

TOWN OF BASIN

Regular Council Meeting - Minutes

Thursday, March 11, 2021

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Basin City Arts Center in Basin, Wyoming on Thursday, March 11, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier, and Joseph Keele.

Also present were Clerk/Treasurer Deaun Tigner, Sergeant Hess, Town Engineer Jesse Frisbee, Town Attorney Kent Richins, Charles Schlagel, Jewel Schlagel, Dave Bayert, and Barbara Greene.

Public Comment:

Chuck Schlagel addressed the Council about his utilities. He stated they walked the lot in December with Mike Dellos and Stacey Leshner and was told he could get power on his property and at this moment he still does not have any power there. He has been trying to get power. After a lengthy discussion with the Council and Lineman Stacey Leshner, it was decided that Stacey would try to get a plan in place within the week and then check back with Mr. Schlagel and the Council.

Department Head Reports:

Public Works: Steve VanderPloeg submitted his DSR to the Council.

Electric Utility: Stacey Leshner submitted his DSR to the Council.

Water Department: Mike Dellos submitted his DSR to the Council.

Administrative: Deaun Tigner reviewed her DSR with the Council.

Delinquent/Aging Report: 30 days is \$1,764.33, down \$204.61, 60 days up \$22,471.13, which is down \$754.52 as of March 11, 2021.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Sergeant Hess reviewed his DSR with the Council.

Committees/Commissions/Departments:

Planning & Zoning: Councilman Olson reviewed the minutes for Planning and Zoning. They had talked about taking the bylaws out of title 11, chapter 3 writing a resolution that would form bylaws separately so they can change them without having to do a full resolution to change title 11.

Rec District: Mayor Duncan went over their meeting last week, their discussion on the pool, and that there was a tremendous amount of donated funds, including a \$4,000 grant that the Big Horn REA applied for on the Recreation District's behalf in addition to the \$8,000. They are still in the process of looking for a CPO, have a few ideas if they do not have someone, but applicants are still being accepted. Pool renovations are still coming along.

Activity Committee: Linda Weeks discussed how the first meeting for the activities committee went. Recommendations for the year as far as activities include Town Clean-Up Day on Saturday, April 24, 2021, with roll-offs and just helping people clean up their yards. Carolyn Burinsky would like to have an Outdoors Farmer's Market and help Steva Dooley make it bigger and possibly move the location on it, help her with signage, and make it more of an attraction. The Activity Committee would like to do yard of the month from June to September with the Auxiliary picking yard of the month. Lilac Days on June 5th, possibly doing a car show on the Friday, volleyball tournament in the afternoon, or any other options. Cornhole tournament fair week in August. Home for the Holidays in November.

Public Comments: None at this time.

Building Permits:

- Big Horn County School District #4: Locker Room addition.
- Antone Sanchez: Barn storage.

Councilman Godfrey made a motion to approve the building permits, Councilman DesRosier seconded, and the motion passed unanimously.

Councilman Olson made a suggestion to have a Plan Review Committee so that the committee can help make decisions rather than putting them into the front office.

Executive Session: None requested at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to accept the agenda as presented, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Councilman Godfrey made a motion to accept the February 11, 2021 minutes (regular meeting, public hearing on zone change, and liquor license renewals), and the February 25, 2021 meeting (public hearing on chickens and regular meeting minutes), and the special meeting minutes from January 28, 2021, Councilman Olson seconded, and the motion was approved unanimously.

Vouchers: Councilman DesRosier made a motion to approve the vouchers (\$251,383.26) and payroll (\$47, 956.91), for a grand total of (\$247,281.16), Councilman Olson seconded, and the motion carried.

Date for Budget Workshop: 6 o'clock on March 18, 2021.

Eagles: Councilman Olson made a motion approve the Substantial Completion on Heath Overfield's request, Councilman Keele seconded, and the motion passed unanimously.

AVI: Jesse Frisbee emailed Bruce Perryman from AVI. Jesse Frisbee is making final changes to plans and specs and will get it back to the town for final review with a few edits on 9th street with pipe bursting, etc.

Swimming Pool: No new updates. Jesse Frisbee did see that they brought in the gutters. Reg Henderson has offered to donate and raffle one of the tables he built if the Council is okay with that.

Health Insurance: Councilman Olson made a motion to approve the Health insurance, Councilman Godfrey seconded, and the motion carried unanimously.

2021 Chip Seal: Steve VanderPloeg reviewed A street that has had three collapses in the last five years, two in the last 9 months

We need to set a manhole and pull 360 feet of pipe in. Jesse Frisbee got a hold of Viper Underground and he is doing pipe bursting in Worland and had him put the presented numbers together. It would be well below the 30 thousand, and with money we save on the chip seal because it came in low, we could transfer this money over to do this job as well. The street that needs chip sealed is also the one that needs repaired, so time is certainly an issue. Councilman Olson made a motion to approve setting a manhole and pulling pipe in, Councilman Godfrey seconded and the motion carried unanimously.

Purchase of a Used Vehicle: Steve VanderPloeg would like to talk about buying a Ford Ranger from WYDOT to replace one of the mosquito trucks. Councilman Keele found a vehicle that would fit the description that the crew could use for \$2000.00. Councilman Godfrey made a motion that we buy this vehicle, Councilman DesRosier seconded, and the motion passed unanimously.

Radio Read Meters: Budget item.

2021 Chip Seal: Jesse Frisbee discussed opening of the bids on April 4, 2021. There were five bids and the low bid was Mountain Construction out of Lovell for \$72,218.84. Jesse Frisbee recommends that we award the bid to Mountain Construction. Councilman Keele made a motion to award the bid from Mountain Construction, Councilman Olson seconded, and the motion passed unanimously. The chip seal was budgeted for 100,000, with the remaining portion going to fixing the sewer on A street.

Lamax Subdivision: Jesse Frisbee stated that they put together some as-constructed plans back in 2014 with noted utilities that were not installed. There are four lots that didn't have gas services, 3 lots without raw water service, and none of them at that time had power. After that, Sherman Allred wrote the developer a letter stating that all of the stuff has to be completed and as of right now he does not think the town has ever accepted it as being completed. The final subdivision plat was signed by the mayor, but nothing utility wise that is filed at the courthouse. Kent Richins stated that they need to stop selling lots and that there should be a letter sent to the property owner stating they shall not sell any lots until they complete the following. Jesse Frisbee also stated that the alleys need set up to grade. The plat filed at the courthouse says that all of the utilities have been installed although they have not. Councilman

Olson made a motion to instruct Kent Richins to write a letter and work with Jesse Frisbee, Councilman DesRosier seconded, and the motion passed unanimously. Councilman Godfrey had questions about the lot that the fire district owns, 8 lots of 24 have been sold.

Proposed Chicken Ordinance: Mayor Duncan would like to note that we have had a lot of discussion from the community and it is really good that we have had so much community involved. We have heard good/bad things and comments from both sides that make sense, but at this point right now he would like to call for a motion to either not proceed or proceed with the ordinance. Councilman Olson made a motion to move forward, Councilman Keele seconded, Councilman Godfrey opposed. Councilman Olson made a suggestion to get a part-time ordinance officer, someone who is retired. Town Attorney Kent Richins will revise the ordinance and then get it to the Town Clerk and then she will get it to the Council for review again.

Ordinance 689 - Zone Change (3rd reading): Councilman Godfrey made a motion to approve ordinance, Councilman DesRosier seconded, and the motion passed unanimously.

Ordinance 690 - Inactive Tap Fees (1st reading): Councilman DesRosier made a motion to approve ordinance on the first reading, Councilman Olson seconded, and the motion passed unanimously.

Executive Session: Councilman DesRosier made a motion to go into executive session for personnel at 8:48 p.m., Councilman Olson seconded, and the motion passed unanimously. Councilman Olson made a motion to adjourn executive session and go into regular session at 9:08 p.m., Councilman Godfrey seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Godfrey seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 9:10 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner - Town Clerk