

## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, September 23, 2021

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Town Hall in Basin, Wyoming on Thursday, September 23, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Brent Godfrey, Carl Olson, and Joseph Keele. Absent: Mayor CJ Duncan and Stuart DesRosier.

Also present were Clerk/Treasurer Deaun Tigner, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Bill Dahlke, Heather Lawrence, Jeff Umphlett, John Joyce, and Jess Robinson.

**Public Comment:** None at this time.

### **Building/Demolition Permits:**

- Gary Bartell: Demolish existing garage, replace with new garage.
- Thomas & Jennifer Olmstead: Wood fence with chicken wire.
- Mark Christopherson: Fence.
- Brett Suiter: Fence.

Councilman Olson made a motion to approve Gary Bartell, Tom Olmstead, and Brett Suiter's building permit, and Mark Christopherson's building permit pending more information, Councilman Keele seconded, and the motion passed unanimously.

### **Chicken Application/Permits:**

Babette Nicholson: 6 x 10 cage: Councilman Olson approved the chicken permit contingent upon them showing us the location of the coop and cage, Councilman Keele seconded, and the motion passed unanimously.

Executive Session: None at this time.

**Approve Consent Agenda/Additions/Deletions:** Councilman Olson made a motion to accept the agenda as presented, Councilman Keele seconded, and the motion passed unanimously.

**Conduct of Business:**

Vouchers: \$8536.68. Councilman Olson made a motion to accept vouchers, Councilman Godfrey seconded, and the motion passed unanimously.

Big Horn Rea – Agreement/Inventory: Councilman Keele made a motion to accept the purchase option agreement/project scope, Councilman Olson seconded and the motion was passed unanimously. John Joyce wanted to make note that the customers know when they are doing the shut off's that it is under the direction of the Town of Basin. Clerk Tigner will add an addition to the notices that go out stating that the REA is working with the Town and any shut off will have come from the Town of Basin.

SRO Agreement: Councilman Keele made a motion to accept the SRO agreement with the changes made by the school district, Councilman Olson seconded, motion passed unanimously.

Employee Handbook: Clerk Tigner will reprint the handbook and give to the employees. Councilman Keele made a motion to accept the change made to the Town of Basin Policy manual adding Christmas Eve as a paid holiday, and the employees will be given a new copy, Councilman Olson seconded, and the motion passed unanimously.

Hold Harmless Agreement: Councilman Keele made a motion to accept the hold harmless agreement for the Family Dollar, Councilman Olson seconded, and the motion passed unanimously.

Eagles: Councilman Olson asked Clerk Tigner to check with Heath Overfield on what the timeline is for the wall to be done so that the Town can plant a tree. Councilman Olson made a motion to contact Heath Overfield to see if the project is substantially completed and, contingent upon Heath Overfield agreeing, Clerk Tigner will file the deeds and cash the check on October 1, 2021, Councilman Keele seconded, and the motion passed unanimously.

AVI: Town Engineer Jesse Frisbee reported on the Pre-Bid meeting. The bids will be opened on September 30, 2021 at 4 o'clock.

Public Comments: None at this time.

Executive session: Councilman Olson made a motion to close the regular meeting and go into executive session for personnel at 7:25 p.m., Councilman Keele seconded seconded, and the motion passed unanimously. Councilman made a motion to adjourn executive session and go into regular session at 8:12 p.m., Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Godfrey seconded, and the motion passed unanimously, and the Regular Meeting was adjourned at 8:13 p.m.

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Deaun Tigner – Town Clerk