	
<b>2/4/13</b>			<b>\$50.00</b>	<i>40.00</i>	<i>10.00</i>	-
6.11.33	02569B	Lovell	Speeding 37/30-NRVC TOB Credit Card	78.00	10.00	
10.06.6	79657T	Basin	DWUS- Collections Check	6.00		
2.13.7	8828G	Larkin, KS	Expired Plates on Trailer	110.00	10.00	
2.13.5	88257G	Basin	Exhibition of Acceleration	110.00	10.00	
10.12.28	40262D	Basin	DWUI-BW	250.00	10.00	
2.13.6	88232G	Basin	MIP-pymt	40.00	10.00	
2.13.1	88253G	Burlington	Speeding 30/20 SZ	40.00		
2.13.1	88253G	Burlington	Speeding 30/20 SZ	40.00	10.00	
2.13.3	88255G	Basin	Compulsory Insurance	DISMISSED		
<b>2/11/13</b>			<b>\$734.00</b>	<i>674.00</i>	<i>60.00</i>	
<b>2/18/13</b>			<b>President's Day</b>			
2.13.4	88256G	Worland	Speeding 41/30	104.00	10.00	
2.13.3	88255G	Greybull	Compulsory Insurance	10.00	10.00	
1.13.18	88228G	Burlington	MIP-1st Offense-pymt	100.00		
9.12.33	40265D	Basin	MIP- -pymt	40.00	10.00	
1.13.13	88198G	Burlington	Driver's License req	25.00	10.00	
11.12.2	88168G	Worland	Speedin SZ-NSF repay	200.00		10.00
6.12.8	40375D	Worland	Speeding 40/30-NRVC	90.00	10.00	
2.13.1	88253G	Burlington	Speeding 30/20 SZ	40.00		
6.10.8	39586D	Orinad, CA	Speeding 45/30	DISMISSED		
<b>2/25/13</b>			<b>\$669.00</b>	<i>609.00</i>	<i>50.00</i>	<i>10.00</i>
			NSF Fee- check insufficient funds		2/22/13	(10.00)





**BHR Well No. 2 Connection**  
Proposed  
Amendment No. 2  
February 2013  
1 inch = 835 feet



**Legend**

- Well
- PSV
- Roads
- Approximate Amendment No. 2 Route
- Original Recommended Route
- Shell Pipeline
- Parcels



**Preliminary Cost Estimate**  
**Big Horn Regional Well #2 Connection Project**  
**Recommended Alignment**

**Design Costs**

Description				Estimated Cost
Design and Bidding				\$ 633,625
Construction Administration				\$ 511,440
Acquisition of Private Easements	ACRE	10	\$ 5,000	\$ 50,000
Title Search and Filing Fees	EA	13	\$ 200	\$ 2,600
Attorney Review on Easements	EA	13	\$ 500	\$ 6,500
Access Road Ownership Reconciliation				\$ 5,000
Permits from Big Horn County				\$ 1,500
BLM Permitting				\$ 24,500
Extend Power to Well and Connections				\$ 15,000
Advertisement Fees				\$ 1,000

**Total Estimated Cost for Design and Administrative Services**

**\$ 1,251,165**

**Construction Costs**

Bid Items	Unit	Quantity	Unit Cost	Extended Cost
MOBILIZATION	LS	1	\$250,000.00	\$ 250,000
CONTRACT BONDS & INSURANCE	LS	1	\$120,000.00	\$ 120,000
TRAFFIC CONTROL	LS	1	\$ 20,000.00	\$ 20,000
FORCE ACCOUNT	LS	1	\$ 50,000.00	\$ 50,000
CHLORINATION BUILDING	LS	1	\$450,000.00	\$ 450,000
CONNECTION VAULT	EA	2	\$ 70,000.00	\$ 140,000
UNDERGROUND FACILITY LOCATES	EA	40	\$ 400.00	\$ 16,000
FIBER OPTIC LINE CROSSING	EA	4	\$ 2,500.00	\$ 10,000
MAINLINE UTILITY CROSSING	EA	20	\$ 200.00	\$ 4,000
CLEARING AND GRUBBING	LS	1	\$ 25,000.00	\$ 25,000
UNCLASSIFIED EXCAVATION	LF	1,000	\$ 8.00	\$ 8,000
IMPORTED PIPE FOUNDATION MATERIAL	LF	2,000	\$ 4.00	\$ 8,000
IMPORTED TRENCH BACKFILL	LF	2,000	\$ 4.50	\$ 9,000
FIELD ROAD SURFACE RESTORATION	LF	800	\$ 3.00	\$ 2,400
GRAVEL ROAD SURFACE RESTORATION	LF	2,300	\$ 12.00	\$ 27,600
PAVED ROAD SURFACE RESTORATION	LF	100	\$ 40.00	\$ 4,000
TOPSOIL REPLACEMENT AND SEEDBED PREP	LF	53,500	\$ 1.50	\$ 80,250
REVEGETATION - RANGE LAND MIX	LF	45,520	\$ 2.00	\$ 91,040
REVEGETATION - PASTURE MIX	LF	9,700	\$ 2.00	\$ 19,400
STRAW EROSION CONTROL BLANKET	LF	500	\$ 15.00	\$ 7,500
TYPE I RIP RAP	CY	40	\$ 40.00	\$ 1,600
IRRIGATION DITCH CROSSING	EA	5	\$ 800.00	\$ 4,000
TRENCH PLUGS	EA	20	\$ 200.00	\$ 4,000
ACCESS ROAD (FULL WIDTH)	LF	3,750	\$ 40.00	\$ 150,000
IMPROVED TWO TRACK	LF	11,500	\$ 10.00	\$ 115,000
DITCH CROSSING FOR ROAD	EA	1	\$ 15,000.00	\$ 15,000.00
TEMPORARY FENCE	LF	4,000	\$ 5	\$ 20,000
CONNECT TO EXISTING WATERLINE	EA	1	\$ 5,000.00	\$ 5,000
12" C900 DR14 PVC WATER MAIN	LF	22,000	\$ 45.00	\$ 990,000
18" C905 DR18 PVC WATER MAIN	LF	34,000	\$ 75.00	\$ 2,550,000
18" C905 DR18 PVC, BORE	LF	1,600	\$ 160.00	\$ 256,000
12" C900 DR14 PVC, BORE	LF	400	\$ 110.00	\$ 44,000
12" FITTINGS	EA	60	\$ 1,200.00	\$ 72,000
18" FITTINGS	EA	45	\$ 2,700.00	\$ 121,500
12" VALVE	EA	7	\$ 4,000.00	\$ 28,000
18" VALVE	EA	6	\$ 8,500.00	\$ 51,000
AIR/VAC ASSEMBLY	EA	15	\$ 8,000.00	\$ 120,000
6" BLOWOFF ASSEMBLY	EA	5	\$ 5,500.00	\$ 27,500
5-1/4" FLUSHING HYDRANT ASSEMBLY	EA	5	\$ 5,500.00	\$ 27,500
PRV ASSEMBLY	EA	1	\$ 35,000.00	\$ 35,000
BOLLARDS	EA	40	\$ 300.00	\$ 12,000
TRACE MARKER	EA	100	\$ 125.00	\$ 12,500
REFERENCE MARKER	EA	50	\$ 100.00	\$ 5,000
CATHODIC PROTECTION TEST STATIONS	EA	5	\$ 1,000.00	\$ 5,000

**Construction Cost Subtotal #1**

**\$ 6,013,790**

10% Contingency

**\$ 602,000**

**Construction Cost Total**

**\$ 6,615,790**

**Estimated Total Project Cost**

**\$ 7,866,955**

**Preliminary Cost Estimate**  
**Big Horn Regional Well #2 Connection Project**  
 Alternate Route North From Well #2

**Design Costs**

Description				Estimated Cost
Design and Bidding				\$ 691,195
Construction Administration				\$ 511,440
Acquisition of Private Easements	ACRE	17	\$ 5,000	\$ 85,000
Title Search and Filing Fees	EA	21	\$ 200	\$ 4,200
Attorney Review on Easements	EA	21	\$ 500	\$ 10,500
Permits from Big Horn County				\$ 1,500
BLM Permitting				\$ 24,500
Extend Power to Well and Connections				\$ 15,000
Advertisement Fees				\$ 1,000

**Total Estimated Cost for Design and Administrative Services**

**\$ 1,344,335**

**Construction Costs**

Bid Items	Unit	Quantity	Unit Cost	Extended Cost
MOBILIZATION	LS	1	\$250,000.00	\$ 250,000
CONTRACT BONDS	LS	1	\$120,000.00	\$ 120,000
TRAFFIC CONTROL	LS	1	\$ 20,000.00	\$ 20,000
FORCE ACCOUNT	LS	1	\$ 50,000.00	\$ 50,000
CHLORINATION BUILDING	LS	1	\$450,000.00	\$ 450,000
CONNECTION VAULT	EA	2	\$ 70,000.00	\$ 140,000
UNDERGROUND FACILITY LOCATES	EA	40	\$ 400.00	\$ 16,000
FIBER OPTIC LINE CROSSING	EA	4	\$ 2,500.00	\$ 10,000
MAINLINE UTILITY CROSSING	EA	30	\$ 200.00	\$ 6,000
CLEARING AND GRUBBING	LS	1	\$ 35,000.00	\$ 35,000
UNCLASSIFIED EXCAVATION	CY	1,000	\$ 8.00	\$ 8,000
IMPORTED PIPE FOUNDATION MATERIAL	LF	1,000	\$ 4.00	\$ 4,000
IMPORTED TRENCH BACKFILL	LF	2,000	\$ 4.50	\$ 9,000
FIELD ROAD SURFACE RESTORATION	LF	800	\$ 3.00	\$ 2,400
GRAVEL ROAD SURFACE RESTORATION	LF	2,300	\$ 12.00	\$ 27,600
PAVED ROAD SURFACE RESTORATION	LF	100	\$ 40.00	\$ 4,000
TOPSOIL REPLACEMENT AND SEEDBED PREP	LF	56,330	\$ 1.50	\$ 84,495
REVEGETATION - RANGE LAND MIX	LF	37,677	\$ 2.00	\$ 75,354
REVEGETATION - PASTURE MIX	LF	19,744	\$ 2.00	\$ 39,488
STRAW EROSION CONTROL BLANKET	LF	500	\$ 15.00	\$ 7,500
TYPE I RIP RAP	CY	40	\$ 40.00	\$ 1,600
IRRIGATION DITCH CROSSING	EA	6	\$ 800.00	\$ 4,800
TRENCH PLUGS	EA	20	\$ 200.00	\$ 4,000
ACCESS ROAD (FULL WIDTH)	LF	5,080	\$ 40.00	\$ 203,200
DITCH CROSSING FOR ROAD	EA	2	\$ 15,000.00	\$ 30,000
TEMPORARY FENCE	LF	6,000	\$ 5.00	\$ 30,000
CONNECT TO EXISTING WATERLINE	EA	1	\$ 5,000.00	\$ 5,000
12" C900 DR14 PVC WATER MAIN	LF	21,800	\$ 45.00	\$ 981,000
18" C905 DR18 PVC WATER MAIN	LF	36,340	\$ 75.00	\$ 2,725,500
18" C905 DR18 PVC, BORE	LF	2,100	\$ 160.00	\$ 336,000
12" C900 DR14 PVC, BORE	LF	400	\$ 110.00	\$ 44,000
12" FITTINGS	EA	60	\$ 1,200.00	\$ 72,000
18" FITTINGS	EA	45	\$ 2,700.00	\$ 121,500
12" VALVE	EA	7	\$ 4,000.00	\$ 28,000
18" VALVE	EA	8	\$ 8,500.00	\$ 68,000
AIR/VAC ASSEMBLY	EA	16	\$ 8,000.00	\$ 128,000
6" BLOWOFF ASSEMBLY	EA	5	\$ 5,500.00	\$ 27,500
5-1/4" FLUSHING HYDRANT ASSEMBLY	EA	4	\$ 5,500.00	\$ 22,000
PRV ASSEMBLY	EA	1	\$ 35,000.00	\$ 35,000
BOLLARDS	EA	40	\$ 300.00	\$ 12,000
TRACE MARKER	EA	100	\$ 125.00	\$ 12,500
REFERENCE MARKER	EA	50	\$ 100.00	\$ 5,000
CATHODIC PROTECTION TEST STATIONS	EA	5	\$ 1,000.00	\$ 5,000

**Construction Cost Subtotal #1**

**\$ 6,260,437**

10% Contingency

\$ 627,000

**Construction Cost Total**

**\$ 6,887,437**

**Estimated Total Project Cost**

**\$ 8,231,772**

# BIG HORN REGIONAL GROUND WATER LEVEL II REPORT

## Executive Summary

**TABLE 4  
BHRJPB WELL NO. 2 PURCHASE COST**

ITEM	COST
Total Invoice – Grosch Drilling	\$414,424.25
Logging of BHRJPB Well No. 2 (Paid by WWDC)	(\$15,350.00)
Total Invoice - Weston Engineering (liner installation)	\$149,106.25
Acid Enhancement, Logging, and Testing of BHRJPB Well No. 2 (Paid by WWDC)	(\$106,806.25)
<b>Reimbursable Construction Cost Total</b>	<b>\$441,374.25</b>

**TABLE 5  
WWDC DEBT FINANCING COST SUMMARY  
DEVELOPMENT PHASES 1 AND 2**

Total Project Cost	\$7,055,855.00
67 Percent WWDC Grant for Level III Improvements	\$4,727,422.85
33 Percent WWDC Loan Funding for Level III Improvements	\$2,328,432.15
BHRJPB Well No. 2 Purchase (33% of cost, less logging, acid enhancement, and testing)	\$145,653.50
Total Loan Request (Level III Improvements and Well Purchase)	\$2,474,085.65
WWDC Loan Terms	30 Years at 4.0 %
Annual Loan Payment	\$143,076.62
Total Value of Loan Payments	\$4,292,298.55
Total Finance Charges	\$1,818,212.90
Total Number of EDUs	6,345
<b>Finance Cost Per EDU Per Year</b>	<b>\$22.55</b>
<b>Finance cost per EDU per Month</b>	<b>\$1.88</b>

PURCHASE  
OF WELL IS  
33% OF  
\$441K

**TABLE 6  
ALTERNATIVE NO. 2 DEVELOPMENT PHASES 1 AND 2  
PROJECTED ANNUAL EDU COSTS**

COST TYPE	ANNUAL COST	ANNUAL COST PER EDU
Debt Retirement (WWDC Loan)	\$143,076.62	\$22.55
Equipment Maintenance Costs	\$5,900.00	\$0.93
Operator Costs	\$8,064.00	\$1.27
Equipment Operation	\$3,500.00	\$0.55
Sinking Enterprise Fund	\$10,000.00	\$1.58
<b>TOTAL</b>	<b>\$170,540.62</b>	<b>\$26.88</b>

## **ORDINANCE NUMBER 622**

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, AMENDING SECTION 4 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING NEW GARBAGE SERVICE RATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

**SECTION 1:** Section 4 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Amended to read as follows, to-wit (changes in **Bold**):

### **9-2-4: GARBAGE SERVICES:**

Effective with the bills sent which coincide with the February billing cycle occurring on or about **March 20, 2013**, the garbage service rates shall be set as follows:

A. Resident: The town shall charge for residential garbage services on the basis of the number of collections needed per week, limited to a dumpster or rollout container:

1 collection per week	<b>\$27.00</b> per month
-----------------------	--------------------------

B. Commercial:

1. Weekly Collections: The town shall charge for commercial garbage services on the basis of the number of collections needed per week. "Commercial" shall be defined as any business or other facility that has one approved dumpster or rollout container:

1 collection per week	<b>\$27.00</b> per month
2 collections per week	<b>\$42.00</b> per month
3 collections per week	<b>\$57.00</b> per month
4 collections per week	<b>\$67.00</b> per month
5 collections per week	<b>\$77.00</b> per month
Each Additional Dumpster	85% of first dumpster or rollout charge

2. Unscheduled Collections: The town shall charge for additional unscheduled commercial garbage services, or picking up more than one approved/contracted dumpster or rollout container on a basis of a flat rate per collection regardless of the number of containers, as follows:

Each additional unscheduled collection	<b>\$34.50</b> per collection
---	-------------------------------

**SECTION 2:** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

**SECTION 4:** This ordinance shall take effect and be in full force and effect on **March 14, 2013**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **FEBRUARY 5, 2013.**

PASSED ON SECOND READING **FEBRUARY 12, 2013.**

12, 2013. \_\_\_\_\_ ON THIRD AND FINAL READING **MARCH**

Corporation

**TOWN OF BASIN, WYOMING**  
A Municipal

By: \_\_\_\_\_  
**AMY KANIA - Mayor**

**ATTEST:**

\_\_\_\_\_  
**DANIELLE CHAPMAN - Town Clerk**

## **ORDINANCE NUMBER 623**

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING, SUPPLEMENTING SECTION 1 OF CHAPTER 2 OF TITLE 9 OF THE BASIN TOWN CODE BY ESTABLISHING WINTER AND SUMMER SERVICE DATES.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

**SECTION 1:** Section 1 of Chapter 2 of Title 9 of the Basin Town Code shall be and is hereby Supplemented to read as follows, to-wit (changes in **Bold**):

9-2-1: ELECTRICAL UTILITIES:

**P. Summer is defined as June 16 to October 15. Winter is defined as October 16 to June 15.**

**SECTION 2:** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**SECTION 3:** All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

**SECTION 4:** This ordinance shall take effect and be in full force and effect on **May 16, 2013**, after having been published in the Basin Republican Rustler.

\_\_\_\_\_ ON FIRST READING **MARCH 12, 2013.**  
\_\_\_\_\_ ON SECOND READING **APRIL 9, 2013.**  
\_\_\_\_\_ ON THIRD AND FINAL READING **MAY 14,**  
**2013.**

Corporation

**TOWN OF BASIN, WYOMING**  
A Municipal

By: \_\_\_\_\_  
**AMY KANIA - Mayor**

**ATTEST:**

\_\_\_\_\_  
**DANIELLE CHAPMAN - Town Clerk**

## **AGENDA ITEM 5C SUMMARY REPORT**

### **Town Pathways Master Plan**

#### **SUMMARY**

In 2012, the Town of Basin applied for and received a grant from the Wyoming Department of Transportation to create a non-motorized transportation plan. An ad-hoc committee was formed and consultant was hired (Alta Planning + Design) in 2012 and work began on the Plan shortly after.

In 2012, the Town of Basin completed a Master Plan with the vision of making the town viable for future generations to come. The plan presents a wealth of information, goals and priorities to enhance the quality of life in a small, rural community. The priorities of “Recreation” and “Transportation” listed in the master plan, lay a foundation for the Town of Basin to begin incorporating alternative transportation facilities along with future infrastructure improvements. Other efforts and opportunities continue to build on these priorities including the Basin sidewalk inventory associated with the federal “Safe Routes to School (SRTS)” program and the adjacent federal lands (Bureau of Land Management) which are available for informal recreational purposes such as hiking and bicycling. Additionally, the existing SRTS initiative will provide an opportunity to incorporate future pathways with existing school routes.

The recreation and transportation priorities and goals outlined in the 2012 Master Plan will begin to maximize the role of non-motorized, or ‘active’ transportation by diversifying transportation options, and improving public health for current and future generations. In keeping with the momentum established by the efforts mentioned above, the Basin Pathways Planning Study will guide development of pedestrian and bicycle improvements throughout the town. The Study will improve the ease and safety of reaching local destinations including parks, schools, and Downtown Basin. The plan identifies and analyzes current conditions for walking and bicycling as well as education and encouragement activities, and makes recommendations for improving conditions to create a more interconnected, safe, and convenient network of pathways, on-street bike facilities, sidewalks, and street crossings.

Full Document may be viewed at the Town Office or online at

<ftp://basinwy:892trails@ftp.altaplanning.com>

#### **FISCAL IMPACT**

No fiscal impact to adopting the plan and until prioritized projects are planned into future budgets.

#### **ALTERNATIVES**

At its discretion the Town Council may:

1. Accept with adoption of attached Resolution.
2. Adopt with changes.
3. Reject Plan and Refund Grant monies to WYDOT.



**AGENDA ITEM NO. 5C RECOMMENDATION**

Recommend Approval by Mayor Kania

Recommend Approval by Pathway Planning Committee: Council Member Lyle King, Police Chief Chris Kampbell, Planning Commission Member Robert Kampbell, and Mayor Amy Kania.

**ATTACHMENTS**

1. Resolution from Pathway Committee
2. Resolution Draft for Council

**AGENDA & SUMMARY REPORT TO:**

1. Council on 2/12/13
2. Council on 3/12/13

BASIN PATHWAYS MASTER PLAN COMMITTEE

A RESOLUTION RECOMMENDING THE 2012 BASIN PATHWAYS MASTER PLAN FOR  
ADOPTION BY THE BASIN TOWN COUNCIL.

WHEREAS, the Basin Pathways Master Plan Committee was appointed for the purposes of preparing a Non-Motorized Pathways Planning Study for the Town of Basin; and

WHEREAS, in preparing the planning study, the Committee made careful and comprehensive surveys and studies of the existing conditions and probable future growth of the town and its environs; and

WHEREAS, the Committee prepared a draft, entitled the Pathways Planning Study; and


WHEREAS, the Committee conducted three Public Meetings held for the purpose of obtaining public input; and

WHEREAS, the plan was made for the general purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the town's pathways; and


NOW, THEREFORE, BE IT RESOLVED, that the Basin Pathways Master Plan Committee does hereby recommend the 2012 Town of Basin Pathways Master Plan titled Pathways Planning Study to the Basin Town Council for adoption.

DATED: January 4, 2012

  
\_\_\_\_\_  
Lyle King

  
\_\_\_\_\_  
Robert Kampbell

  
\_\_\_\_\_  
Christopher Kampbell

  
\_\_\_\_\_  
Amy Kania

**A RESOLUTION ADOPTING TOWN NON-MOTORIZED  
TRANSPORTATION MASTER PLAN**

**W I T N E S S E T H**

**WHEREAS**, the Town of Basin Council applied for and received grant funding in order to complete a Non-motorized Transportation Master Plan (Plan); and

**WHEREAS**, the Town of Basin Council contracted with a consultant to complete planning functions; and

**WHEREAS**, the consultant have completed comprehensive planning functions including several public hearings and have produced a document titled Pathways Planning Study including Pedestrian and Bicycle Recommendations and Project Prioritization; and

**WHEREAS**, the Plan was made for the general purpose to:

- Effectively build upon the existing local pedestrian and bicycle network, while streamlining connections and establishing new links to surrounding areas.
- Guide the future of Town growth by incorporating alternative transportation facilities to infrastructure improvements.
- Provide safe, non-motorized facilities throughout town.
- Develop a plan addressing the needs of pedestrians and bicyclists of all ages, abilities, skills, and confidence levels.
- Provide a scheme of innovative and economically feasible projects and recommendations matched to specific funding opportunities.
- Prioritize future active transportation facilities for near, and long-term development.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF  
THE TOWN OF BASIN;** Accept and Adopt the 2012 Non-motorized Transportation Master Plan as of this date.

PASSED, APPROVED AND ADOPTED THIS 12th day of March, 2013 .

Attest:

\_\_\_\_\_  
(Name & Title) Amy Kania, Mayor  
Clerk

(Name & Title) Danielle Chapman, Town

\_\_\_\_\_  
Dave Cooper, Councilmember

\_\_\_\_\_  
Bill Stoelk, Councilmember

\_\_\_\_\_  
Phillip Julliard, Councilmember

\_\_\_\_\_  
Lyle King, Councilmember

*LaMax Construction, Inc.*

4402 Orchard Bench Road  
Basin, WY 82410  
Phone (307) 568-2586  
Fax (307) 568-2050  
lamaxconstruction@hotmail.com

March 4, 2013

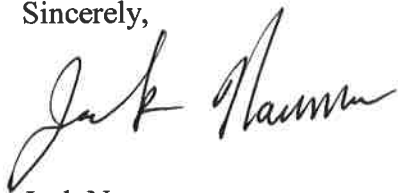
Town of Basin  
P.O. Box 599  
Basin, WY 82401

RE: 2012 Flush Tank Replacement Project

Dear Mayor Kania,

LaMax Construction, Inc. would like to announce that as of March 1, 2013 we are substantial and final completed on the 2012 Flush Tank Replacement Project.

Sincerely,



Jack Nauman

Jack will talk to  
Gene - Council  
around manholes?  
pay-retention

Owner: Town of Basin

Project: 2012 Flush Tank Replacement Project

Pay Estimate #1

Contractor: LaMax Construction, Inc.

Work Completed as of March 1, 2013

Item	Description & Price	Unit	Quantity	Total
1	Mobilization at a unit price of \$500.00 per	Lump Sum	1	\$ 5,000.00
2	8" SDR35 PVC Sewer Pipe at the unit price of \$25.00 per	Linear Foot	200	\$ 5,000.00
3	48" Standard Concrete Manhole at the unit price of \$4000.00 per	Each	10	\$ 40,000.00
4	Additional Connection to New Manhole at the unit price of \$200.00 per	Each	7	\$ 1,400.00
5	One foot Intermediate Manhole Sections at the unit price of \$1000.00 per	Foot	3	\$ 3,000.00
6	Asphalt Repair at the unit price \$70.00 per	Square Yard	0	\$ -
7	Alley Gravel Replacement at the unit price \$150.00 per	Ton	25	\$ 3,750.00
8	Replace Service Connection at the unit price of \$150.00 per	Each	4	\$ 600.00
			Total	\$ 58,750.00

Force Account Work	
9 Hrs. Excavator @ 140.00/HR	\$ 1,260.00
9 Hrs. Work Pickup @ 25.00/HR	\$ 225.00
11 Hrs. Labor @ 38.00/HR	\$ 418.00
Material	\$ 55.00
	\$ 1,958.00

Total Work Completed	\$58,750.00
Force Account Work	\$1,958.00
Total Earned	\$60,708.00
Previous Payments	\$ -
Amount Due	\$ 60,708.00

Signed:

Position:

Date:

*John B. Haum*  
Vice-President  
3-1-13

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

Applicant to complete numbered spaces only.

PERMIT NO.

JOB ADDRESS <i>854 W HY 205</i>										
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET					
2	OWNER	MAIL ADDRESS		ZIP	PHONE					
3	CONTRACTOR	MAIL ADDRESS		PHONE						
4	ARCHITECT OR DESIGNER	MAIL ADDRESS		PHONE						
5	ENGINEER	MAIL ADDRESS		PHONE						
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH		
7	Basement:	Yes (No)	Foundation:	Conc. Block	Roof:	Comp. Builtup				
8	Class of work:	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input checked="" type="checkbox"/> FENCE								
9	Use of Building:	<i>BARN - SHOP</i>								
10	Describe work:	<i>Pole Barn To be erected west of house. Along SOUTH OF DITCH THAT IS NORTH OF house.</i>								
11	Valuation of work:	\$								
REMARKS AND SPECIAL CONDITIONS:										
<i>Rebuild FENCE ACROSS PROPERTY THAT STARTS ON SE CORNER OF YARD FENCE. Build NEW FENCE STARTING AT THE NW CORNER OF ANNEX &amp; CONNECT TO ABOVE FENCE</i>										
PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION										
AGREEMENT:					PLANS CHECKED BY:		PERMIT FEE:			
<p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>					TYPE OF CONST		OCCUPANCY GROUP		DIVISION	
					SIZE OF BLDG SQ. FT.		NO OF STORIES		MAXIMUM OCCUPANCY	
					FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED ( ) Yes ( ) No	
					NO OF DWELLING UNITS		OFF STREET PARKING SPACES		REQUIRED      FURNISHED	
					GARAGE		ATTACHED ( ) DETACHED ( )		DOUBLE ( ) SINGLE ( )	
					FOOTING		DATE			
					FRAMING		DATE			
					FINISH		DATE			
APPLICANT: <i>David Blakeman</i> 2/21/13 (DATE) BUILDING OFFICIAL: <i>[Signature]</i> 2/21/13 (DATE)					FINAL		DATE			

When Properly Validated (in this space) This Is Your Permit



\$6939

**\$5939**

30' X 40' DELUXE

SUBURBAN POST

FRAME GARAGE PACKAGI

- Prebuilt trusses for continuous interior space uninterrupted by poles.
- 36" steel walk door.
- 10' sidewalls.
- ~~Strong~~ • Ventex ridgecap.
- Steel garage door(s).
- Weather vane.
- Bird blocking. 59626



# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS 503 west A. street							
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET		
2	OWNER Bryon Ebright	MAIL ADDRESS P.O. Box 920		ZIP 82410	PHONE 250-1533		
3	CONTRACTOR None	MAIL ADDRESS		PHONE			
4	ARCHITECT OR DESIGNER None	MAIL ADDRESS		PHONE			
5	ENGINEER None	MAIL ADDRESS		PHONE			
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH WIDTH
7	Basement:	Yes (No)	Foundation:	Conc. Block	Roof:	Comp. Builtup	
8	Class of work: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE						
9	Use of Building: Storage shed						
10	Describe work: Assemble storage shed on an existing <del>concrete</del> concrete pad. (pre-fabricated building)						
11	Valuation of work: \$2900.00						

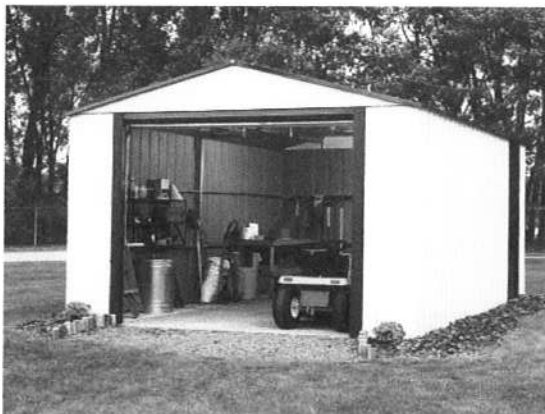
REMARKS AND SPECIAL CONDITIONS:

PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

AGREEMENT:		PLANS CHECKED BY:		PERMIT FEE:		
<p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>		TYPE OF CONST	OCCUPANCY GROUP	DIVISION		
		SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY		
		FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No		
		NO OF DWELLING UNITS	OFF STREET PARKING SPACES			
		GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>		
		FOOTING	DATE			
		FRAMING	DATE			
		FINISH	DATE			
FINAL		DATE				

When Properly Validated (in this space) This Is Your Permit



[Home](#) > [Storage Sheds](#) > [Vinyl Storage Sheds](#) > Arrow Vinyl Murryhill 12 x 31 Premium Outdoor Storage Shed - VT1231**Arrow Vinyl Murryhill 12 x 31 Premium Outdoor Storage Shed - VT1231**

Item # ARW-VT1231

[Rate and Review This Item](#)List Price: ~~\$3,548.99~~**Sale Price: \$2,878.82** & this item ships for **FREE!**

You Save: \$662.17 (19%)

**In Stock.** \* Usually Ships within 5-7 Business Days.

82410

United States

**CALCULATE** ▶**FREE!** Freight - Curbside Delivery  
**Est. Delivery Mon, Feb 25 - Thu, Feb 28**\$75.00 Freight - Curbside Delivery + Lift Gate  
**Est. Delivery Mon, Feb 25 - Thu, Feb 28****SHARE:****ITEM  
DESCRIPTION**[ACCESSORIES](#)[RELATED ARTICLES](#)[CUSTOMER REVIEWS](#)[ASK & ANSWER](#)[ASK A SPECIALIST](#)

Finding a storage shed is hard enough when you've got average needs. When you've got business supplies or large equipment to store, things get even worse. And if you want a building that can also double as a workshop, the task can seem impossible. The important word there is "seem." Though you may not have quite as many choices as those seeking more modest structures, what you want definitely exists. Just keep reading.

**Spacious and Strong**

This Arrow Vinyl Murryhill 12 x 31 Premium Outdoor Storage Shed's most striking feature is its capacity. It offers 2, 655 cu. ft. of space and walls that are almost seventy-four inches tall. You'll find that it's equally suitable for storing a large volume of personal items and commercial equipment. The two large doors also make it convenient workspace, especially if you've got a lot of supplies you need to keep on hand.

Perhaps less obvious, but equally important is this storage building's construction. A hot-dipped galvanized steel frame, premium vinyl coating, and stabilizing mid-wall brace all give this Murryhill excellent weather resistance. You'll be able to count on its protection during heavy rain, wind, and snow. Such a durable design also translates into extremely simple maintenance; periodic cleaning and waxing are all it takes to keep this shed looking like new.

See, there's no reason to despair if your outdoor storage requirements are larger than average. This Arrow Vinyl Murryhill 12 x 31 Premium Outdoor Storage Shed can provide you with the space you need and the confidence that your valuables are properly protected.

**\* Please check local building codes and CC&Rs for any restrictions related to installing an outdoor structure or to see if a building permit is required.**

**Features**

- Hot-dipped galvanized steel frame with a premium vinyl plastisol coating
- Mid-wall brace enhances stability
- Paint is five times thicker than standard finishes
- Roll-up "garage style" front door and sliding side door for convenient access
- Resists scratches and fading
- Easy to assemble
- Over 8 ft. tall
- 15-year limited warranty

**Specifications:**

- Size: 12' W x 31' D
- Wall Color: almond with coffee brown door trim
- Roof Color: almond
- Storage Area: 362 sq. ft.; 2,655 cu. ft.
- Interior Dimensions: 141 1/8" W x 370 1/2" D x 102" H
- Wall Height: 73 3/4"
- Door Opening: 72" H x 95" W
- Recommended Foundation Size: 141 1/8" W x 370 1/2" D
- Number of Boxes Shipped: 7
- Please refer to manual for contents of each box

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

Applicant to complete numbered spaces only.

PERMIT NO.

JOB ADDRESS 707 SOUTH 8TH							
1	DESC	LOT NO	BLK	TRACT	( <input type="checkbox"/> SEE ATTACHED SHEET)		
2	OWNER EDWARD STULC	MAIL ADDRESS PO BOX 1033		ZIP	PHONE 307-921-2949		
3	CONTRACTOR JIM METRO	MAIL ADDRESS BASIN		PHONE	307-568-2326		
4	ARCHITECT OR DESIGNER	MAIL ADDRESS		PHONE			
5	ENGINEER	MAIL ADDRESS		PHONE			
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH WIDTH
7	Basement:	Yes <input checked="" type="checkbox"/> No	Foundation:	Conc. Block	Roof:	Comp. Builtup	
8	Class of work: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE <input type="checkbox"/> FENCE						
9	Use of Building: STORAGE SHED						
10	Describe work:						
11	Valuation of work: \$ 1600						

## REMARKS AND SPECIAL CONDITIONS:

STORAGE SHED IS ON SKIDS AND MOVEABLE  
8 X 16

## PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

		PLANS CHECKED BY:		PERMIT FEE:	
<b>AGREEMENT:</b>  This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.  The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.		TYPE OF CONST	OCCUPANCY GROUP	DIVISION	
		SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY	
		FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	
		NO OF DWELLING UNITS	OFF STREET PARKING SPACES REQUIRED FURNISHED		
		GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	
		FOOTING	DATE		
		FRAMING	DATE		
		FINISH	DATE		
FINAL	DATE				
APPLICANT Edward Stulec 3-4-13 (DATE)					
BUILDING OFFICIAL [Signature] 3/6/13 (DATE)					

When Properly Validated (in this space) This Is Your Permit

# BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO.

Applicant to complete numbered spaces only.

JOB ADDRESS <b>817 W. C Street</b>										OWNER	JOB ADDRESS
1	DESC	LOT NO	BLK	TRACT	( ) SEE ATTACHED SHEET)						
2	OWNER	MAIL ADDRESS			ZIP	PHONE					
3	CONTRACTOR	MAIL ADDRESS			PHONE						
4	ARCHITECT OR DESIGNER	MAIL ADDRESS			PHONE						
5	ENGINEER	MAIL ADDRESS			PHONE						
6	BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH			
7	Basement:	Yes No	Foundation:	Conc. Block	Roof:	Comp. Builtup					
8	Class of work:    ( ) NEW    ( ) ADDITION    ( ) ALTERATION    (x) REPAIR    ( ) MOVE    ( ) REMOVE    ( ) FENCE										
9	Use of Building:										
10	Describe work: <b>Replace backyard deck with smaller 6'x8' deck with rails. CARPET IN BASEMENT</b>										
11	Valuation of work: \$ <b>600.00 - Deck</b> \$ <b>1200.00 - carpet</b>										
REMARKS AND SPECIAL CONDITIONS:											
PLEASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION											
					PLANS CHECKED BY:			PERMIT FEE:			
<b>AGREEMENT:</b>  This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.  The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.					TYPE OF CONST		OCCUPANCY GROUP		DIVISION		
					SIZE OF BLDG SQ. FT		NO. OF STORIES		MAXIMUM OCCUPANCY		
					FIRE ZONE		USE ZONE		FIRE SPRINKLERS REQUIRED    ( ) Yes    ( ) No		
					NO. OF DWELLING UNITS		REQUIRED		OFF STREET PARKING SPACES FURNISHED		
					GARAGE		ATTACHED ( ) DETACHED ( )		DOUBLE ( ) SINGLE ( )		
					FOOTING		DATE				
					FRAMING		DATE				
					FINISH		DATE				
FINAL		DATE									
APPLICANT: <b>Jacob Zeller</b> <b>3-8-13</b> (DATE) BUILDING OFFICIAL: <b>[Signature]</b> <b>3/11/13</b> (DATE)											

When Properly Validated (in this space) This Is Your Permit

February 28, 2013

Dave Cooper, Town Clerk  
Town of Basin  
PO Box 599  
Basin, WY 82410

Re: Optimum West Sells to Charter Communications

Dear Mr. Cooper:

On February 7, 2013 Charter Communications ("Charter") agreed to purchase Optimum West ("Optimum") for \$1.625 billion. **The transaction will likely require approval of all local franchising authorities including your jurisdiction.** According to published reports, Charter currently serves more than 5 million customers in 25 states. Charter's purchase price, which equates to about \$5,345 for every subscriber it serves, was well above the price paid in recent transactions. The press has reported that Charter valued the systems at 8.9 times Optimum's third quarter 2012 annualized earnings before interest, taxes, depreciation and amortization. Several recent transactions have been valued between 5.5 and 6.0 times adjusted earnings. Charter has pointed to significant tax advantages resulting from the transaction but the impact on subscriber rates remains a question.

As you know, Optimum holds a cable television franchise in your jurisdiction which allows Optimum the right to install its wires and facilities in your public rights-of-way to provide cable services. As a result of the proposed acquisition by Charter, Optimum is likely required to seek written approval from your community to transfer the cable system and franchise to Charter.

Optimum will likely submit to your jurisdiction FCC Form 394 seeking consent to the proposed transaction. Generally FCC Form 394 is also accompanied by a draft resolution which Optimum will prepare asking your community to take action. You are not obligated to adopt the proposed resolution and often cities will create their own resolution to address issues and concerns they may have regarding the transaction. Each jurisdiction will have 120 days within which to review this Form 394 to determine if Charter possesses the requisite legal, technical and financial qualifications to own and operate the system.

During a transfer proceeding, many jurisdictions take the opportunity to review compliance issues under the existing franchise. For example, some communities may review the accuracy of past franchise fee payments made by Optimum under the existing franchise to ensure that all required fees have been properly remitted. Others will address concerns regarding technical issues or local programming matters to ensure all franchise obligations are fulfilled.

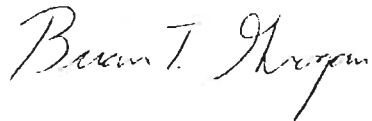
Moss & Barnett has worked closely with a number of cities served by Optimum to address both compliance issues and cable system transfers. Recently, Moss & Barnett represented the City of Missoula, Montana to verify past franchise fees payments from Optimum. This review resulted

a settlement paid to the City in excess of \$100,000. It is also worth noting that in transfer approval proceedings, it is typical for the requesting parties to pay the out of pocket costs and fees incurred by the local franchising authority to undertake the review. Jurisdictions will often work together to share costs in these proceedings and those shared costs will then be covered by the requesting parties - in this case Optimum and Charter.

For your information and background, we have attached hereto a copy of a presentation paper regarding municipal reviews of proposed transfers of ownership. This paper may prove helpful as you face this pending transfer request by Optimum.

If you should have any questions regarding the transfer process, review and verification of past franchise fee payments or related issues, please feel free to contact me or my paralegal, Terri Hammer – (612) 877-5349.

Very truly yours,



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BTG/tlh

Enclosure

## **TRANSFERS OF OWNERSHIP**

Prepared by:

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## **TRANSFERS OF OWNERSHIP**

Transfer proceedings typically begin when a cable operator delivers to franchising authorities Federal Communications Commission ("FCC") Form 394 requesting transfer of the cable television franchise and system. FCC Form 394 will include various attachments that will provide information regarding the proposed transferee's legal, technical and financial qualifications.

The rules governing a transfer review are found in federal law at 47 U.S.C. §§ 533(d) and 537 and FCC regulations at 47 C.F.R. § 76.502. Franchising authorities must also carefully consider applicable state law and relevant provisions of the local franchise. Particular attention should be paid to the local franchise as it may contain additional transfer obligations and deadlines and may trigger rights for the franchising authority in the event of a change of ownership.

Under federal law, a franchising authority has 120 days from the date of submission of the completed FCC Form 394 to complete its review. The franchising authority must notify the cable operator within thirty days of the filing of FCC Form 394 if it questions the accuracy of the Form 394 information. If the franchising authority fails to act upon such transfer request within 120 days, such request is deemed granted unless the franchising authority and the requesting party otherwise agree to an extension of time.

### **Legal Qualifications**

When reviewing a proposed transfer of control, franchising authorities should document the ownership structure of the proposed transferee. Is the transferee a corporation or partnership? Who are the principals? In addition, inquiries should be made into the following items:

- 1) Current cable franchises.
- 2) Criminal or civil proceedings involving the transferee.
- 3) Revocations, suspensions, non-renewals of any business license of the transferee.
- 4) Other cable systems sold by the transferee or any pending cable franchise applications.
- 5) Cable franchise violations.

### **Technical Qualifications**

With respect to the technical qualifications of the transferee, it is essential to identify any changes it may seek in the operation of the cable system or the franchise document. Inquiries should be made into the following items:

- 1) ***Changes to the system.*** Is the transferee proposing, or will the transferee undertake, any changes in the system including, but not limited to, programming, PEG access support, equipment, institutional network services, customer service, reporting, etc.?

- 2) ***Changes in the operation of the system.*** Is the transferee proposing or will the transferee undertake any changes in the operation of the system, including, but not limited to, billing practices, personnel, technical oversight, call center consolidation, etc.?
- 3) ***Changes to the franchise.*** Is the transferee requesting or will the transferee request any changes to the franchise document? In other words, will the transferee be seeking relief from any obligations which may require capital contributions or other burdensome requirements contained within the franchise. Is the proposed transferee willing to accept all of the franchise obligations or will it seek to challenge the enforceability of certain obligations?

### **Financial Qualifications**

A review of the financial qualifications of the proposed transferee is a critical element in the transfer review process. The financial capability of the transferee will impact directly on the quality of service and the ability of the transferee to live up to its commitments under the franchise. The franchising authority should be provided with the documentation necessary to enable it to evaluate the transferee's financial qualifications. At a minimum, the franchising authority should receive the following information:

- 1) Copy of a letter of intent and/or purchase agreement. These documents will assist the franchising authority in identifying the transferee and the content of the agreement to transfer the cable system.
- 2) Corporate or business information documents, such as articles of incorporation, partnership and limited partnership agreements as well as management agreements.
- 3) Financing documents, such as a bank loan agreement or commitment letter; for limited partnerships, a proposed prospectus or offering circular, terms, and conditions of a limited partnership agreement; for a publication corporation, registration statements S-1 and all other forms filed with the Securities and Exchange Commission.
- 4) Current and historical financial statements of the transferee, including growth and revenue projections, income statements, sources and uses of funds; anticipated capital expenditures, justifications, depreciation schedules, charges for services, expenditures, other system new-build commitments, cash flow analysis, balance sheets, and proposed penetration rate.

This financial information and other documentation will help the franchising authority assess the financial impact of the proposed transfer on the system and its subscribers. The following elements and assumptions are critical to the determination of whether the financial projections provided by the transferee are reasonable:

- 1) ***Profitability.*** There are several components to consider a) operating ratio, b) operating margin, c) operating expenses, and d) pre-tax profit margin.
- 2) ***Market Factors.*** Several factors should be addressed in the proforma financial statements, including basic service penetration, pay-to-basic penetration,



revenue per subscriber and household density. These projections should be reviewed carefully against past performance in the market.

- 3) **Capital Expenditures.** There are many components to the category of capital expenditures, including plant distribution costs, pre-operating expense, headend costs, converter costs, connection costs, building costs or leasehold improvements. The capital costs projected in the proforma financials for such categories should be scrutinized for the reasonableness of the assumptions compared to the general industry standards.
- 4) **Debt-to-Equity Ratio.** The debt-to-equity ratio is a significant measurement in the context of a transfer transaction. This measurement shows long term debt as a percentage of overall capitalization. A low or conservative debt-to-equity ratio suggests the capacity to borrow additional funds. A high debt-to-equity ratio suggests a highly leveraged entity vulnerable to slight shifts in revenue or costs.
- 5) **Cash Flow-Debt Service.** The proforma financials should include a cash flow or source of funds schedule indicating projected annual income or depreciation which in turn would indicate projected cash flow, i.e., net income plus depreciation. Each of the foregoing components should be examined and compared to industry standards to determine whether the projections demonstrate the proposed transfer and subsequent operation of the cable system is financially feasible.

### **Conditions for Transfer**

- (1) **Approval** - To the extent a franchising authority determines to approve a proposed transfer, careful consideration of the transfer resolution should be undertaken. Be particularly careful when utilizing a form resolution submitted as part of FCC Form 394. Often cable operators may include provisions within such a resolution which may result in a waiver of existing franchise violations resulting in a "clean slate" for the proposed transferee.

In other words, there may presently exist a latent franchise violation such as failure to pay the proper franchise fee to the franchising authority. If a transfer resolution is executed with language indicating that the transferee assumes the franchise free and clear, the franchising authority may be prevented from thereafter pursuing the collection of past due franchise fees. Other common conditions for approval may include an acceptance agreement, guaranty, performance bond/letter of credit/security fund, and a certificate of insurance. Settlement of existing franchise obligations is also a possibility as well as resolution of franchise violations.

- (2) **Denial of Transfer** - If a franchising authority chooses to deny the proposed transfer of control it may be based on a variety of reasons:
  - (a) The transferee may lack the necessary legal, technical or financial qualifications;

- (b) The transferee may not agree to comply with valid franchise obligations;  
or
- (c) The transferee may eliminate or reduce competition in the community in violation of 47 U.S.C. § 533.

Moreover, in the event there is an existing franchise violation which has not yet been cured, a franchising authority may seek resolution of such a matter as part of a transfer proceeding.

### KEY LEGAL DECISION

#### **Charter v. Santa Cruz Decision**

On September 20, 2002, a three judge panel of the Ninth Circuit Court of Appeals overturned the leading case regarding cable television transfers of ownership. Charter Communications, Inc. v. County of Santa Cruz, 304 F.3d 927 (9<sup>th</sup> Cir. 2002). The Ninth Circuit decision vacates the district court opinion, Charter Comms. Inc. v. County of Santa Cruz, 133 F.Supp.2d 1184, 1187-1200 (N.D. Cal. 2001), which had been widely cited by the entire cable industry for the proposition that transfer approval cannot be unreasonably conditioned by a franchising authority. The industry had also cited the district court decision for the proposition that a cable operator cannot be compelled to reimburse the costs and expenses associated with a transfer review (see [www.municipalcommunicationslaw.com](http://www.municipalcommunicationslaw.com) - click Presentations - then click Key Legal Decisions Regarding Franchise Renewals and Transfers - for a complete discussion of the district court decision).

The Ninth Circuit panel focused on one key issue in reviewing the district court decision. **Was the County's denial of consent unreasonable?** The court held that "when reviewing disputes emerging from [a] franchise agreement, a court must determine whether the county could have deemed it reasonable to deny consent; this is a much more forgiving standard than whether the district court judge would have denied consent himself if he were acting as the County's agent."

The Ninth Circuit held that it was reviewing a discretionary decision of the County Board of Supervisors, a legislative body. The court noted that review of a transfer of control is a "legislative act" entitled to deferential treatment by the court. Thus, whether the County denied consent reasonably is a question "governed not by a preponderance of evidence standard, but rather a substantial evidence test." Under such a deferential standard, the "County's denial of consent should be upheld as long as there is substantial evidence for any one sufficient reason for denial."

The Ninth Circuit found that the ability of the cable operator to adequately service the franchise throughout its term is a legitimate concern. It was not unreasonable for the County to be concerned about Paul Allen's (the key individual behind Charter) true net worth and about the relationship of that wealth to the viability of the enterprise. The court also held that district court erred by failing to give deference to the County's articulated concern for keeping stable the subscriber rates in the future. It was not unreasonable for the County to be worried about the long-term viability of the Allen purchase and its effects on the County's responsibility to assure a stable cable franchise for its citizens.

The Court also held that "even if we thought the County had acted unreasonably, our view would be deferential not only because precedent so commands, but also because methods exist to promote self-correction in the future: citizens can vote out their local representatives and cable operators can refuse to enter into franchise agreements with notoriously difficult local franchising authorities."

Therefore, the Ninth Circuit held that "since the County's judgment was reasonable, it necessarily follows that its decision to deny the transfer on the basis of that judgment was supported by a legitimate governmental interest." Charter voluntarily entered into an agreement under which the County had to approve any transfer of the franchise and thus, to that extent, waived its right to claim that a denial of the transfer violated its First Amendment rights. The Ninth Circuit cited multiple decisions arguing that First Amendment rights may be waived upon clear and convincing evidence that the waiver is "knowing, voluntary and intelligent."

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