

TOWN OF BASIN

Council Meeting – Regular Minutes

Thursday, May 14, 2020

Teleconference Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held by teleconference and at the Town Hall in Basin, Wyoming on Thursday, May 14, 2020 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present at Town Hall: Mayor CJ Duncan, Carl Olson, Brent Godfrey, Joseph Keele, and Stuart DesRosier.

Also present at Town Hall was Clerk/Treasurer Deaun Tigner, Chief of Police Chris Kampbell, Water Department Mike Dellos, and Town Attorney Kent Richins. Present via teleconference was Deputy Clerk Tracy Harper, Public Works Steve VanderPloeg, Electric Department Stacey Leshar, Town Engineer Jesse Frisbee, Ken Fink, and Laurie Morstad.

Department Head Reports:

Public Works: Steve VanderPloeg reviewed his DSR with the Council.

Electric Utility: Stacey Leshar reviewed his DSR with the Council.

Water Department: Mike Dellos reviewed his DSR with the Council.

Administrative: Deaun Tigner reviewed her DSR with the Council.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief Chris Kampbell reviewed his DSR with the council.

Public Comments: None requested.

Committees/Commissions/Departments: None currently due to COVID-19 and social distancing protocols.

Building Permits:

- Mandy Sherburne – 804 S 7th St. – Deck in back yard.
- Viki Davis – 506 South 8th – Privacy fence along alley and along northside of driveway.
- Ann Sweeney – 702 South 3rd St – Movable Building home storage.
- Lance & Rachel Anderson – 802 S. 9th Street – Fence around garden spot.

- 652 North 6th – Pallet Fence

Councilman Godfrey made a motion to refund the building permit for Lance & Rachel Anderson at 802 South 9th for the temporary fence around a garden spot, Councilman DesRosier seconded, and the motion was carried unanimously.

Councilman Olson made a motion to approve the building permits at 804 S 7th, 506 South 8th, and 702 South 3rd, Councilman Keele seconded, and the motion carried unanimously.

Councilman Olson made a motion to have Chief of Police Chris Kampbell deliver the ordinance to 652 North 6th regarding no pallet fences in the Town of Basin, Councilman Godfrey seconded, and the motion carried unanimously.

Consent Agenda: The Consent Agenda was reviewed by all present Council members. Councilman DesRosier made a motion to accept the agenda as currently printed with the addition of item H, Councilman Olson seconded, and the motion was passed unanimously.

Conduct of Business:

Minutes from the Regular Meeting on April 9, 2020, and Special Meeting on April 23, 2020, were moved to record upon a motion, with the correction on the Regular Minutes about where the signage needs to go by the sewer pond, from Councilman Godfrey, seconded by Councilman DesRosier, and the motion passed unanimously.

Vouchers \$247,366.91 + Payroll Net \$43,067.55 = GT \$290,434.46. Councilman Godfrey made a motion to accept the vouchers including payroll, Councilman Olson seconded, and the motion passed unanimously.

Delinquent/Aging: 30 Days \$3,074.14, 60 Days \$25,701.31 as of March 14, 2020: The 30 days did go down \$518.45. The over 60 days is up \$1,300.49. A church paid \$1,500 to pay for anyone that has been affected by the COVID-19 coronavirus, the money was split between five families.

Ordinance 681 – Budget 2020-2021: The changes that were made at the last meeting were updated and reflected in the budget for this meeting. Don Russell discussed some of the changes that were made in the budget. He also discussed that in the next few years we will have to look at rate increases on the utilities.

The Town has talked about making some changes in the way we collect and the differences we pay for insurance. Councilman DesRosier made a motion to table the insurance discussion until May 28, 2020, Councilman Keele seconded, and the motion carried unanimously.

The Council discussed \$0.75 raises for anyone under \$20.00, \$0.50 for everyone over \$20.00, plus their \$0.25 longevity.

Councilman Olson made a motion to accept Ordinance 681 – Budget Hearing on the second reading, Councilman Godfrey seconded, and the motion carried unanimously.

Eagles – Grant: The Town received the official grant application and sent it back to WBC, they have not signed it yet as there is a holdup with the environmental review on the building. HUD did a historical review on a title search which found that there was a building in the close vicinity and they are concerned that there have been dry cleaning products that have leaked into the building. They would like to take core samples from around and underneath the building. Heath Overfield of Engineering Associates is trying to get them to tear the building down and then take the samples. Currently we are still waiting for the next step. Councilman Godfrey made a motion to table the Eagles discussion until after the executive session, Councilman Olson seconded, and the motion passed unanimously.

Residential Relending: Councilman DesRosier made a motion to have Town Attorney Kent Richins write a memorandum to Security State stating the Town no longer supports the Residential Relending and we will not support any future lending, Councilman Godfrey seconded, and the motion carried unanimously.

Dump Vouchers: To go along with the town cleanup the Council has discussed giving out dump vouchers that people could then take a load of trash out to the dump themselves and then the town would pay for that cleanup. The Town could give them out when people come pay their bills, one voucher per household/utility bill, one pickup load of garbage free. Councilman Godfrey made a motion to go ahead with the town cleanup/landfill vouchers, Councilman Olson seconded, and the motion was carried unanimously.

Signage for Green Waste at the Sewer Lagoon: The Council discussed putting more signage for green waste at the sewer pond, one that says wood, another that says leaves and grass, to give more direction to the residents utilizing the green waste area.

Lilac Days: Lilac days has been moved to another date. Barbara Greene also spoke about getting the placemaking grant and will have the Gazebo ready to set up at the boat dock and would like

to know where the Council would like it set up at. The Council will get back to Barbara Green on the location to place the Gazebo at the next meeting.

Ordinance 682: Court Fees: Mandated court fees from \$25.00 per citation to \$40.00 per citation effective July 1, 2020. Councilman Olson made a motion to approve this ordinance on the first reading, Councilman Godfrey seconded, and the motion carried unanimously.

Executive Session: Councilman Godfrey made a motion to go out of the regular meeting and move into executive session for personnel reasons at 7:41 p.m., Councilman DesRosier seconded, and the motion was passed unanimously. Councilman Olson made a motion to adjourn executive session and return to the regular meeting at 7:53, Councilman DesRosier seconded, and the motion was passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, motion passed unanimously, and the Regular Meeting was adjourned at 7:54 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk