

TOWN OF BASIN

Council Meeting – Regular Minutes

Thursday, July 9, 2020

Basin City Arts Center at 7:00 P.M.

Call to Order Regular Session

Pledge of Allegiance

A regular Meeting of the Town of Basin Council was held at the Basin City Arts Center in Basin, Wyoming on Thursday, July 9, 2020 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, and Stuart DesRosier. Absent: Joseph Keele.

Also present were Clerk/Treasurer Deaun Tigner, Deputy Clerk Tracy Harper, Public Works Steve VanderPloeg, Water Department Mike Dellos, Electric Department Stacey Leshner, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Charles Weeks, Laurie Morstad, Barbara Greene, Viki Davis, Loren Alberts, Steven Crane, Becky Allred, Sherman Allred, Travis Schriener, Carmen Olson, and Catrina Olson.

Department Head Reports:

Public Works: Steve VanderPloeg reviewed his DSR with the Council. He also discussed doing milling on North 8th street in the next few weeks. Chip sealing for A and B street is out to bid.

Electric Utility: Stacey Leshner reviewed his DSR with the Council.

Water Department: Mike Dellos reviewed his DSR with the Council. He will start the fire hydrant tests in August.

Administrative/Mount View Cemetery: Deaun Tigner reviewed her DSR with the Council.

Municipal Court: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief Chris Kampbell reviewed his DSR with the Council.

Committees/Commissions/Departments: Charlie Weeks presented the Council with Title 11 for review.

Mayor Duncan gave an update for the Rec District. Mystic Pools and Spas out of Billings was contacted and will come down this next week to check out the pool to give a plan and an estimate on repairs to getting it back into shape so that it will not cost the Rec Department every year a lot in maintenance. There has been a lot of participation in the recreation activities through the Rec District.

Public Comments:

Steven Crane discussed with the Council about the cost of the opening and closing at Mount View Cemetery for his mother's burial. She lived for over 47 years in the Town of Basin, was very involved with the community for many years, and had just recently moved out of state a few years ago due to medical reasons. The ordinance charges town resident fees and out-of-town resident fees. As she had lived in the community for so many years, the Council decided to have a discussion later in the meeting.

Viki Davis discussed fireworks on and around the 4th of July. She would like the Town to print a flyer next year and advise the public on the ordinances with fireworks in the Town of Basin. She has animals that bark when the fireworks go off. She also discussed having a tree cut down on her property. Mayor Duncan advised that because there is a potential danger to damage Town property, the Town will generally split the cost, but will do competitive bidding. Viki brought a price estimate from one company and the Town is currently looking at other estimates for this tree and will get back to her as soon as they get the other estimates.

Loren Alberts discussed de-annexing property from the Town of Basin. There is no electric, water, or sewer currently. Town Clerk Deaun Tigner gave him information on how to start the process of de-annexing from the Town of Basin and he stated that he will start the process. Councilman Olson asked if there was anyone below him on that property and he was told no. Mayor Duncan stated that if he wanted to exercise his right to move out of the city boundary and it will not adversely affect his neighbors, then he should proceed.

Becky Allred presented a certificate from the American Legion Auxiliary for the putting the flags up in the Town of Basin along main street. The American Legion Auxiliary, Marion Tanner Unit 29, Town of Basin, presented a certificate of appreciation for the patriotic support to the Town of Basin, all employees for veterans, activity duty/families, and the community.

Closing for the Annex building next to the Town. The Town did accept a bid for a total price of \$25,000. It was accepted and the closing will take place on July 13, 2020, and it will be finalized then.

Building Permits:

1. Joseph Keele – 518 G. Street – Replacement of old fence and continue down property line with new vinyl fencing.
2. Martin & Jackie Cobos – 704 Holdrege – Fence.

Councilman DesRosier made a motion to accept both building permits, Councilman Godfrey seconded it and the motion carried unanimously.

Executive Session: None requested at this time.

Approve Consent Agenda/Additions/Deletions:

Mayor Duncan added one new addition as A1, garbage and chipping discussion. Councilman Olson made a motion to accept the agenda with the changes made, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Minutes – Regular Meeting June 11, 2020: Councilman DesRosier made a motion to accept the minutes, Councilman Olson seconded, and the motion passed unanimously.

Garbage & Chipping Service: Mayor Duncan discussed that we have a lot of people that want the chipping service that we have provided but have never charged for. Currently we have a lot of people that are calling and really wanting that service, so he would like to know thoughts on adding \$2.00 or \$3.00 to the garbage bill and providing that service twice a month where we would go around the alley and chip what is there and just make it a paid service. It does add more work to everyone, but if it is something the town people really want on a regular basis then we will have to start charging for it. Councilman Olson made a motion to table this discussion, Councilman Godfrey seconded, and the motion was tabled until the next meeting.

Vouchers \$218,773.95 + payroll net \$43,600.61 = GT \$262,374.56: Councilman Godfrey made a motion to accept the vouchers, Councilman Olson seconded, and the motion carried unanimously.

Delinquent/Aging Report: At 30 days out we are at \$2,550.16, which is down \$1079.02, and 60 days is \$23,542.12, down \$1,493.75 as of July 9, 2020.

Cemetery Plot Prices: Mayor Duncan discussed that the cemetery budget runs in the red all of the time. He had proposed that we raise the price of the grave site and there was some discussion that instead of raising the plot price we maybe raise the opening/closing fee. There is also an option of pre-selling opening/closing fees with the money then sitting in an account building a little bit of interest. We can also continue to run it as is with operating the cemetery out of funds for the town. Councilman Olson made a motion to get a summary of the costs and table this discussion until the next meeting, Councilman Godfrey seconded, and the motion was tabled until the next meeting.

Title 11 – Planning and Zoning: Councilman Godfrey made a motion to table this discussion until the next meeting, Councilman Olson seconded, and the motion will be tabled until the next meeting. Mayor Duncan requested that the Councilmen come back with a written list of changes they would like to see at the next meeting.

Cornhole Tournament – July 28, 2020: The Town of Basin is sponsoring a cornhole tournament on Tuesday, July 28, 2020 at the Riverside Highschool Football field at 7 p.m. The cost will be \$15.00 per team and the Town will give out prizes. The Council had a discussion on inviting a couple of food trucks that are not normally in Basin to have their trucks at the event and waiving the vendor fee. After discussion, it was decided that there would be sponsors who would pay for the vendor fees to get different food trucks in the Town of Basin.

Eagles: There is not an update on the Eagles Building at the current time.

Ordinance 683 – Mosquito Control (1st Reading): Councilman DesRosier made a motion to accept Ordinance 683 – Mosquito Control on the first reading, Councilman Olson seconded, and the motion passed unanimously.

Executive Session: Councilman Godfrey made a motion to go out of the regular meeting and move into executive session for personnel reasons at 7:46 p.m., Councilman Olson seconded, and the motion was carried unanimously.

Councilman Godfrey made a motion to adjourn executive session and return to the regular meeting at 8:16 p.m., Councilman Olson seconded, and the motion was passed unanimously.

Councilman Olson made a motion to allow Steven Crane to bury his mother at the Town Resident cost based on special circumstances including that she was a long-time resident, was very involved with the

community for many years, and had moved out of state for medical reasons, Councilman Godfrey seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Godfrey moved to adjourn the Regular Meeting, Councilman Olson seconded, motion passed unanimously, and the Regular Meeting was adjourned at 8:20 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk