

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, February 11, 2021

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Basin City Arts Center in Basin, Wyoming on Thursday, February 11, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, and Stuart DesRosier. Absent: Joseph Keele.

Also present were Clerk/Treasurer Deaun Tigner, Town Engineer Jesse Frisbee, and Town Attorney Kent Richins, Public Works Steve VanderPloeg, Electric Department Stacey Leshner, Police Officer TJ VanderPloeg, and Barbara Greene.

Department Head Reports:

Public Works: Steve VanderPloeg submitted his DSR to the Council. Steve discussed the snow removal on some properties in town into the street. Mayor Duncan did reiterate that there is an ordinance that says you cannot push your snow into the street. Mayor Duncan asked Steve to clean up the snow on B street. Councilman Godfrey asked about the ice skating rink and if the ice was frozen in the skating rink. Steve said it was looking really good and they have learned what they need to improve on and perhaps a different location for the ice skating rink so that maybe it will get utilized more.

Electric Utility: Stacey Leshner submitted his DSR to the Council. Mayor Duncan asked Stacey how many electric meters he replaces year, Stacey estimated around 30-35 replaced yearly for residential, 3-4 replaced yearly for commercial. Mayor Duncan asked him about working with MEAN to get the transfer meter for the solar power. Stacey reported that he is still talking with the State electrical inspector as the electrical inspector thinks it is intrusion on the homeowner. It is not a bidirectional but something for mean to see how much they are getting back on the system versus what they are consuming, and the state electrical inspector is not on board with it.

Water Department: Mike Dellos submitted his DSR to the Council. He did an ISO report for the fire department for the insurance, what we do with our water, how much consumption we have, flushing the

lines, etc. Mayor Duncan asked Mike how many water meters we change out in a year. Mike stated that he rebuilds the water meters and doesn't change out very many. They have SR meters in that are obsolete now. He has parts for them and can probably go another year with the parts he has, but can't get them in. He rebuilds anywhere from 10-20 a year. Councilman Godfrey asked how tough it would be to order newer ones and change them out. Mike stated the newer ones are about \$70 apiece and could change them out, the technology is different than the older ones, but we could do that. He wasn't sure if the touch reads go with the new ones or not.

Administrative: Deaun Tigner reviewed her DSR with the Council. Deaun stated that the office has been training the new court clerk. Mayor Duncan asked how many hours we spent on redoing the meter books every year. Deaun reported that both her and Tracy had spent at least 24 hours working on redoing them.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Police Officer TJ VanderPloeg reviewed his DSR with the Council. He did go over the body cameras and server they need. Mayor Duncan asked TJ how buying this would affect his budget for the year. Officer VanderPloeg was not sure at the moment, but said he would look at it. Mayor Duncan asked Officer Vanderploeg and Sergeant Hess look over their budget and have Clerk Tigner help them if needed to see where they are at.

Committees/Commissions/Departments:

Planning & Zoning: Nothing to report other than the zone change, changing the LaMax Subdivision from Mixed Residential to Commercial.

Rec District: The Recreation District is currently looking for a certified pool operator. It has been advertised but there have not been any applicants.

Activity Committee: Mayor Duncan and Clerk Tigner met with Linda Weeks earlier about the direction of the committee in the future. Mayor Duncan asked Barbara Greene if she would like to be part of the Activities Committee.

Public Comments: The next meeting for the proposed chicken ordinance will be January 25, 2021 @ 6:30 p.m. at the Basin City Arts Center.

Building Permits: None.

Executive Session: None requested at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to accept the agenda as presented, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Councilman Godfrey made a motion to accept the regular meeting minutes from January 14, 2021 and the special meeting minutes from January 28, 2021, Councilman DesRosier seconded, and the motion was approved unanimously.

Vouchers: Councilman DesRosier made a motion to approve the vouchers (\$198,008.26) and payroll (\$49,272.90), for a grand total of \$247,281.16, Councilman Godfrey seconded, and the motion carried.

Delinquent/Aging Report: 30 days is \$1,968.94, down \$682.55, 60 days up \$23,225.65, which is up \$903.21 as of February 11, 2021.

Eagles: Mayor Duncan read updated memo from Heath Overfield. The ads for bids were in the paper and will run for three weeks. There will be a pre-bid meeting on February 22, 2021.

AVI: Bruce Perryman had some questions he had asked Town Engineer Jesse Frisbee, Steve VanderPloeg, and Kent Richins. Jesse Frisbee went over the discussion over email he had been having with Bruce Perryman. Mayor Duncan asked if they can present the Council with some specs on the longevity of doing some of the work. They did discuss pipe bursting. Mayor Duncan stated that he was not sure how the Council felt, but he would prefer pipe bursting.

Swimming Pool: Jesse Frisbee stated the gutters had been delivered to Montana and they are probably waiting for a good day to put them in.

2021 Chip Seal: This is being advertised this month. They are doing a chip seal project in Worland, weather permitting, starting April 1st, so he gave them a window until June to finish. Prebid meeting on February 24, 2021 at Town Hall at 10 a.m.

Police Department – Video Storage/Body Cameras/Server: The Council asked Officer TJ VanderPloeg to ask Axon for a new price quote for 4 body cameras. Clerk Tigner will work with Officer VanderPloeg to go through the Police Officer budget and get back with the Council.

Vacant Positions: - Chief of Police and Electric Department: Stacey Leshner told the Council he would prefer to have at least a second step lineman and he would not like to get an electrician. He also discussed

having an apprentice as well. Mayor Duncan asked him if we were to get a first-year apprentice but shared it with the Streets and Alleys and Garbage, etc., how does that affect his apprenticeship. Stacey stated he would have to log his hours every week on what he does. Councilman Godfrey made a motion to have Stacey put an application out for first or second step apprentice lineman, Councilman Olson seconded, and the motion passed unanimously.

Resolution 2021-1: Councilman Olson made a motion to amend the resolution to \$15,000.00 for the Police Department, Councilman DesRosier seconded, and the motion carried unanimously.

Ordinance 688 – Proposed Burn Ordinance: Councilman Godfrey made a motion to pass the burn ordinance on the third and final reading, Councilman DesRosier seconded, and the motion passed unanimously.

Ordinance 689 – Zone Change (1st reading): Councilman Godfrey made a motion to accept Ordinance 689 on the first reading, Councilman Olson seconded, and the motion passed unanimously.

Executive Session: Councilman DesRosier made a motion to go into executive session for personnel at 8:06 p.m., Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Godfrey seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 8:33 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk