

## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, September 8, 2022

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, September 8, 2022 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Brent Godfrey, and Stuart DesRosier. Absent: Carl Olson.

Also present were Clerk/Treasurer Deaun Tigner, Chief Kyle McClure, Public Works Foreman Mike Dellos, Town Attorney Kent Richins, and Heath Overfield.

Public Comment: None at this time.

Department Summary Report:

Public Works/Water Department: Foreman Mike Dellos reported that they are going to fix the hydrant by the bank next week. They have removed the carpet from the school. Councilman DesRosier told Mike the patch on 12<sup>th</sup> street looks really good.

Electric: Clerk Tigner reviewed the DSR with the Council.

Administrative: Clerk Tigner reviewed the DSR with the Council. Also discussed a grant possibility.

Delinquent/Aging Report: (30 days) \$1,884.49, (60+ days) \$34,281.91 as of September 8, 2022.

Municipal Court: Deaun Tigner presented the DSR to the Council.

Police Department: Chief McClure discussed requesting bids for patrol vehicles. The fuel pump went out in the car. The truck radio is having issues so the Chief is using his portable. He is working on updates for the two other vehicles. Chief McClure said he is looking at grant options as he has the opportunity to. There is some training for officers coming up in November.

Community Center: No update at this meeting.

Committees/Commissions/Departments:

Planning & Zoning: Nothing to present. Working on zoning change for school and complex.

Rec District: Mayor Duncan gave an update on the rec district meetings.

Activities Committee: The Activity Committee is working on Home for the Holidays, which will be the Saturday after Thanksgiving, November 26, 2022.

Public Comment: None at this time.

**Building/Demolition Permits:**

- Justin & Merrita Powell (1366 Antelope Street): New 40 x 60 detached garage on concrete slab.
- Charles Johnson (458 N 5<sup>th</sup>): Chain link fence.

Councilman Godfrey made a motion to approve the building permits as presented, Councilman Keele seconded, and the motion passed unanimously.

Chicken Application/Permits: None at this time.

Executive Session: None at this time.

**Approve Consent Agenda/Additions/Deletions:**

Councilman Keele made a motion to approve the agenda, striking Jim Thomas as he decided he did not want to discuss his issue, Councilman DesRosier seconded, and the motion passed unanimously.

**Conduct of Business:**

Minutes: Councilman Godfrey made a motion to accept the minutes as sent out by the clerk for regular meeting minutes from August 11, 2022 and August 25, 2022, Councilman DesRosier seconded, and the motion carried unanimously.

Vouchers: Councilman DesRosier made a motion to approve the vouchers, Councilman Keele seconded, and the motion carried unanimously.

Commodities: Mayor Duncan received an email from a citizen that was in support of the town providing the dumpster fees for commodities. Councilman Godfrey made a motion to provide a dumpster free of charge for the commodities, Councilman DesRosier seconded, and the motion passed unanimously.

Special Events Permit: School District #4 – Football Fireworks/Homecoming Parade: Councilman DesRosier made a motion to approve both special events permits, one for the football fireworks and one for the homecoming parade, Councilman Godfrey seconded, and the motion passed unanimously. The school needs to provide a copy of their insurance for the homecoming parade to WyDot.

Evacuation Plan: Chief McClure stated the Baptist Church used to be part of the School District's evacuation plan. He has discussed evacuating the kids to the Community Complex gym as there is bathroom and would be a good spot for the kids to go. They discussed utilizing the Baptist church as a backup plan. There was a discussion about access into the gym and getting a lockbox with a key that the school could also utilize. Chief McClure said they would like to do a practice evacuation on the 20<sup>th</sup> of September. Councilman Keele made a motion to accept the evacuation plan with the Baptist Church as a secondary evacuation plan, Councilman Godfrey seconded, and the motion passed unanimously.

Sewer Project: Nothing new at the meeting. Jesse Frisbee did not attend the meeting.

Eagles: Heath Overfield discussed that back in May we did a change order because they discovered an existing rock wall that was in the way and the change orders tonight are to address all the changes since then. Councilman Godfrey made a motion to approve the new change orders, Councilman DesRosier seconded, and the motion passed unanimously. Heath Overfield recommended approval of pay estimate 1. Councilman DesRosier made a motion to approve pay estimate no 1, Councilman Godfrey seconded, and the motion passed unanimously. Lastly, Heath is presenting the certificate of substantial completion. There are two things he is aware of that they need to provide the town still. Councilman Godfrey made a motion to sign the substantial completion form, Councilman DesRosier seconded, and the motion passed unanimously.

Electrical Department – Rate Study: Councilman DesRosier made a motion to have the Mayor sign the electric rate study with MEAN, Councilman Keele seconded, and the motion carried unanimously.

Community Center: MOU with Rec District: Councilman Godfrey made a motion to approve the MOU with the Rec District, Councilman DesRosier seconded, and the motion carried unanimously. Security System Grant: Town Attorney Kent Richins has provided an opinion letter to apply for the grant. Councilman Desrosier made a motion to authorize Mayor Duncan to sign paperwork for the application for the community facilities grant, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 703 - Chicken ordinance term (2<sup>nd</sup> reading): Councilman Keele made a motion to approve Ordinance 703 on the second reading, Councilman DesRosier seconded, and the motion carried unanimously.

Public Comment: Foreman Mike Dellos stated they are going to start putting the new meters in this fall. He would like to put a couple of advertisements in the paper. They will start after the September readings.

Executive Session: None requested.

Adjourned at 7:58 p.m.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk