

8696TOWN OF BASIN

Council Meeting-Regular Minutes

Thursday, December 14, 2017

Town Hall Council Chambers @ 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of Town of Basin Council was held in the Council Chambers of the Town Hall in Basin Wyoming on Thursday, December 14, 2017 at 7:00 PM.

Council Members Present: **Mayor Dennis Peters, Councilmen Brent Godfrey, Roger Stickney and Carl Olson.**

Absent: CJ Duncan.

Also present were Clerk/Treasurer Charlene Anderson, Deputy Clerk Denise Lynch, Court Clerk/Secretary Teri Thon, Public Works Director Head Lineman Stacey Leshner, Water Plant Operator Mike Dellos, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Jesse Frisbee, Zach Spadt, Christina Anderson, Stephen Stafford and Ken Lynch .

The Meeting was called to order at 7:00 PM.

Brent Godfrey moved to approve the agenda, Roger Stickney seconded the motion and the vote was unanimous.

Public Comments:

Christina Anderson approached the Council concerning the cell tower site at 405 South 3rd Street adjacent to her property in the Town of Basin. She is against this building permit. Stephen Stafford representing the contractor was present to answer any question the Council had concerning the cell tower. The Planning and Zoning Board Chairman Chris Kampbell informed the Council the Board recommends to decline a variance due to the tower's height. The tower did not meet criteria to grant the variance. Roger Stickney made a motion to deny this building permit. Brent Godfrey seconded the motion. Stickney, Godfrey and Mayor Peters voted Aye to deny the variance request. Carl Olson opposed this motion. A letter will be sent to Sky Towers informing them the building permit was denied.

Committee/Commissions/Departments:

The Planning & Zoning Commission presented the 11/28/2017 meeting minutes. The Board discussed Building Contractors Registration for the Town of Basin. Carl Olson made a motion to have Kent Richins draw up an ordinance for the next Council meeting. Seconded by Brent Godfrey and the motion carried with a unanimous vote.

Minutes from the Regular Meeting on November 12, 2017 were moved to record upon a motion from Brent Godfrey and a second by Roger Stickney and passed unanimously.

Vouchers \$208,315.49 + Payroll Net \$39,558.09 = GT \$247,873.58. Carl Olson moved and Brent Godfrey seconded a motion to approve the vouchers and payroll, which passed unanimously.

The Council reviewed the Delinquent/Aging Utility accounts.

The Board reviewed information concerning the South Big Horn County JPB and Water District. Carl Olson made a motion to have an employee from the Streets and Alley crew work with Water Plant Operator Mike Dellos for training. When not training he will be utilized by the Public Works Director as needed. Also part of the motion was to have Street & Alleys hire an entry level employee. Seconded by Roger Stickney. Motion carried unanimously. Carl Olson made a motion to send Joint Powers Board John Joyce a letter acknowledging the hiring and training of an employee for the water system. Brent Godfrey seconded the motion and carried with a unanimous vote.

A discussion was held on water taps for the Town of Basin. Carl Olson made a motion to raise Water taps to \$ 1,200.00 per new water taps plus construction fees. Seconded by Brent Godfrey and the motion carried unanimously. Town Attorney Kent Richins will present a new ordinance at the next regular meeting.

Inactive water taps was discussed. Carl Olson informed the Council all inactive water taps are to be completely removed, due to other customer's water pressures being affected.

Chief of Police Chris Kampbell discussed with the Council concerning submitting a WAM Energy Lease Program for heating and air-conditioning in the Basin Police Department office.

Brent Godfrey made a motion to designate the Security State Bank, as the depository for funds for the Town of Basin for the ensuing year. Carl Olson seconded and the motion carried with a unanimous vote.

Carl Olson made a motion to approve Black Mountain Grill request to change from Bar & Grill to becoming a Restaurant which serves alcohol beverages. This drops the yearly license fee from \$1,500.00 to \$ 500.00. Brent Godfrey seconded the motion and carried unanimously.

The public responded thru letters and emails that they are in favor of Christmas Lights in the Town of Basin.

A letter from Big Horn Co-op was received asking to submit a new variance to cover the height adjustment the contractor put in at the new fertilizer plant. Carl Olson made a motion to send this request to the Planning & Zoning Commission. Roger Stickney seconded the motion and it carried with a unanimous vote.

The Council discussed the Letter sent from BNSF to execute an agreement with the permit concerning the storm water pipeline. Brent Godfrey made a motion to approve this agreement. Seconded by Carl Olson and the motion carried unanimously.

A discussion was held on the rental of the Meeting Room. Brent Godfrey made a motion to send a letter to the Basin Chamber of Commerce informing them that starting January 1st 2018 The Town of Basin will handle the rental of the meeting Room located at 407 West C Street. Roger Stickney seconded the motion and carried with a unanimous vote.

Carl Olson made a motion to approve the 2nd reading of Ordinance 654, Vehicle Engine Brakes. Brent Godfrey seconded the motion and it carried with a unanimous vote.

Ordinance 655 increasing the Raw Water fees was presented to the Council as an Emergency Ordinance. Roger Stickney made a motion to suspend the rules to make this an Emergency Ordinance. Carl Olson seconded the motion and carried unanimously. Brent Godfrey made a motion to approve the Emergency Ordinance 655. Carl Olson seconded the motion and it carried unanimously.

A Christmas carry in lunch will be held on December 22, 2017 and a Christmas Open House will be December 28, 2017 at the Town of Basin.

Building Permits:

J & E irrigation -405 South 3rd Street/Cell tower Site. This building permit was denied.

Aspen Mobile Home-1013 Crest Ave-Removed Mobile Home

Frank Kelly-151 North 4th Street/Demolition

Charlene Anderson-316 South 2nd Street/Demolition

Brent Godfrey made a motion to approve Aspen, Keely & Anderson building permits. Seconded by Carl Olson and the motion carried unanimously.

Brent Godfrey requested an Executive Session pertaining to personnel matter at 8:55 PM. Bent Godfrey moved and Carl Olson seconded the Council convene in Executive Session. Bent Godfrey moved and Roger Stickney seconded the motion to adjourn the Executive Session at 9:00 pm. Motion carried with a unanimous vote.

There being no further business to discuss, Roger Stickney moved and Carl Olson seconded a motion to adjourn the meeting which passed unanimously at 9:01 PM.

Town of Basin Mayor/ Dennis Peters

Town of Basin Clerk-Treasurer/Charlene Anderson