

## TOWN OF BASIN

Council Meeting – Regular Minutes

Thursday, April 11, 2019

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held in the Basin City Arts Center in Basin, Wyoming on Thursday, April 11, 2019 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Joseph Keele, and Stuart DesRosier.

Also present were Clerk/Treasurer Charlene Anderson, Deputy Clerk/Court Clerk Deaun Tigner, Water Department Mike Dellos, Electric/Utility Stacey Leshner, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Sherman Allred, Jesse Frisbee, Barbara Greene, Laurie Morstad, Roger Follett, John Hallcroft, Carmen Olson, Kelsey Osmond, Tara Pouska, Tammy Keele, and Charles Weeks.

### Department Head Reports:

Public Works: Steve VanderPloeg reviewed his submitted Department Summary Report with the Council.

Electric Utility: Stacey Leshner reviewed his submitted Department Summary Report with the Council.

Water Department: Mike Dellos reviewed his submitted Department Summary Report with the Council.

Administrative: Charlene Anderson did not prepare a Department Summary Report.

Municipal Court/Mount View Cemetery: Deaun Tigner did not prepare a Department Summary Report.

Police Department: Chris Kampbell reviewed his submitted Department Summary Report with the Council.

Committees/Commissions/Departments: The Planning and Zoning Commission presented the March 26, 2019 and April 2, 2019 meeting minutes.

Kelsey Osmond spoke on the Arbor Day/Town Clean Up. The committee is still doing weekly meetings. They have new flyers and 3 banners going up around town. They are hoping to get more volunteers in the next few days. Barbara Greene stated that they have put the cleanup day information on the sign at the Overland. She also stated that they will be planting lilac and fruit trees on that day as well.

Recreation District: Tara Pouska stated that they have approved four lifeguards for the summer and one swim instructor. They also approved three people to assist the Rec Director for the summer activities. She also spoke on the maintenance of the dugouts and a chain link fence. Police Chief Chris Kampbell stated that he would donate a chain link fence. They have contacted fast pitch softball and little league to request that they volunteer at least one day to do maintenance and picking up rocks and both agreed. They are also required to strip the fields. Mayor CJ Duncan stated that some of the maintenance has already done by the town.

Public Comments: Tammy Keele asked about an ordinance about cleaning up the downtown area of Basin.

Building Permits: Charles Argento: 719 W B Street: Garage. Councilman Brent Godfrey made a motion and Joseph Keele seconded the motion to approve the building permit.

Executive Session: No Executive Session requested.

Approve Consent Agenda/Additions/Deletions: Councilman Stuart DesRosier moved to accept the agenda, Councilman Carl Olson seconded, and the motion passed unanimously.

Conduct of Business:

Minutes from the Regular Meeting on March 14, 2019, and minutes from the Special Meetings on March 28, 2019 and April 8, 2019 were moved to record upon a motion from Councilman Joseph Keele, seconded by Councilman Brent Godfrey, and passed unanimously.

Vouchers: \$203,401.84 + payroll net \$40,792.98 = \$244,194.82. Councilman Carl Olson made a motion to approve the vouchers and payroll, and Councilman Brent Godfrey seconded, motion passed unanimously. Councilman Stuart DesRosier abstained from the vote as he hasn't looked over them yet.

Delinquent/Aging Utility Accounts: The Council reviewed the Delinquent/Aging Utility accounts.

WAM Convention: June 12-14, 2019: Mayor CJ Duncan, Councilmen Joseph Keele and Stuart DesRosier stated that they were interested in attending this convention. There is a Region 3 meeting on April 17, 2019, that Mayor CJ Duncan and Councilman Brent Godfrey that will be attending.

Health Insurance: The Council went over the health insurance plan that the employees currently have. The health insurance is expensive, and they would like to see if they can find different coverage.

Big Horn Avenue Ditch: Antelope Drain is responsible for the maintenance of this ditch.

Dump Area at Cemetery: The dump area at the cemetery for is for sticks and branches. If the Town of Basin continue to find construction debris in the area, it will be closed permanently and the Town will lock the gates. If people continue to use trash bags in the green dumpsters, then the town will pull the green dumpsters.

Safety Officer: Councilman Carl Olson made a motion to approve Stacey Leshner as the Safety Officer and Chief of Police Chris Kampbell as the drug testing officer for the Town of Basin, Councilman Joseph Keele seconded the motion, and the motion passed unanimously.

Volunteer and Indemnification Agreement: Councilman Carl Olson made a motion, Councilman Stuart DesRosier seconded the motion to pass the agreement for the Town of Basin.

Eagles: Heath Overfield discussed with the town the asbestos survey for the Eagles Building. Councilman Stuart DesRosier made a motion, Councilman Brent Godfrey seconded the motion to continue with the asbestos abatement study.

Dogs/Animal Control: Councilman Carl Olson made a motion to have Attorney Kent Richins amend the ordinance we currently have on animal control, Councilman Joseph Keele seconded the motion, and the motion passed unanimously.

Annex Building: 204 S. 4<sup>th</sup> Street: The Town of Basin had a realtor give a price evaluation and he came back with a value of \$60,000 as is. Councilman Carl Olson motioned to proceed with the selling of the annex building, Councilman Joseph Keele seconded the motion, motion passed unanimously.

Resolution Appointment Board to MEAN Directors: Signed resolution that appointed Mayor CJ Duncan and Stacey Leshner in statement to this board. Councilman Brent Godfrey made a motion, Councilman Carl Olson seconded, motion passed unanimously.

Ordinance 667 Mosquito Control: Third reading of ordinance 667 Mosquito Control. Councilman Carl Olson made a motion, Councilman Brent Godfrey seconded the motion to approve the third and final reading of Ordinance 667 Mosquito Control.

Ordinance 668 Budget Ordinance: First reading of the Budget Ordinance. Councilman Carl Olson made a motion, Councilman Joseph Keele seconded the motion to approve the first reading the budget ordinance 668, and the motion passed unanimously. The Town of Basin will have a budget workshop on April 25, 2019 at 7:00 PM at the Tall Hall.

The Town will have a staff meeting on April 15, 2019, at 6:30 PM at the Electric Department.

Executive Session: Mayor CJ Duncan requested an Executive Session pertaining to personnel issues at 8:19 p.m. Councilman Brent Godfrey motioned to go into executive session at 8:19 p.m., Councilman Joseph Keele seconded, and the Council convened in executive session. Councilman Brent Godfrey made a motion to adjourn executive session, Councilman Carl Olson seconded the motion at 8:48 p.m., motion carried with a unanimous vote. The Regular Meeting reconvened at 8:49 p.m.

There being no further business to discuss, Councilman Carl Olsen moved to adjourn the Regular Meeting, Councilman Joseph Keele seconded, motion passed unanimously, and the Regular Meeting was adjourned at 8:51 p.m.

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Town of Basin Mayor/CJ Duncan

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Town of Basin Clerk/Treasurer – Charlene Anderson