

TOWN OF BASIN

Council Meeting – Regular Minutes

Thursday, January 9, 2020

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held in the Basin City Arts Center in Basin, Wyoming on Thursday, January 9, 2020 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Carl Olson, and Joseph Keele. Absent: Brent Godfrey and Stuart DesRosier.

Also present were Clerk/Treasurer Deaun Tigner, Deputy Clerk Tracy Harper, Electric Department Stacey Leshner, Chief of Police Chris Kampbell, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Bob Decker, Barbara Greene, Laurie Morstad, Roger Follett, John Hallcroft, Dave Harley, and Edward Gross.

Department Head Reports:

Public Works: Steve VanderPloeg did not attend the meeting but submitted his DSR to the Council.

Electric Utility: Stacey Leshner reviewed his DSR with the Council.

Water Department: Mike Dellos reviewed his submitted DSR with the Council.

Administrative: Deaun Tigner reviewed her submitted DSR with the Council.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the submitted DSR with the Council.

Police Department: Chief Chris Kampbell reviewed his submitted DSR with the council.

Committees/Commissions/Departments:

Planning & Zoning: Roger Follett discussed the P & Z meeting. They will be electing officers soon. They are working on the final approval on rewriting of the zoning ordinance, title 11, and hoping to be done as soon as possible so they can get it to the Council.

Public Comments: Barbara Anne Greene presented a painting of a Night Vision of the Tillard Ferry that was donated to the Town of Basin. She also stated that she had signed the final contract for \$10,000. She would like to know if she starts to order things like the picnic tables if there is a place to store them. She was told that there would be a place to store them.

Cathy Bayert spoke on behalf of the Big Horn County Precinct Republican Group. This year the precinct decided to take on a huge effort and submitted to the National Republican Committee to invite Donald Trump Jr. to speak in this area. This will have to be approved by the Secret Service, Highway Patrol, etc. The original numbers that were given to them were to expect 50,000 people, but it has now been lowered to 30,000 people. They have submitted this request, but they will not get the official okay until the end of February.

What they are looking for is to see if Basin would support this effort. Park County and Washakie County have agreed to help in this endeavor.

Building Permits: None requested at this time.

Executive Session: Mayor CJ Duncan requested an Executive Session pertaining to personnel issues and potential litigation. Councilman Olson made a motion to go into executive session at 7:22 p.m., Councilman Keele seconded, and the Council convened into executive session. Councilman Olson made a motion to adjourn executive session, Councilman Keele seconded the motion at 7:41 p.m., motion carried with a unanimous vote. The regular meeting reconvened at 7:42 p.m.

Consent Agenda: The Consent Agenda was reviewed by all present Council members. Mayor Duncan requested to add C1 Sale of Property south of Town Hall to the agenda. Councilman Keele made a motion to accept the agenda with the additions, Councilman Olson seconded, and the motion was passed unanimously.

Conduct of Business:

Minutes from the Regular Meeting on December 12, 2019 were moved to record upon a motion from Councilman Olson, seconded by Councilman Keele, and passed unanimously.

Vouchers \$217,744.36 + Payroll Net \$42,715.64 = GT \$260,046.00. Councilman Olson made a motion to accept the vouchers, Councilman Keele seconded, and the motion passed unanimously.

Delinquent/Aging: 30 Days \$2,514.30, 60 Days \$20,530.18 as of January 09, 2020: The 30 days is down at \$711.71. The 60 days is up at \$421.97 from the previous month. The 60 days is expected to go up a little as we are still in the winter months, but we are making progress.

Sale of Property South of Town Hall: Councilman Olson made a motion to advertise for three weeks in the paper to accept bids on the property south of Town Hall, Councilman Keele seconded, and the motion passed unanimously.

There will be a Special Meeting held at 6:30 at the Basin City Arts Center on February 13, 2020, to discuss bids for the sale of property south of the Town Hall, at 6:45 a special meeting for liquor licenses, and at 7:00 the Regular Meeting will be held and bids will be opened.

WAM – Winter Conference: Mayor Duncan and Councilman Keele will try to attend this conference.

AVI – Sewer Lagoon Project: Town Attorney Kent Richins talked to Bruce Perryman to get an outline of steps. Town Engineer Jesse Frisbee discussed there might be some different options with financing. Councilman Keele made a motion to engage AVI to proceed with the design of phase I, Councilman Olson seconded, and the motion passed unanimously. Town Engineer Jesse Frisbee will investigate different financing options.

Department of Fire Prevention & Electrical Safety: Dave Harley put a packet together a packet together with Wyoming State Statutes and information on eLicense Portal Wiring Permits.

Health Insurance: Bob Decker presented an overview of current plans and quotes from other plans to review.

Command Center: Councilman Olson made a motion to gift the Command Center to Search & Rescue, Councilman Keele seconded, and the motion passed unanimously.

Appointments/Emergency Response Plan/Town of Basin Emergency Operations Plan: Councilman Olson made a motion to accept the appointments as listed, excluding the Republican Rustler until talking to them further and changing the name of the ad hoc committee Save the Gym to Community Center Committee, Councilman Joseph Keele Seconded, and the motion passed unanimously.

In the Emergency Response Plan, Councilman Olson made a motion to appoint Stuart DesRosier as the primary Emergency Medical Services liaison, Councilman Keele as the Public Information Activities liaison and the Damage Assessment liaison with one more position to be discussed and filled at the next meeting, Councilman Keele seconded, and the motion passed unanimously.

The Emergency Response Plan/Playbook will be adopted at the second meeting in January.

Inventory: Councilman Olson made a motion to have an annual inventory to be due by April 15th, Councilman Keele seconded, motion passed unanimously. The plan will be defined at the second council meeting in January.

Ordinance 680 - Mayor/Council Compensation: Councilman Keele made a motion to accept Ordinance 680 on the 1st reading, Councilman Olson seconded, and the motion passed unanimously.

Memorandum of Understanding – Ice Skating Rink: Councilman Olson made a motion to accept and sign the to sign the MOU for the ice skating rink at the Big Horn County Fairgrounds, Councilman Keele seconded, and the motion passed unanimously.

Eagles – Environmental Review/Use: No new information to present other than we are still waiting for the State to do the historical review.

Dog Kennel: No new information to present.

Raw Water – Troy Ibarra: Town Engineer Jesse Frisbee has completed this and is going to stake it out for Steve VanderPloeg.

Abandonment of Track Hoe and Trailer: The Town has taken possession of the track hoe and trailer.

Ordinance 679 – 1st reading Liability of Real Property Owners for Utility Charges: Councilman Olson made a motion to deny ordinance 679 and to follow our current ordinance of advising the landlords of delinquent accounts, Councilman Keele seconded, and the motion passed unanimously.

Executive Session: None requested.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, motion passed unanimously, and the Regular Meeting was adjourned at 9:04 p.m.

Town of Basin Mayor/CJ Duncan

Town of Basin Clerk/Treasurer – Deaun Tigner