

TOWN OF BASIN – Agenda

Thursday, December 11, 2025

**Regular Council Meeting – Town Hall @ 7:00 PM**

Call to Order Regular Session

Pledge of Allegiance

1. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
2. Matters from Staff Members or Council Members, Roundtable (prior month)
  - James Reilly, CPA, P.C. – Town Audit
  - Public Works/Water Monthly Summary Report
  - Electric Monthly Summary Report
  - Administrative Summary Report
  - Police Department Summary Report
  - Legal Counsel
  - Engineer Summary Report
3. Building/Demolition Permits: Kenneth & Denise Lynch (815 W A St): 120 gal propane tank to heat shop.
4. Executive Session: If requested.
5. Approve Consent Agenda/Additions/Deletions
6. Conduct of Business:
  - Regular meeting minutes from November 13, 2025
  - Vouchers \$234,378.94 + net payroll \$63,814.44 = GT \$298,193.38
  - WAM Winter Conference – February 11-13, 2026
  - Sewer Project
  - Old Town Hall
  - Ordinance 718 Mobile/Manufactured Homes (2<sup>nd</sup> reading)
7. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
8. Executive Session: If requested



**DEPARTMENT SUMMARY REPORT**

**12/11/2025**

**Department:** Public Works

**Prepared by:** Tony Harrison

**Summary Report:**

- ✓ **Continue street sweeping Streets.**
- ✓ **Crew leader has been training members on the street sweeper.**
- ✓ **Monthly water sampling.**
- ✓ **Monthly Lagoon reporting.**
- ✓ **Monthly meter reading.**
- ✓ **2023/24 & 2024/25 Annual Reports are completed with the WY DEQ Mining Division.**
- ✓ **Closing of the mining permit—Been working with Bill Stoelk. He currently is out of state with health concerns. Currently, I do not have an updated address for Brad Stoelk. WY DEQ is requiring an affidavit to be signed by the owners of the land.**
- ✓ **Three crew members attended zoom training to obtain hours for the renewal of water/lagoon licenses.**
- ✓ **Crew members have been given time to study for the water distribution and lagoon tests.**
- ✓ **Finished mowing and picking up leaves at the parks.**
- ✓ **Christmas Lights**
- ✓ **Home for the Holiday Parade-Helped the Police Department with traffic control.**
- ✓ **Lagoon discharging has been at approximately 1.3 MGP. Will quit discharging at the lagoon on December 31, 2025, for approximately two months.**
- ✓ **Cleaned the gutters and roof at the Town Hall.**
- ✓ **Midco Diving-Still waiting to hear back from them on what they will be doing to finish up the epoxy sealing on the tank. I have been working with Alec Horan and he emailed me back stating he has handed this matter over to his supervisor. I have not heard from the supervisor.**

**SUMMARY OF EXPENSES PRIOR MONTH:**

- See Vouchers

**SUMMARY OF EXPENSES CURRENT MONTH:**

**PLANNED OR PROPOSED PROJECT(S).**

- Continue sewer washing as weather allows.
- Remove weeds around old electrical building.
- Vehicle/Equipment maintenance. Will be ongoing through the winter.

**ATTACHMENTS:**

**AGENDA & SUMMARY REPORT SUBMITTED TO:**  
Mayor/Council  
12.11.2025

**DEPARTMENT SUMMARY REPORT**

**12.11.2025**

**Department:** Electric

**Prepared By:** Bill Dahlke & Ray Huggins

**SUMMARY REPORT:**

- 1. Repaired fascia on the line shop and cleaned up the mess from the fascia.**
- 2. Changed out and installed meters from the first shipment.**
- 3. Assembled heaters for the Home for the Holidays celebration.**
- 4. Ran three new runs of wire for the Christmas lights from the poles that were hit last year.**
- 5. Hung Christmas lights.**
- 6. Upgraded light circuits that had a hard time handling the extra load from the Christmas lights.**
- 7. Did security light patrol.**
- 8. Fixed five lights on the walking path.**
- 9. Tree trimming.**

**SUMMARY OF EXPENSES PRIOR MONTH:**

Border States - \$5,562.23

Sunbelt Solomon - \$37,631.24

One-Call of Wyoming - \$15.75

Valley Hardware - \$48.20

Quill - \$58.68

**SUMMARY OF EXPENSES CURRENT MONTH:**

**PLANNED OR PROPOSED PROJECT(S):**

**ATTACHMENTS:**

**AGENDA & SUMMARY REPORT SUBMITTED TO:**

Mayor/Council

12.11.2025



DEPARTMENT SUMMARY REPORT

DATE: 12.11.2025

Department: Administration

Deaun Tigner – Town Administrator

Tony Harrison – Town Clerk/Public Works Manager

Josh Fischer – Deputy Clerk

SUMMARY REPORT:

Internal Service:

Office:

- o Payroll.
- o Customer service
  - o Daily deposits.
  - o Zoning & Matrix maps.
  - o Building permits.
- o Filing
- o Contractor registration licenses.
- o Animal licenses:

2025	2024	2023
o Dogs Licensed: 187	o Dogs Licensed: 203	o Dogs Licensed: 224
o Cats Licensed: 32	o Cats Licensed: 34	o Cats Licensed: 26
o Chicken Permit: 13	o Chicken Permit: 8	o Chicken Permit: 7

- o HR: Continued training of new employee, Dept of Workforce Services information, insurance, updated forms to providers.
- o Caselle training for payroll and accounts payable year end (1099's, W-2 processing) and required reporting.
- o Budget
- o Online meeting scheduled with Ayres group Friday, November 14<sup>th</sup> at 11 a.m.
- o Work orders: 57 (905-962)
- o Preparation for council meetings.

Court:

Current Month	Fiscal YTD
o Fines: \$2,737.00	o Fines: \$36,466.18
o Fees: \$110.00	o Fees: \$2,737.00
	Court Expenses:
o New Citations: 3	o Municipal Court Judge: \$750
o Bail Forfeitures: 2	o Attorney Fees: \$0.00
o Found Guilty: 1	o Caselle: \$195.66
o Amended: 0	
o Dismissed: 0	

Community Complex:

- o Use Agreements
  - o December 3<sup>rd</sup>, 8 a.m. – 3 p.m.: Knowledge Bowl
  - o December 9<sup>th</sup>, 9 a.m. – 11:30 a.m.: Wy Water Development

Cemetery:

- o Deed/Plot/Burial questions.

- Helped customers with locating a plot at the cemetery/reviewed map/files.
- Printed pricing information for burials/plots.

**Electric Department:**

- Inventory list.
- Service Orders
- Financial statements, payroll timecards, invoices & vouchers to the Electric Dept. Foreman.

**Public Works**

- Personnel
- Changed new meters in Caselle and meter books.

**Police Department:**

- Personnel

**Basin Recreation District #4:**

- Payroll
- Financial statements, daily deposits, monthly reconciliation.
- Vouchers
- Job descriptions for part-time Program Director/Coordinator, part-time Assistant Program Coordinator & part-time Custodian
- Prepared for meeting/agenda/packets
- Reviewed documents for part-time Program Director/Coordinator

**Loans/Leases:**

- Mecklam Acres: Water/Raw water line (Purified Water Fund – Capital Projects):
  - Series 2015 Water Revenue Bond (\$398,000), Department of Agriculture (09/22/2016-09/22/2045) 2.875% per annum with variable payment amount.
- USDA Grant/Loan (Sewer Fund): Funds used to remove/modify existing diversion structures, install and underdrain on 9<sup>th</sup> & Holdredge Avenue, line and replace 9<sup>th</sup> St. Sanitary Sewer Main, upgrade Highway 20/4<sup>th</sup> Street Sanitary Sewer Main and renovate the existing anaerobic pretreatment cell in the wastewater treatment facility to function intermittently decanted extended aeration lagoon (IDEAL Process). Interim Financing through Security State Bank Loan: Original amount of \$2,712,000, with a remaining payoff of \$1,867,467.38; closed on February 3, 2025, under Emergency Ordinance 715.
  - Direct USDA Financing: Loan of \$1,877,000 at 2.125% interest over a 40-year term, with an annual payment of \$70,144.00.
  - USDA Rural Development Grant: \$1,412,000.
- WAM-WCCA Energy Lease Agreement (Community Center Fund) HVAC Units:
  - Received 100,000.00.
  - 0% interest loan, up to a period of 10 years (if renewed). Annual rental for leased equipment \$10,000.00, payable in quarterly installments of \$2500.00.
- Office Shop: Copier Lease (Internal Service Fund)
  - \$5675.00; pmts of \$120.82 for 48 months.

**DELINQUENTS:**

Sent 57 delinquent notices to active customers monthly. There were 9 delinquent notices sent to Landlords. An additional -- notices were mailed out to final billed customers that no longer live in the area. 3 customers were shut off.

**SUMMARY OF EXPENSES – CURRENT MONTH:**

Quill: \$8.43 (Kleenex)

USPS: \$361.74 (stamps, postage)

**ONGOING PROJECTS:**

Town Hall

**PLANNED OR PROPOSED PROJECTS:**

Quarterly Payroll Reports

**AGENDA & SUMMARY REPORT SUBMITTED TO:**

Mayor & Council / 12.11.2025



**DEPARTMENT SUMMARY REPORT**  
**Department: POLICE**  
**Prepared By: Chief Kyle McClure**

**DATE: December 11<sup>th</sup>, 2025**

## **SUMMARY REPORT**

**Time Period: November 2025**

**Patrol Statistics** (see attachment)

- 1) We answered **303** incidents for this time period.
  - a) **113** calls for service.
  - b) **190** officer-initiated incidents
- 2) We opened **9** case files.
- 3) We made **1** arrest(s) in this time period.

## **SUMMARY OF UNEXPECTED EXPENSES PRIOR MONTH**

- 1) See vouchers.

## **FISCAL IMPACT TO BUDGET**

- 1) Operating within the overall budget.
  - a. Due to covering vacations we are over in our OT line.

## **ONGOING PROJECT(S)**

- 1) Homeland security grant (Radios)
  - a. Reimbursement came though from the State.

## **FACILITIES**

- 1) None.

## **VEHICLES**

- 1) None

## **PLANNED or PROPOSED PROJECT(S)**

- 1) Axon body camera update

## **OTHER**

- 1) Home for the Holidays Parade
  - a. 16 people helped with traffic control. BPD, BPW, BHC, SAR.

## **ATTACHMENTS**

- 1) Patrol Statistics for November 2025.

## **AGENDA & SUMMARY REPORT SUBMITTED TO:**

- 1) Mayor and Council on December 11<sup>th</sup>, 2025.

**BASIN POLICE DEPARTMENT****PATROL STATISTICS  
REPORTING PERIOD: NOVEMBER 2025**

12/09/2025

<b>Statistic</b>	<b>Count</b>
Total Incidents	303
Calls for Service	113
Officer Initiated Incidents	190
Traffic Stops	8
Other OIA Incidents	182
Bus/Building checks	0
Veh/Ped Check	0
Total Officer Cases	9
Accident	1
Agency Assist	0
Criminal Accident	0
Incident	2
Information	4
Juvenile Offense	0
Offense	2
Search & Rescue	0
Voided	0
Unclassified Cases	0
Total Misdemeanor & Felony Arrests	1
Misdemeanor Arrests	0
Adult	0
Juvenile	0
Felony Arrests	1
Adult	1
Juvenile	0
Citations	4
Misdemeanor	1
Moving Vehicle	2
Municipal Ordinance Violation	1
FIs	0



# TOWN OF BASIN BUILDING PERMIT APPLICATION

209 SOUTH  
PO BOX 599  
BASIN, WYOMING 82410

4th STREET

TEL 307-568-3331  
FAX 307-568-9352  
[www.thetownofbasin.com](http://www.thetownofbasin.com)

DATE: 12-8-2025

PERMIT NO: \_\_\_\_\_

JOB ADDRESS		<u>815 W. A. STREET</u>					
ZONING DISTRICT:		<u>R</u>					
OWNER:		<u>KENNETH &amp; DENISE LYNCH</u>					
MAILING ADDRESS		<u>P.O. BOX 482</u>					
POINT OF CONTACT		<u>KENNETH D. LYNCH</u> Phone # <u>775-340-4738</u>					
BUILDING SET BACKS	FRONT	SIDE	SIDE	REAR	BUILDING DIMENSIONS	LENGTH	WIDTH
BASEMENT	YES	FOUNDATION:		CONCRETE	ROOF: Comp		
	NO			BLOCK	Builtup		
CLASS OF WORK	<input type="checkbox"/> NEW	<input type="checkbox"/> ADDITION	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> MOVE	<input type="checkbox"/> FENCE	
USE OF BUILDING							
Describe work: (plans)		<u>120 gallon PROPANE TANK BATHING GARAGE FOR HEATING</u>					
Valuation of work \$		<u><del>5000.00</del> \$250.00</u>					
REMARKS AND SPECIAL CONDITIONS <u>Applicant has a copy of the ordinance. Tank must be on property. 120 Gal Tank.</u>							

### AGREEMENT

This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.

The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the town ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.

PLANS CHECK BY:

PERMIT FEE: \$

[Signature]  
APPLICANT

12-8-2025  
DATE

[Signature]  
BUILDING OFFICIAL

12/8/2025  
DATE

## 11-2-4-11 BULK REGULATIONS BY ZONING DISTRICTS.

Zone	Street Setback	Alley Setback	Other Lot Line Setbacks	Maximum Building Height
Residential	15'	5'	5'	35'
Mixed Residential	15'	5'	5'	35'
Rural Residential	10'	5'	5'	35'
Mixed Use	10'	5'	5'	35'
Downtown	0'	5'	0'	35'
Commercial	0'	5'	0'	35'
Railroad Commercial	0'	5'	0'	56'
Institutional	None	None	None	56'
Industrial	20'	5'	0'	56'

## 11-2-1 ZONING DISTRICTS.













The Town of Basin is hereby divided into the following zoning districts as shown below. These zoning districts are created in order to promote the orderly development of land within the Town of Basin.

District	District Intent	Reference
Residential (R)	Provides an area for residential development and compatible uses at a density designed to promote efficiency in the delivery of essential services.	11-2-4-2
Mixed Residential (MR)	Provides an area for residential, multiple-family residential and manufactured housing development and compatible uses designed to promote efficiency in the delivery of essential services.	11-2-4-3
Rural Residential (RR)	Provides areas of low-density development and low-density uses to preserve a predominantly rural residential and agricultural character.	11-2-4-4
Mixed Use (MU)	Provides an area that provides a transitional use between commercial and established residential uses.	11-2-4-5
Downtown (D)	Provides an area of commercial, public and residential that would retain much of its present physical character, which are predominantly older and historic buildings arranged in a traditional pattern.	11-2-4-6
Commercial (C)	Provides placement of retail, service and wholesale providers and similar businesses in the areas where central services are available.	11-2-4-7
Railroad Commercial (RC)	Provides an area for the placement of commercial establishments along the railroad corridor.	11-2-4-8
Institutional (IL)	Provides areas for the placement of educational, health and governmental operations in a manner designed to accommodate their unique physical development needs.	11-2-4-9
Industrial (I)	Provides areas for wholesale activities warehouses and industrial operations such as manufacturing, assembly and fabrication activities whose external physical effects will be felt by some degree of surrounding properties.	11-2-4-10



W A ST

815

-  Municipalities
-  Ownership (black lines)
-  River, Creeks, Lakes
-  BLM
-  National Park Service
-  Bureau of Reclamation
-  Dept of Defense
-  Forest Service
-  State of WY
-  Highways
-  County Roads
-  Other Roads

**NORTH**

**Big Horn County  
Wyoming MapServer**

Big Horn County provides this map for illustrative purposes only and assumes no liability for actions taken by users based on information shown. printed 12/8/2025

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## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, November 13, 2025

Basin Town Hall – 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A regular meeting of the Town of Basin Council was held at the Town Hall in Basin, Wyoming on Thursday, November 13, 2025. The meeting was called to order by Mayor CJ Duncan at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Charles Hopkin, Linda Weeks, and Mike Dellos. Absent: Brent Godfrey.

Also present were Town Administrator Deaun Tigner, Chief Kyle McClure, Town Attorney Kent Richins, Barbara Greene, Carrie Devine, Kieth Campbell, Bill Everhart, and Peggy Dana.

Public Comment: Barbara Greene requested permission to place Christmas lights on the Old Town Hall, including in the windows. She stated she would supply the lights and install them herself. She also expressed interest in decorating Turtle Park with lights. Mayor Duncan will follow up with Tony on the Turtle Park lighting request. Item to be added for discussion regarding Old Town Hall.

Carrie Devine asked to table her discussion until both Tony and Jesse are present.

Matters from Staff:

Public Works: Mayor Duncan presented the Public Works on behalf of the department. The report includes updates on ongoing maintenance tasks, seasonal preparations, and general operations. No major issues were reported at this time. Councilmember Hopkin noted that meter reading was completed in approximately half a day, reflecting increased efficiency in their process.

Electric Monthly Summary Report: Mayor Duncan read the Electric Department's monthly report. In addition to routine operations, the crew completed several tasks this month, including additional bypass preparation, pole change-outs, service upgrades, and tree trimming throughout the town. The department also performed maintenance and organizational work within their shop.

Administration: Town Administrator Tigner provided an administrative update, additional follow-up with USDA/RD is ongoing regarding funding options and guidance for the sewer project. Routine administrative duties and preparation for upcoming council items are continuing.

Police Department: Chief McClure reviewed his summary. A new exterior light was installed on the building, and he thanked the linemen for their assistance. The department has faced several vehicle maintenance issues. They have four spare radios currently operating on an older frequency. Bill Dahlke is working to finalize that frequency, but the federal government shutdown delays have impacted progress.

Legal: Kent reported that the town has ended its contract with AVI, and all bids were rejected. AVI is no longer engaged with the Town

#### Building Permits:

- Kevin Stilson/Kathi George (705 S 8<sup>th</sup>): Deck (Amended)
- Cash Duncan (454 N 6<sup>th</sup> St): Storage shed + privacy fence
- Jerrod Haas (501 5<sup>th</sup> St): Repair foundation issues.
- Dwain & Marykaye Christopherson (407 South 6<sup>th</sup> St): Grade area and set 500 gal propane tank.
- Antone Sanchez (610 Hart Ave): Build new fence.

Councilmember Hopkin made a motion to approve the building permits as presented, Councilmember Dellos seconded, and the motion passed unanimously.

Executive Session: None.

Approve Consent Agenda/Additions/Deletions: Councilmember Hopkin moved to approve the agenda as written, Councilmember Weeks seconded, motion carried.

#### Conduct of Business:

Regular Meeting Minutes: Councilmember Weeks made a motion to approve the minutes as presented, Councilmember Dellos seconded, motion carried.

Vouchers/Payroll: Councilmember Hopkin motioned to approve vouchers as presented, vouchers \$265,610.10 + net payroll \$99,208.09 = GT \$364,818.19, Councilmember Weeks seconded, motion carried.

2<sup>nd</sup> Council Meeting of the Month (November & December): Councilmember Hopkin suggested calling a second meeting only if necessary. Councilmember Hopkin made a

motion to forego the second meeting for November and December, Councilmember Weeks seconded, motion carried.

Employee Holiday Party: Chief McClure noted possible vacation conflicts but stated most dates should work for his crew. Discussion resulted in planning the party for Friday, December 19<sup>th</sup> at 6 p.m., with food in the Council Room and cooking in the employee break room.

Sewer Project: Further research has been completed, though few changes occurred since last month. The Town issued a cancellation and termination letter to AVI and rejected Phase II bids. The Town awaits USDA/RD guidance regarding remaining loan and grant balances. Jesse will provide preliminary cost estimates for alternatives previously suggested by WYDEQ. If the Town pursues USDA Option 2, the annual loan payment will increase to \$101,348, resulting in an estimated \$4/month increase per sewer account. If the Town maintains the current approach, no increase to the sewer base fee may be necessary.

Old Town Hall: Mayor Duncan stated most items stored in the back of the building could be relocated and asked for Council input on potentially selling the building. The roof replacement cost the Town \$29,000. Councilmember Dellos asked about prior bank interest in purchasing the building; no recent involvement was recalled. Discussion included ongoing rental issues and the potential for reinvestment of sale proceeds. Concerns were noted about garbage truck placement if the property were sold.

The Council agreed to allow Barbara Greene to install lights inside the Old Town Hall. Mayor Duncan will speak with Tony regarding lights in Turtle Park.

Ordinance 718: Mobile/Manufactured Homes (first reading): Revision pertains to age restrictions for mobile homes/manufactured homes, aligning the code with HUD-based regulations referenced in the Town code. Councilmember Dellos reported that the Planning & Zoning Commission recommends a 20-year age limit, consistent with the City of Worland, and supports using rolling language that automatically updates rather than requiring continual ordinance amendments. Councilmember Dellos made a motion to amend Ordinance 718 on first reading to specify that mobile/manufactured homes must be within 20 years of manufacture, with a corresponding amendment to Section 11-4-4, seconded by Councilmember Hopkin, motion carried.

Public Comments: None

Executive Session: Councilmember Hopkin made a motion to enter executive session for contract negotiation and litigation at 7:32 p.m., Councilmember Dellos seconded, motion

carried. Councilmember Hopkin made a motion to adjourn executive session at 8:13 p.m., Councilmember Dellos seconded, motion carried.

With no further business to discuss, the meeting was adjourned at 8:15 p.m.

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Town of Basin Mayor/CJ Duncan

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Tony Harrison-Town Clerk

ORDINANCE NUMBER 718

AN ORDINANCE OF THE TOWN OF BASIN, BIG HORN COUNTY, STATE OF WYOMING, REVISING REGULATIONS PERTAINING TO THE AGE OF MOBILE AND MANUFACTURED HOMES NOT PERMITTED WITHIN THE TOWN OF BASIN BY AMENDING SECTION 8-3-9 AND SECTION 11-4-4 OF THE BASIN TOWN CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BASIN, BIG HORN COUNTY, WYOMING:

SECTION 1: The first sentence of Section 8-3-9 of the Basin Town Code shall be amended and a second sentence shall be added to read as follows, to-wit (Amendment in **BOLD**):

8-3-9. MOBILE AND MANUFACTURED HOMES.

Mobile and manufactured homes that are older than **twenty (20) years**, will not be permitted anywhere within the Town of Basin. **Any mobile and manufactured home older than ten (10) years of age may be inspected by a Professional Inspector retained by the Town to insure that it is habitable and structurally sound prior to being permitted within the Town.**

SECTION 2: The first sentence of Section 11-4-4 of the Basin Town Code shall be amended and a second sentence shall be added to read as follows, to-wit (Amendment in **BOLD**):

11-4-4. MOBILE AND MANUFACTURED HOMES.

Mobile and manufactured homes that are older than **twenty (20) years**, will not be permitted anywhere within the Town of Basin. **Any mobile and manufactured home older than ten (10) years of age may be inspected by a Professional Inspector retained by the Town to insure that it is habitable and structurally sound prior to being permitted within the Town.**

SECTION 3: If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

SECTION 4: All ordinances or parts of ordinances of the Town of Basin in conflict herewith are hereby repealed.

**SECTION 5:** This ordinance shall take effect and be in full force and effect on **JANUARY 19, 2026**, after having been published in the Basin Republican Rustler.

PASSED ON FIRST READING **NOVEMBER 13, 2025.**

PASSED ON SECOND READING **DECEMBER 11, 2025.**

PASSED, APPROVED AND ADOPTED ON THE THIRD AND FINAL READING **JANUARY 8, 2026.**

**TOWN OF BASIN, WYOMING**  
A Municipal Corporation

By: \_\_\_\_\_  
**CJ DUNCAN - Mayor**

**ATTEST:**

\_\_\_\_\_  
**TONY HARRISON - Town Clerk**