

TOWN OF BASIN  
Regular Council Meeting - Minutes  
Thursday, September 12, 2024  
Basin Town Hall - 7:00 p.m.

Call to Order Regular Session  
Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Town Hall in Basin, Wyoming on Thursday, September 12, 2024 at 7:00 p.m. The meeting was called to order by Mayor Pro Tem Carl Olson at 7:00 p.m.

Council Members Present: Brent Godfrey, Carl Olson, Stuart DesRosier and Chuck Hopkin. Absent: CJ Duncan.

Also present were Town Administrator Deaun Tigner, Chief McClure, Mike Dellos, Bill Dahlke, Tony Harrison, Tracy Harper, Kent Richins, Jesse Frisbee, Barbara Greene, Linda Weeks, Loren Alberts, Reece Whisenant, Wyatt Daly-Patterson, Avery Clifford, Travis Schriener, Camden Schriener, Wyatt Harrison, and Dusty Ellis.

Public Comment: There were no public comments at this time.

Matters from the Staff:

Public Works: Mike Dellos stated that they were about 3/4 complete on the gravel for the parking lot, the raw water roof has been repaired, and the culvert project on Wyoming Ave was complete.

Electric Department: Bill Dahlke reviewed his DSR and stated the line crew was continuing to try and do one major job per week. They have swapped the TCT line at the substation, replaced poles and were working on the pole attachment counts. He has been in contact with TCT and Charter about the attachment agreements and expects those to be completed hopefully by the next meeting. Brent Godfrey asked about the new vehicle, and Bill stated that it is working great.

Administration: Deaun Tigner reported that she was working with SPURR on a site plan visit that was supposed to take place but had to be rescheduled. She has updated the ordinance books. Matt Miles is expected to arrive on the 27th to do the electric department PCB Compliance reporting. She is working with Mike on the abandoned tap list and did attend a class with Tony on the lead and copper reporting that the EPA requires to be complete next month.

Police Department: Chief McClure reviewed his DSR and patrol statistics. He pointed out that he has added a line for ordinance enforcement actions so the council will have that information going forward. They are waiting for the final award for the radios for the trucks. He is looking into the cost of a min-split for the PD so he can put it in the budget in the spring. He also reported that he is planning to purchase a dash cam for one of the patrol vehicles for \$2,000 which is in his budget for this year and that he plans to add one each year until all vehicles are equipped with them.

Legal Counsel: Attorney Kent Richins stated he had nothing at this time.

Town Engineer: Jesse Frisbee of Eagle Engineering stated he did not have anything at this time.

Committees/Commissions/Departments:

Planning & Zoning: Carl Olson stated that the P&Z had met to discuss a lot purchase between Louis Fiori and Jerry Pyle. The P&Z board recommends that the Town send a letter to the courthouse with the survey information for the new lot line. Councilman DesRosier made a motion to send a letter to the courthouse. Councilman Godfrey seconded, and the motion passed unanimously. The council requested that Jesse provide Deaun with the information to draft the letter.

Recreation District: Chuck Hopkin reported that the Rec Board had hired a new employee - Cash Duncan.

Activities Committee: Nothing at this time – committee has not met yet.

Building/Demolition Permits:

- Raymond Somerville: 708 South 3<sup>rd</sup> St: Skirting of trailer, water hookup, set and install 250 lb propane tank, hookup of electrical.
- Ramona Sponseller: 808 South 7<sup>th</sup> St: Modular house with garage and driveway, porches, and lean-to.

Mike Dellos stated that he had spoken to Raymond Somerville and Hannah Winters but had not signed off on either of the two building permits yet. Councilman Godfrey made a motion to table the building permits until Mike could review them. Councilman Hopkin seconded, and the motion passed unanimously.

Chicken Permits: None

Executive Session: No Executive Session was requested at this time.

Approve Consent Agenda/Addition/Deletions:

Councilman Godfrey made a motion to accept the agenda as proposed, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Meeting Minutes: Councilman Hopkin made a motion to approve the minutes as written for the regular meetings from August 8, 2024, and August 22, 2024. Councilman Godfrey seconded, and the motion passed unanimously.

Vouchers: Vouchers were presented for \$311,269.11 plus net payroll of \$70,268.92 = GT \$381,538.03. Councilman DesRosier made a motion to pay the bills. Councilman Hopkin seconded, and the motion passed unanimously.

24-Hour Liquor License: A 24-hour alcoholic beverage sales permit was requested by Lisa's Restaurant for the Circuit Rodeo at the BHC Fairgrounds on September 14, 2024 from 11:00 a.m. through 12:00 a.m. Chief McClure stated that this would be a beer garden just like they normally do during fair and that he did not have a problem with it. Councilman Godfrey made a motion to allow the permit, Councilman Hopkin seconded, and the motion passed unanimously.

Fireworks (Homecoming): Members of the RHS student council stated that they would like to have fireworks for homecoming during the burning of the R on Thursday, September 26<sup>th</sup>. They thought it would only be for about ten minutes and would not run later than 9:00 p.m. When asked what type of fireworks, they stated that there would be a few small mortars and possibly a little fountain at the end. Councilman Olson asked if the fire department was okay with it, and both Brent Godfrey and Stuart DesRosier said yes and stated that the fire department would be in attendance for the burning of the R anyways. Chief McClure said that he was okay with it and recommended the town put something in the paper or Facebook to notify community members. Councilman Godfrey made a motion to approve fireworks for the evening of September 26<sup>th</sup>. Councilman DesRosier seconded, and the motion passed unanimously.

Town Property Access: Loren Alberts started out by commending the crew for their work on Wyoming Avenue. He then explained that he has property west of town that is within the town limits and has some questions about access to the property. He does not want to de-annex the property and proposed a solution that would switch that property with another property that he owns that is outside the town boundary. Discussion was had over some of the possibilities. Councilman Olson stated that in his opinion he would like to wait for a full council and to allow legal counsel and the engineer to do some research. After more discussion about easements and possible access for town services, Councilman Hopkin made a motion to table this until the attorney and engineer could look into it further. Councilman DesRosier seconded, and the motion passed unanimously.

AVI – Sewer: Jesse Frisbee stated that AVI is working on the 90% completion and that he had done more survey work for them. At this time, the plan is for AVI to get the plan finalized and then the town will look for additional funding for the project.

3<sup>rd</sup> Street Water Project: Jesse Frisbee said that the 3<sup>rd</sup> Street project is out for bid right now. There is a pre-bid meeting at 10:00 a.m. on Monday the 16<sup>th</sup> of September and the bid opening is September 25<sup>th</sup> at 11:00 a.m.

Notice of Sale – Eagles Annex Building: Attorney Kent Richins stated that there would be a public hearing before the regular meeting on September 26<sup>th</sup> for the sale of the building to the SBHC Water District.

Public Comments: None at this time.

Executive Session: None requested.

With no further business to be discussed, Councilman Godfrey made a motion to adjourn the meeting at 7:35 p.m. Councilman DesRosier seconded, and the motion passed unanimously.

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Town of Basin Mayor / CJ Duncan

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Town of Basin Clerk– Tracy Harper