

TOWN OF BASIN  
Council Meeting- Regular Minutes  
Thursday, July 13, 2017  
Town Hall Council Chambers @ 7:00 PM

Call to Order Regular Session  
Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin Wyoming on Thursday, June 13, 2017 at 7:00 PM.

Council Members Present: **Mayor Dennis Peters, Roger Stickney, CJ Duncan and Carl Olson. Absent: Brent Godfrey.**

Also present were Clerk/Treasurer Charlene Anderson, Public Works Director Steve Vanderploeg, Water Plant Operator Mike Dellos, Town Lineman Stacey Leshner, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Sherman Allred, Jesse Frisbee, Lori Morstad, Teri Thon, Ken & Denise Lynch.

The Meeting was called to order at 7:00 PM.

Executive Session: CJ Duncan requested an Executive session pertaining to personnel matters. CJ Duncan moved and Roger Stickney seconded that the Council convene in Executive Session at 7:01 PM. CJ Duncan moved and Roger Stickney made a motion to adjourn the Executive Session at 7:20 PM. Motion carried with a unanimous vote.

CJ Duncan moved to approve the agenda. Carl Olson seconded the motion and the vote was unanimous.

#### Public Comments:

Post Mistress Penny Cooley is concerned about the parking situation on West C Street in front of the Post Office. She is requesting signs to be put up.

Bob Brewer is asking about the issue of meter reading at his property. Moving the electric meter is the owners cost.

Temporary Malt Beverage permits were reviewed for Lois Yoos and Branding Iron is hosting the beer gardens for the Big Horn County Fair.

Town received letter from Homax Oil Sales about placing the Liquor license on hold. Until they remodel the interior for Liquor sales to the public.

#### Committee/Commissions/Departments

The Planning & Zoning Commission presented the 6/27/2017 meeting minutes. Mark Hillman submitted a letter of resignation and Roger Follett was suggested as a replacement. Chairman Chris Kampbell will contact him concerning the open position.

#### Conduct of Business:

Minutes from the Regular Meeting on June 8, 2017, Budget Workshop June 16, 2017 and Special Budget Meeting June 20, 2017 were moved to record upon a motion from CJ Duncan and a second by Carl Olson and passed unanimously.

Vouchers \$331,907.03 + Payroll Net \$39,335.28 = GT \$371,242.31. Carl Olson moved and Roger Stickney seconded a motion to approve the vouchers and payroll which passed unanimously.

The Council reviewed the Delinquent/Aging Utility accounts.

The ENDOW Assessment was submitted to the WY Business Council. This report will be emailed to all Council members.

The Big Horn Co-op ditch permit with BNSF was discussed. Town Attorney Kent Richins presented a letter to the Council requesting the Town of Basin pay half of the proposed fees of \$7017.00 to BNSF. Carl Olson moved and Roger Stickney seconded the motion to have Town Attorney Kent Richins send this letter. CJ Duncan voted nay to the motion of paying BSNF fee.

The Council reviewed a Use Agreement for using the Lions Field and Henderson Field for Recreation District #4. Carl Olson made a motion to approve Use Agreement after the amendment of the date change from June 1<sup>st</sup> to April 1<sup>st</sup>. Seconded by Roger Stickney and the motion carried unanimously.

The future use of the Recycle Trailer was discussed. CJ Duncan made a motion to terminate the use of the recycling program of cardboard immediately and to have Town Attorney Kent Richins make a notice to put the cardboard bailer out to bid. Seconded by Carl Olson and the motion carried with a unanimous vote.

Denise Lynch discussed with the Council concerning the out of town electrical rates. CJ Duncan made a motion to have Town Attorney Kent Richins compose an Emergency Ordinance to amend Ordinance 642 with the updated new rates. Carl Olson seconded the motion and passed unanimously.

Carl Olson made a motion to approve the 3rd reading Ordinance 649, Sheds. Seconded by Roger Stickney and the motion carried unanimously.

CJ Duncan made a motion to approve the 2<sup>nd</sup> reading of Ordinance 650, Deputy Sexton. Carl Olson seconded the motion and it carried unanimously.

Roger Stickney made a motion to approve the 3<sup>rd</sup>. reading of Ordinance 651, Sale of Alcoholic and Malt Beverages. CJ Duncan seconded the motion and carried with a unanimous vote.

Building permit:

Sam Brown-611 South 4th Street-Fence.

Greg & Kellie Gloy-758 North 6th Street/Fence to approve the permit upon proof of purchase of the property.

William & Michelle Frame-352 East B/Shop to approve the Shop building permit with amendment that the Town of Basin is not responsible for any flood damages as the property is in a floodplain.

CJ Duncan made a motion to approve these building permits. Seconded by Carl Olson and the motion carried unanimously.

There being no further business to discuss, CJ Duncan moved and Roger Stickney seconded a motion to adjourn the meeting which passed unanimously at 8:35 PM.

---

**Town of Basin Mayor/ Dennis Peters**

---

**Town of Basin Clerk-Treasurer/Charlene Anderson**