

TOWN OF BASIN
Regular Council Meeting - Minutes
Thursday, October 24, 2024
Basin Town Hall - 7:00 p.m.

Call to Order Regular Session
Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Town Hall in Basin, Wyoming on Thursday, October 24, 2024. The meeting was called to order by Mayor CJ Duncan at 7:00 p.m.

Council Members Present: CJ Duncan, Carl Olson, Stuart DesRosier and Chuck Hopkin. Absent: Brent Godfrey.

Also present were Town Administrator Deaun Tigner, Chief McClure, Mike Dellos, Tracy Harper, Kent Richins, Jesse Frisbee, Barbara Greene, Jerilyn Hall, Cindy Schlattmann, John Suiter, Gina Wrigley, and Tony Thompson.

Public Comment: John Suiter asked about the speed limit signs and also requested clarification on the change to the Town-owned property next to his, which was changed to a public right-of-way.

Building/Demolition Permits:

- Liberty Ranch Holdings, LLC – 415 West C
- Hill Family Revocable Trust dated May 2, 2023 – 310 North St
- Tawni Zier – 611 Cheyenne St
- Aggin Enterprise, LLC – 706 S 8th St

Councilman Olson made a motion to approve all four building permits. Councilman Hopkin seconded, and the motion passed unanimously.

Chicken Permits: None

Executive Session: No Executive Session was requested at this time.

Approve Consent Agenda/Addition/Deletions: Councilman DesRosier made a motion to approve the agenda as proposed, Councilman Olson seconded, and the motion passed unanimously.

Conduct of Business

Poppy Day Proclamation: Councilman Hopkin made a motion to make November 8th Poppy Day, Councilman DesRosier seconded, and the motion passed unanimously. The Poppy Day proclamation was read by Mayor Duncan.

Kathy Smith-Stephens – Donation of Organ: Kathy Smith-Stephens had previously approached Mayor Duncan about donating an organ to the Lilac Senior Room. The council decided against accepting the donation, stating that they would like to see it go somewhere that it would get more use.

Gina Wrigley – Utility Account for Tony Thompson: Tony Thompson and Gina Wrigley were in attendance to continue discussions from the prior meeting regarding a payment agreement for a

property whose utilities had been abandoned. After much discussion, Mayor Duncan requested a motion to either approve or deny the agreement. No council members would make a motion either way, so Mayor Duncan requested the item to move to executive session under contract negotiations.

AVI – Sewer: No update at this time.

3rd Street Water Project: Jesse Frisbee of Eagle Engineering reported that the permit to construct was approved and SLIB stated that the funds were fully obligated.

Town Hall Parking: Moved to executive session under contract negotiations.

Ordinance 714 – Water Tap (2nd Reading): Councilman DesRosier made a motion to approve the ordinance on second reading, Councilman Hopkin seconded, and the motion passed unanimously.

Proposed Policy – Labor and Equipment Rates: Item was tabled until remaining rates were filled in.

Resolution 10.24.2024 – Sale of Eagles Building: The Council reviewed the title commitment paperwork with Attorney Richins. Closing was requested by the Water District to happen on November 22nd. Councilman DesRosier made a motion to approve the resolution and sign the title commitment. Councilman Olson seconded, and the motion passed unanimously.

Public Comments: None at this time

Executive Session: Contract negotiation/Personnel: Councilman Hopkin made a motion to go into executive session for contract negotiation and personnel at 7:39 p.m. Councilman Olson seconded, and the motion passed unanimously.

Councilman DesRosier made a motion to come out of executive session at 8:17 p.m., Councilman Olson seconded, and the motion passed unanimously.

Councilman DesRosier made a motion to allow Big Horn Redi-mix to start work on the town hall parking lot, Councilman Hopkin seconded, Councilman Olson abstained from voting, and all voted in favor, including Mayor Duncan.

The council discussed with Tony Thompson and Gina Wrigley the nonnegotiable terms of turning their utilities back on for 508 South 6th. Attorney Richins will write a utility payment agreement and will have it ready next week and available, but we will not turn on utilities until that is paid.

With no further business to be discussed, the meeting was adjourned at 8:29 p.m.

Town of Basin Mayor – CJ Duncan

Town of Basin Clerk – Tracy Harper