

TOWN OF BASIN

Public Hearing on Sale of Eagles Annex Building

Thursday, September 26, 2024

Basin Town Hall – 6:30 p.m.

Mayor CJ Duncan called the public hearing to order at 6:30 p.m. There being no comments from the public regarding the sale of the Eagles Annex Building to the South Big Horn County Water District, Councilman Godfrey made a motion to leave the sale of the building on the agenda for the regular meeting. Councilman Hopkin seconded, and the motion passed unanimously.

Public Hearing on Sale of Bucket Truck

Thursday, September 26, 2024

Basin Town Hall – 6:50 p.m.

Mayor CJ Duncan called the public hearing to order at 6:50 p.m. There being no comments from the public regarding the sale of the bucket truck to Big Horn County, Councilman Godfrey made a motion to leave the sale of the bucket truck on the agenda for the regular meeting. Councilman Olson seconded, and the motion passed unanimously.

Regular Council Meeting - Minutes

Thursday, September 26, 2024

Basin Town Hall - 7:00 p.m.

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Town Hall in Basin, Wyoming on Thursday, September 26, 2024. The meeting was called to order by Mayor CJ Duncan at 7:00 p.m.

Council Members Present: CJ Duncan, Brent Godfrey, Carl Olson and Chuck Hopkin. Absent: Stuart DesRosier.

Also present were Deaun Tigner, Chief McClure, Mike Dellos, Bill Dahlke, Tony Harrison, Tracy Harper, Kent Richins, Jesse Frisbee, Barbara Greene, Linda Weeks, Charlie Weeks, Peggy Danna and Loren Alberts.

Public Comment: Linda Weeks read a letter to the editor she had submitted to the newspaper regarding Mike Dellos, a town employee who is running for a council seat. In the letter she requested Mike to withdraw from the ballot because he is currently employed by the Town of Basin which violates the state statute. Town Attorney Kent Richins cited a case in Sheridan that went to the State Supreme Court who decided that an employee could be on the ballot as long as they resign prior to taking the oath. Peggy Danna spoke up by stating that Mike was a write-in candidate and had not done any campaigning and that she understood he was planning on retiring. Mike Dellos also spoke and stated that he had checked with WAM about the issue and they did not think it was a problem as long as he resigned prior

to taking office. Mayor Duncan stated that he always encouraged anyone who wanted to run for office to do so and said that the election would decide what happened going forward.

Building/Demolition Permits:

- Raymond Somerville: 708 South 3rd St: Skirting of trailer, water hookup, set and install 250 lb propane tank, hookup of electrical.
- Ramona Sponseller: 808 South 7th St: Modular house with garage and driveway, porches, and lean-to.
- Lawayne Boyles: 712 W B: Small 12 x 12 deck.

Councilman Olson made a motion to approve all three building permits, Councilman Godfrey seconded, and the motion passed unanimously.

Chicken Permits: None

Executive Session: No Executive Session was requested at this time.

Approve Consent Agenda/Addition/Deletions:

Councilman Godfrey made a motion to accept the agenda as presented, Councilman Olson seconded, and the motion passed unanimously.

Conduct of Business:

Loren Alberts – Annexation vs DeAnnexation: Loren Alberts was not initially in attendance at the meeting. Jesse Frisbee commented that he had done some research on the parcel in question and that it was one parcel and was only separated because it was taxed differently. Councilman Godfrey made a motion to table this agenda item until Loren can attend. Councilman Hopkin seconded, and the motion passed unanimously.

Local Government Annual Report Summary FYE 06/30/2024 (F66 City & Town): Councilman Olson made a motion to approve the annual report summary that is required by the Department of Audit. Councilman Godfrey seconded, and the motion passed unanimously.

AVI – Sewer: Mayor Duncan stated that Bruce with AVI was at 90% completion and was ready to proceed with the WYDEQ Permit to Construct that needs submitted. Councilman Hopkin asked the time allowed for construction, which Jesse thought was a year but that it was easy to renew and extend the timeframe. Councilman Hopkin made a motion for Jesse to submit the permit, Councilman Olson seconded, and the motion passed unanimously.

Loren Alberts – Annexation vs DeAnnexation (continued): Later in the meeting when Loren Alberts arrived, Councilman Olson made a motion to remove the earlier agenda item from the table to rediscuss. Councilman Hopkin seconded, and the motion passed unanimously. Loren began by explaining that he wanted to swap which portion of his property was in town. Attorney Richins advised him that he would need to de-annex the inaccessible portion of the property and annex in the other portion and explained the process. Loren requested access to the town services for the existing portion in town that could be received like mosquito spraying and garbage collection. Mayor Duncan explained that since the property was currently undeveloped, it would be on the developer of the property to make access available for those services, at which time the town would provide them.

Street Expansion by Suiters property: Regarding a strip of Town-owned land running next to two properties on South 8th Street, the council decided the best course to move forward is to expand the public right of way for the street so that it is not a separate parcel of land. Councilman Hopkin made a motion to that effect, Councilman Olson seconded, and the motion passed unanimously. Mayor Duncan requested Bill Dahlke to have the electric crew work on taking limbs off the trees there.

3rd Street Water Project: Jesse Frisbee presented the Council with the three bids that had been opened the prior day. Out of the three, Wilson Brothers was the lowest bid. After a discussion on the timeline for the project, which should start this Fall and end next Spring with the repaving of the street, Councilman Hopkin made a motion to accept the bid by Wilson Brothers, Councilman Godfrey seconded, and the motion passed unanimously.

Water utility – Tap Fees: Mayor Duncan reviewed the current ordinances for purified water tap fees. Councilman Olson suggested that the tap fee be lowered, and labor be charged separately so that it would accurately reflect the amount of time the town crew spent. Mayor Duncan and Administrator Tigner both discussed the need to have accurate records about which taps were abandoned versus just inactive. There was some discussion about how the taps could be removed from service and the options available, such as locking mechanisms, or filling them with sand or foam. There was additional discussion on how to set the labor and equipment rates so that they were consistent, with a suggestion to set those rates with a fee schedule rather than in ordinance so that they could be updated annually. The council directed Attorney Richins to start working on a revised ordinance.

Notice of Sale – Eagles Annex Building: There being no public comment, Councilman Godfrey made a motion to go forward with the sale of the Eagles Annex Building to the South Big Horn County Water District. Councilman Olson seconded, and the motion passed unanimously.

Notice of Sale – Bucket Truck: There being no public comment, Councilman Hopkin made a motion to go forward with the sale of the electric bucket truck to Big Horn County. Councilman Olson seconded, and the motion passed unanimously.

Public Comments: Charlie Weeks requested clarification on a statement Mike Dellos made during the earlier public comment portion where he thought Mike had discussed the election issues with Attorney Richins. However, Attorney Richins stated that he had not had a discussion with Mike about the subject. Mayor Duncan clarified that Mike had stated he discussed this with WAM, which is the Wyoming Association of Municipalities.

Executive Session: None requested.

With no further business to be discussed, Councilman Olson made a motion to adjourn the meeting at 8:00 p.m. Councilman Godfrey seconded, and the motion passed unanimously.

Town of Basin Mayor / CJ Duncan

Town of Basin Clerk– Tracy Harper