

## TOWN OF BASIN

### Council Meeting-Regular Minutes

Thursday, November 9, 2017

Town Hall Council Chambers @ 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of Town of Basin Council was held in the Council Chambers of the Town Hall in Basin Wyoming on Thursday, November 9, 2017 PM.

Council Members Present: **Mayor Dennis Peters, Councilmen Brent Godfrey, Roger Stickney, CJ Duncan, and Carl Olson.**

Also present were Clerk/Treasurer Charlene Anderson, Deputy Clerk Denise Lynch, Court Clerk/Secretary Teri Thon, Public Works Director Steve Vanderploeg, Head Lineman Stacey Leshner, Water Plant Operator Mike Dellos, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Sherman Allred, Jesse Frisbee, Zach Spadt, John Joyce, Don Russell and Ken Lynch .

The Meeting was called to order at 7:00 PM.

Roger Stickney moved to approve the agenda, CJ Duncan seconded the motion and the vote was unanimous.

#### Public Comments:

No public comment.

#### Committee/Commissions/Departments:

The Planning & Zoning Commission presented the 10/31/2017 meeting minutes. Daryl Rapp's resignation was accepted. Discussion was held on the Cell Towers site in the Town of Basin. Planning and Zoning Commission Chairman Chris Kampbell told the Council the commission does not have enough information to make a recommendation for the zoning variance.

#### Conduct of Business:

Minutes from the Regular Meeting on October 12, 2017 were moved to record upon a motion from Brent Godfrey and a second by Roger Stickney and passed unanimously.

Vouchers \$320,529.19 + Payroll Net \$40,061.67 = GT \$360,590.86. CJ Duncan moved and Brent Godfrey seconded a motion to approve the vouchers and payroll, which passed unanimously.

The Council reviewed the Delinquent/Aging Utility accounts.

Joint Powers Board John Joyce approached the Council concerning hiring a water operator to manage the water system that is provided by the South Big Horn County JPB.

Don Russell approached the Council concerning a Raw Water Maintenance fee for the Big Horn Canal that Big Horn County was billing for us. He is proposing going to a user fee and adding to the existing tap fees. This would result in a price hike of 22%. Brent Godfrey made a motion to have Town Attorney Ken Richins make an

Emergency Ordinance for the next meeting due to the yearly Raw Water bills which go out in December. Seconded by Roger Stickney the motion carried unanimously. Don Russell then discussed with the Council concerning water taps and inactive water taps in the Town of Basin. Brent Godfrey made a motion to have the office staff conduct a survey on the prices of all tap fees in the Town of Basin and how inactive water taps fees are being charged out in other towns. Seconded by Roger Stickney. The motion carried unanimously.

Roger Stickney made a motion to approve the new Town of Basin Building Permit form. Seconded by CJ Duncan and the motion carried with a unanimous vote.

Town Attorney Kent Riches discussed with the Council concerning the Charter Franchise Ordinance 638 that there was errors in the paper work. He asked that the typo errors be fixed and that they be sent to Charter.

The Council reviewed the First Baptist Church Irrigation Pipeline easement. Brent Godfrey made a motion to approve this easement. Roger Stickney seconded the motion and carried unanimously.

A letter was received from the BNSF pertaining to the permit concerning a proposed storm water pipeline. Town Engineer Sherman Allred will research this request and get back to BNSF.

Town Engineer Sherman Allred submitted street project cost estimates for E Street & North 8<sup>th</sup> Street. Carl Olson made a motion to get quotes for mill & lay tailings for these streets. CJ Duncan seconded the motion and carried with a unanimous vote.

Roger Stickney made a motion to approve the 3<sup>rd</sup> reading of Ordinance 653, Municipal Court. Carl Olson seconded the motion and it carried unanimously.

Carl Olson made a motion to approve the 1<sup>st</sup> reading of Ordinance 654, Vehicle Engine Brakes to amend banning un-muffled Engine Brakes in the Town of Basin. CJ Duncan seconded the motion and it carried with a unanimous vote.

#### Building Permits:

Stockman's Bar/Roger Williams-105 South 4<sup>th</sup> street/Outside Awning & Windows. Brent Godfrey made a motion to approve this Building permit. Carl Olson seconded the motion and it carried unanimously.

J & E irrigation -405 South 3<sup>rd</sup> Street/Cell tower Site. This building permit was tabled due to lack of enough information.

There being no further business to discuss, CJ Duncan moved and Roger Stickney seconded a motion to adjourn the meeting which passed unanimously at 8:55 PM.

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**Town of Basin Mayor/ Dennis Peters**

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**Town of Basin Clerk-Treasurer/Charlene Anderson**