

## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, September 9, 2021

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Basin City Arts Center in Basin, Wyoming on Thursday, September 9, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier, and Joseph Keele

Also present were Clerk/Treasurer Deaun Tigner, Public Works Steve VanderPloeg, Water Department Mike Dellos, Chief McClure, Town Engineer Jesse Frisbee, Heath Overfield, Kent Richins, Jess Robinson, Dondee Duncan, Tom Olmstead, and Jennifer Olmstead.

Public Comment: Tom Olmstead spoke to the Council about the irrigation on his property. He stated he does see that there is a problem and he is willing to work with the Town to make it better. Joy Lass also presented to the Council meeting to discuss the irrigation issues as well.

### **Department Head Reports:**

Public Works: Steve VanderPloeg reviewed his DSR with the Council. Steve discussed the water leak they just recently had on 3<sup>rd</sup> Street.

Electric Utility: Deaun Tigner submitted the DSR to the Council. Deaun discussed some of the issues we currently have including the street lights on the north side of town being out. We are working to get them fixed.

Water Department: Mike Dellos submitted his DSR to the Council. Mike is testing hydrants and is assuming that is where we are finding the weak spots in our lines. He has about 1/3 of them done and is anticipating that we can see more of them. Rory Noble is putting in a tap and they have it planned for Monday. It will be tapped off the town line even though he is in the district.

Administrative: Deaun Tigner reviewed her DSR with the Council. No aging report as the software was not working after the update.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief McClure reviewed his DSR with the Council. He is anticipating buying new radios and will be purchasing a new radar unit. He also discussed with the Council changing the speed limit around the old school to 20 mph from 15 mph. He was informed that as long as the school still has possession of the gym/old school the Council would like the speed limit to remain the same and not change to 20 mph. Chief McClure also stated they have submitted

the hydrant file to BSNF and stated they will pay with no problems. He will get a list of lights/hydrants problems in town and get them to the Town Office.

**Committees/Commissions/Departments:**

Planning & Zoning: Councilman Olson reviewed the minutes for Planning and Zoning.

Rec District: Mayor Duncan reviewed the minutes from the Rec District.

Activity Committee: Mayor Duncan updated the Council on Home for the Holidays.

**Public Comments:** None at this time.

**Executive Session:** None at this time.

**Approve Consent Agenda/Additions/Deletions:**

**Conduct of Business:**

Minutes: Councilman DesRosier made a motion to approve the minutes, Councilman Keele seconded, and the motion passed unanimously.

Vouchers: Councilman Keele made a motion to approve the vouchers \$207,755.61 + payroll \$38,697.91= \$246,453.52, Councilman DesRosier seconded, and the motion passed unanimously.

9/11 Tribute: Mayor Duncan discussed with the Council doing a tribute/memorial for 9/11 to show support. Councilman Keele suggested having the old fire truck parked out front of Town Hall with flags or decorated to show their support. Councilman DesRosier does have some gear we can put in the truck. Councilman Olson made a motion to have Councilman DesRosier and Mayor Duncan talk to the REA to turn the street lights off for 9 minutes on 9/11, Councilman Keele seconded, and the motion passed unanimously.

Eagles: The Council reviewed a memo from Heath Overfield. Once substantial completion is granted, then we can file the deeds and cash the check as well. We will notify the Eagles and Jim Willis they will not need to have insurance on the property after October.

AVI: RUS provided for advertising. Will start advertising next week.

Flood Irrigation/Sewer: Most of the flood irrigation/sewer discussion was had in the public comment section with Tom Olmstead and Joy Lass. They are both willing to work with the town to correct the issue. Town Engineer Jesse Frisbee provided a map in the packet that shows where the raw water mains are.

Branches: Mayor Duncan briefly discussed the branch issues we are still having in town and reread the ordinance.

SRO Agreement: Chief McClure discussed with the Council that the SRO Officer will be flexing their time and splitting time up between town and the school so they do not incur overtime. The school district only contracts for 20 hours a week. Officer Sawyer will volunteer his time to announce games. Councilman Keele asked about SRO Training. Kyle stated that SRO training was at the same time he will be taking basic training, but he is hoping to find him a course to attend. Councilman DesRosier made a motion to accept the SRO agreement, Councilman Olson seconded, and the motion passed unanimously.

Executive session: Councilman Keele made a motion to go into executive session for personnel at 7:55, Councilman Olson seconded seconded, and the motion passed unanimously. Councilman Godfrey made a motion to adjourn executive session and go into regular session at 8:30 p.m., Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Godfrey seconded, and the motion passed unanimously, and the Regular Meeting was adjourned at 8:30 p.m.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk