

TOWN OF BASIN

Council Meeting – Regular Minutes

Thursday, April 9, 2020

Teleconference Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held by teleconference and at the Town Hall in Basin, Wyoming on Thursday, April 9, 2020 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present at Town Hall: Mayor CJ Duncan, Carl Olson. Council Members Present via teleconference: Brent Godfrey, Joseph Keele, and Stuart DesRosier.

Also present at Town Hall was Clerk/Treasurer Deaun Tigner. Present via teleconference was Deputy Clerk Tracy Harper, Public Works Steve VanderPloeg, Electric Department Stacey Leshner, Chief of Police Chris Kampbell, Water Department Mike Dellos, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, and Laurie Morstad.

Department Head Reports:

Public Works: Steve VanderPloeg reviewed his DSR with the Council.

Electric Utility: Stacey Leshner reviewed his DSR with the Council.

Water Department: Mike Dellos reviewed his DSR with the Council.

Administrative: Deaun Tigner reviewed her DSR with the Council.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief Chris Kampbell reviewed his DSR with the council.

Public Comments: None requested.

Committees/Commissions/Departments: None at this time due to COVID-19 and social distancing protocols.

Building Permits:

1. Dean & Anita Eibert – 272 N 6th St – Rebuilding existing fence.
2. David & DeLane Cook – 810 South 7th Street – Moving existing shed and placing 12' x 28' shed.

Councilman DesRosier made a motion to approve the building permits, Councilman Keele seconded, and the motion carried unanimously.

Consent Agenda: The Consent Agenda was reviewed by all present Council members. Councilman DesRosier made a motion to accept the agenda as currently printed, Councilman Keele seconded, and the motion was passed unanimously.

Conduct of Business:

Minutes from the Regular Meeting on March 12, 2020, were moved to record upon a motion from Councilman Olson, seconded by Councilman DesRosier, and the motion passed unanimously.

Vouchers \$230,380.40 + Payroll Net \$42,336.95 = GT \$272,717.35. Councilman Keele made a motion to accept the vouchers including payroll, Councilman DesRosier seconded, and the motion passed unanimously.

Delinquent/Aging: 30 Days \$3,592.59, 60 Days \$24,400.82 as of April 9, 2020: The 30 days did go up \$733.89. The over 60 days is up \$2,561.43, with quite a few of them being uncollectable.

Personal Responsibility: Mayor Duncan read a message about taking personal responsibility during the COVID-19 pandemic and many ways the community can help support each other.

Trees – South Big Horn Conservation District: The Town has bought trees from the South Big Horn Conservation District.

Town Boundary Adjustment: Mayor Duncan discussed the Town Boundary adjustment. He also disclosed that some of the property that would be affected would be his own and that if anyone had a problem with that and did not want to continue, we could stop moving forward with it. There was a discussion of changing the town boundary and deannexation a portion of it; the new town boundary would follow the west side of the river. The Town would have to talk with the owners of the property that it would affect. Councilman Olson made a motion to approve Town Attorney Kent Richins and Town Engineer Jesse Frisbee to move forward with the de-annexation of the property, Councilman DesRosier seconded, and the motion passed unanimously.

Budget Meeting in April/One More day of paid vacation – December 24th or Veterans Day/Raises: The first budget reading will be April 23, 2020 at 7 p.m. Mayor Duncan has asked that the supervisors include a proposed raise to be discussed during that meeting. Mayor Duncan also

asked that the Council discuss giving the employees one more vacation day, either December 24th or Veterans Day at the budget meeting as well.

AVI/Sewer Lagoon: Town Attorney Kent Richins would like a motion to ratify the signatures on the contract. We have already voted on the scope and the fee schedule. Councilman Olson made a motion to ratify that we accept that Mayor Duncan and Clerk Tigner signed the contract, Councilman Keele seconded, and the motion passed unanimously. Town Engineer Jesse Frisbee will do a field survey and that should be finished sometime by the end of April. Town Engineer Jesse Frisbee will be shooting all of the utilities, calling in locates in the areas, setting some benchmarks, he thought it would be a week long survey so he would like to get started as soon as possible. The first public meeting will be sometime in early June and we would invite the public. We will schedule a meeting with Bruce Perryman of AVI on April 14th at 1 p.m. to go over more details and timelines.

Eagles – Environmental Review/Use: Councilman Godfrey and Mayor Duncan met with a firm that was hired by the state to do an environmental impact statement on the building. They are working with Heath Overfield and the Town getting all of the information of the building, how it was operated, and things that might have been stored there in the past. The grant writer, Julie Dunlap, has put all the grant information in order. She did pinpoint a few things that were in the contract with the state to assess if we want them in there or not.

Town Engineer talked to the BNSF, Burlington Northern railroad, and they are looking into a zero cost lease into the turtle park.

Executive Session: Councilman made a motion to go out of the regular meeting and move into executive session for personnel reasons at 7:41 p.m., Councilman seconded, and the motion was passed unanimously. Councilman Olson made a motion to adjourn executive session and return to the regular meeting at 7:53, Councilman Godfrey seconded, and the motion was passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, motion passed unanimously, and the Regular Meeting was adjourned at 7:54 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk