

TOWN OF BASIN

Council Meeting – Special Meeting Minutes

Thursday, August, 27, 2020

Town Hall at 7:00 P.M.

Call to Order Regular Session

Pledge of Allegiance

A Special Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, August 27, 2020 at 7 PM. The meeting was called to order at 7 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Joseph Keele, and Stuart DesRosier.

Also present were Clerk/Treasurer Deaun Tigner, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Heath Overfield, Becky Allred, John Hallcroft and Barbara Greene.

Public Comment: Becky Allred wrote a letter to the Council about the benefits of having the chipping service for the town residents and how much it is appreciated by a lot of the community. There was a brief discussion of having different regulations to have the chipping service provided, one of them being by appointment with a fee. Councilman Olson suggested to bring it up at the next council meeting so that they can have an open discussion about it and make a motion if needed.

Building Permits: Mike & Jeannine Fielder – 407 Crescent Drive – New privacy fence on NW corner of primary lot. Councilman DesRosier made a motion to accept the building permit, Councilman Godfrey seconded, and the motion passed unanimously.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to add the utility trailer to the agenda as D1, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Minutes: Councilman Godfrey made a motion to approve the Regular meeting minutes of August 13, 2020 and the Special meeting minutes of August 20, 2020, Councilman Olson seconded, and the motion passed unanimously.

Eagles: Heath Overfield, Engineering Associates, talked to the Council about the next steps regarding the Eagles. The environmental report has been accepted and the Town of Basin has received a copy of

the grant agreement. Mayor Duncan discussed waiting until after the Eagles building comes down to discuss the property exchange at 105 South 4<sup>th</sup>. Councilman Godfrey made a motion to approve the scope of services contingent upon the Town Attorney Kent Richins reviewing the documents, Councilman DesRosier seconded, and the motion passed unanimously.

Pool Maintenance Bid: Mayor Duncan went over the specifications needed to go on the bid with the Council and Town Attorney Kent Richins. Town Engineer Jesse Frisbee will work with Town Attorney Kent Richins to put together the specifications needed to go in the bid for the pool. Town Attorney Kent Richins will also do the bid conditions and notice to bidders.

Surplus Equipment: The Town has some surplus equipment to sell. Councilman Olson made a motion to move forward with sealed bid for the street sweeper and silent auction on the various pieces of equipment for the Town, Councilman Keele seconded, and the motion passed unanimously.

Utility Trailer: The Council discussed a trailer to buy for the Town. The trailer was budgeted. Councilman Olson made a motion to buy the trailer in the amount of \$6000.00, Councilman Godfrey seconded, and the motion passed unanimously.

SRO Agreement: Town Attorney Kent Richins provided the Council with a new drafted agreement between Big Horn County School District #4 and the Town. Councilman DesRosier made a motion to accept the agreement contingent upon the acceptance from School District #4, Councilman Keele seconded, and the motion passed unanimously. Chief of Police read an email from a parent stating how much they enjoyed the new SRO at the school.

Shut Offs: Councilman Godfrey made a motion to restart the shut-offs, Councilman DesRosier seconded, upon calling for a vote the motion failed. Councilman Godfrey made a motion to inform the community that they will need to make arrangements to pay their utility bills in the September billing cycle or will be shut off by the 1<sup>st</sup> of October, Councilman Olson seconded, and the motion passed unanimously.

Title 11: The Council talked about separating the interim and conditional use permits, changing the interim fee schedule to \$25.00 and conditional fee schedule to \$100.00.

Interim Use: A temporary use of property until a particular date, until a particular event, or until zoning regulations no longer permit it. Interim use permits are not recorded and do not run with the land upon transfer. All interim uses shall conform to standards listed in the Interim Use Section of the Code.

Conditional Use: A land use or development that may be allowed only after an in-depth review procedure and with appropriate restrictions or conditions as provided by this Zoning Code upon a finding that standards and criteria stated in this code will be satisfied. A conditional use must be compatible with the existing neighborhood.

Variance: Relief from certain provisions of this ordinance, when due to the particular physical surroundings, shape or topographical condition of the property, compliance would result in a practical difficulty upon the property owner. A variance should not be used to permit a use in a district where it is not allowed under the terms of this ordinance.

Councilman Godfrey made a motion to separate interim and conditional and changing the fee schedules to \$25.00 for interim and \$100.00 for conditional, Councilman Olson seconded, and the motion passed unanimously.

Councilman Godfrey made a motion to adjourn the meeting at 7:56 p.m, Councilman Keele seconded, and the motion passed unanimously.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk