

TOWN OF BASIN – Agenda

Thursday, August 28, 2025

Regular Council Meeting – Town Hall @ 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

1. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
2. Committees/Commissions/Departments
 - Rec District
 - Activities Committee
 - Town Beautification
 - South Big Horn County Joint Powers Board
 - Big Horn Regional Joint Powers Board
3. Building/Demolition Permits:
 - Robert Andrus: 652 N 8th St: Shed
 - Loren Alberts Beneficiary Trust: 257 N 4th: Rebuild foundation on north side, re-roof, add a restroom inside.
4. Executive Session: If requested.
5. Approve Consent Agenda/Additions/Deletions
6. Conduct of Business:
 - Farmers Market – Wynn
 - Mosquito Control – Alberts
 - Use of Town rooms for Knowledge Bowl – School
 - AVI
 - Mining permit lease
7. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
8. Executive Session: If requested.

Big Horn Regional Joint Powers Board
Board Meeting Minutes
June 18, 2025

Board Members Present: Peggy Truman, Nick Kruger and Bob Ferrell
Board Members by Zoom: CJ Duncan
Board Members Absent: Don Russell and Ken Cordingly
Others Present: John Joyce-BHR, Virgil Kinnaird-Attorney and Julie Cross-BHR
Others Present by Zoom: Mike Neuffer-BHR
Guests Present:

Duncan confirmed he had all meeting documents present.

Quorum: Duncan established that a quorum was present; called the meeting to order at 6:30 pm.

Approval of Agenda: Duncan asked for any additions or corrections to the agenda. Hearing none, asked for a motion to approve the agenda. **Kruger motioned to approve the agenda as presented. Ferrell seconded. Motion carried.**

Minutes. Russell asked for any corrections to the minutes, hearing none entertained a motion to approve the minutes. **Truman motioned to accept the May meeting minutes as presented; second by Kruger. Motion carried.**

Treasurer's Report and Bills: Kruger advised the June bill total is \$161,154.14 and the treasure report is in order. **Duncan entertained a motion to approve the treasure's report and pay the bills in the amount of \$161,154.14. Truman motioned to approve the Treasurer's report and pay the bills. Ferrell seconded; motion carried.**

Project Director Report: Joyce addressed the board.

- **Rattlesnake Tank:** The line going to the tank has been repaired and is back in service
- **South Worland Transmission Line Update:** The progress is included in Dowl's report.
- **Lucerne Tank:** An easement is needed thru VanHuele's property for the tank. VanHuele is currently a customer of the Town of Kirby. Prior to signing an easement for Big Horn Regional (BHR), he would like an agreement with the Town of Kirby be in place for a connection off of the new line at no cost replacing his existing connection. Kent Richins, attorney for the Town of Kirby, is reviewing such agreement prepared by Joyce. Per Kinnaird, Richins has an understanding of BHR Rules and Regulations pertaining to this situation. If an agreement cannot be reached, a longer route thru BLM can be used.

DOWL Project Updates: Update attached as prepared by Jeff Rosenlund and made part of these minutes.

- **HWY 16 to Worland Airport:** Kinnaird recommended that the Board take minute action accepting the Professional Service Agreement when approved and delivered to BHR granting Joyce and Russell signature authority. **Kruger motioned to approve the Professional Service Agreement, once approved, granting signature authority on behalf of BHR to Joyce and Russell. Truman seconded; motion carried.**
- **GIS Mapping:** Duncan advised that the Town of Basin contracted with Lee Allen for their GIS mapping of all utilities and is just finishing. Joyce advised the BHR is only interested in water as it is helpful in emergency situations. Duncan advised he will talk to his council.

Old Business:

- **FYE 2026:** Joyce advised that there are no major changes to the presented budget. The EDU's have been corrected. **The Board approved the 3rd reading of the budget.**

New Business:

Counselor Report: Nothing further to add.

Other:

- **Neufer** – The Town of Kirby and Washakie Rural have sanitary surveys scheduled this week. During the recent power outage the chlorine pumps were off as there is not a back-up generator, Neufer is working thru the issue this caused with the chlorine level. Kruger advised that Homeland Security, Lorraine Dobbs, had money for critical infrastructure. Pepsi would like the driveway ruts at the loadout fixed.

Adjournment: Duncan entertained a motion to adjourn the meeting. Kruger moved to adjourn; second by Ferrell. Motion carried. Duncan adjourned the meeting at about 7:00 pm. The next regular meeting will be on July 16, 2025.

Don Russell, Chairman	Date
C J Duncan, Vice Chairman	Date
Nick Kruger, Treasurer	Date



TOWN OF BASIN

BUILDING PERMIT APPLICATION

209 SOUTH 4th STREET
PO BOX 599
BASIN, WYOMING 82410

TEL 307-568-3331
FAX 307-568-9352
www.thetownofbasin.com

DATE: 8/25/25

PERMIT NO: _____

JOB ADDRESS		<u>652 N. 8th st Basin WY</u>	
ZONING DISTRICT:			
OWNER:		<u>Robert Andrus</u>	
MAILING ADDRESS		<u>PO Box 495 Basin WY 82410</u>	
POINT OF CONTACT		<u>Robert Andrus</u> Phone # <u>307-431-7119</u>	
BUILDING SET BACKS	FRONT <u>12'</u> SIDE <u>30'</u> REAR <u>12'</u>	BUILDING LENGTH <u>30'</u> WIDTH <u>18'</u>	DIMENSIONS <u>12x30 Shed</u>
BASEMENT	YES <u>(NO)</u>	FOUNDATION:	CONCRETE <u>(BLOCK) None</u> ROOF: Comp Builtup
CLASS OF WORK	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> DEMOLITION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> FENCE		
USE OF BUILDING	<u>Shed</u>		
Describe work: (plans)			
Valuation of work \$ _____			
REMARKS AND SPECIAL CONDITIONS <u>8-5-5 - Sheds can't be over 200 ft². This shed is 360 ft².</u>			

AGREEMENT

This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.

The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the town ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.

PLANS CHECK BY: _____ PERMIT FEE: \$ _____

Robert Andrus
APPLICANT

DATE

BUILDING OFFICIAL

DATE

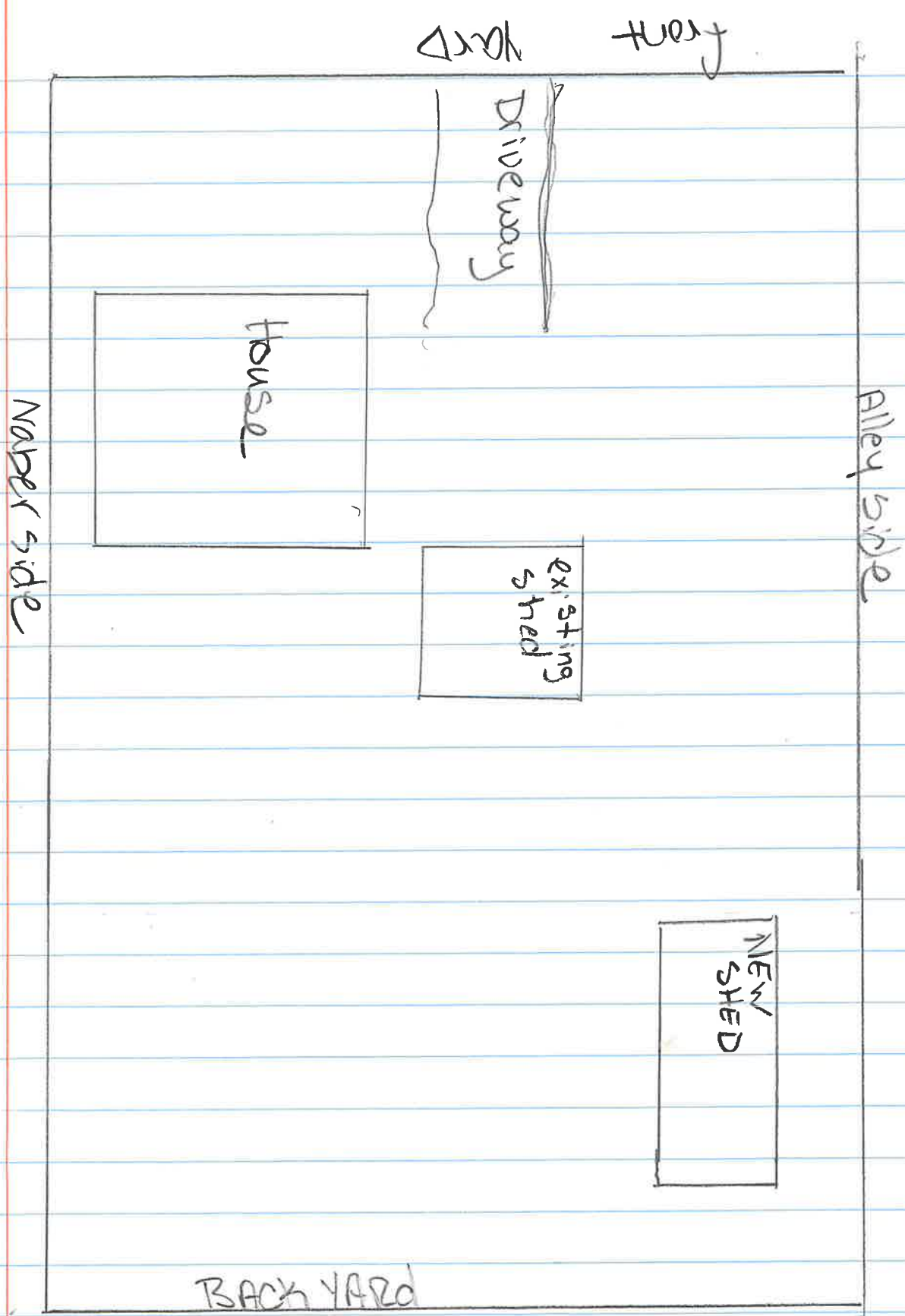
11-2-4-11 BULK REGULATIONS BY ZONING DISTRICTS.

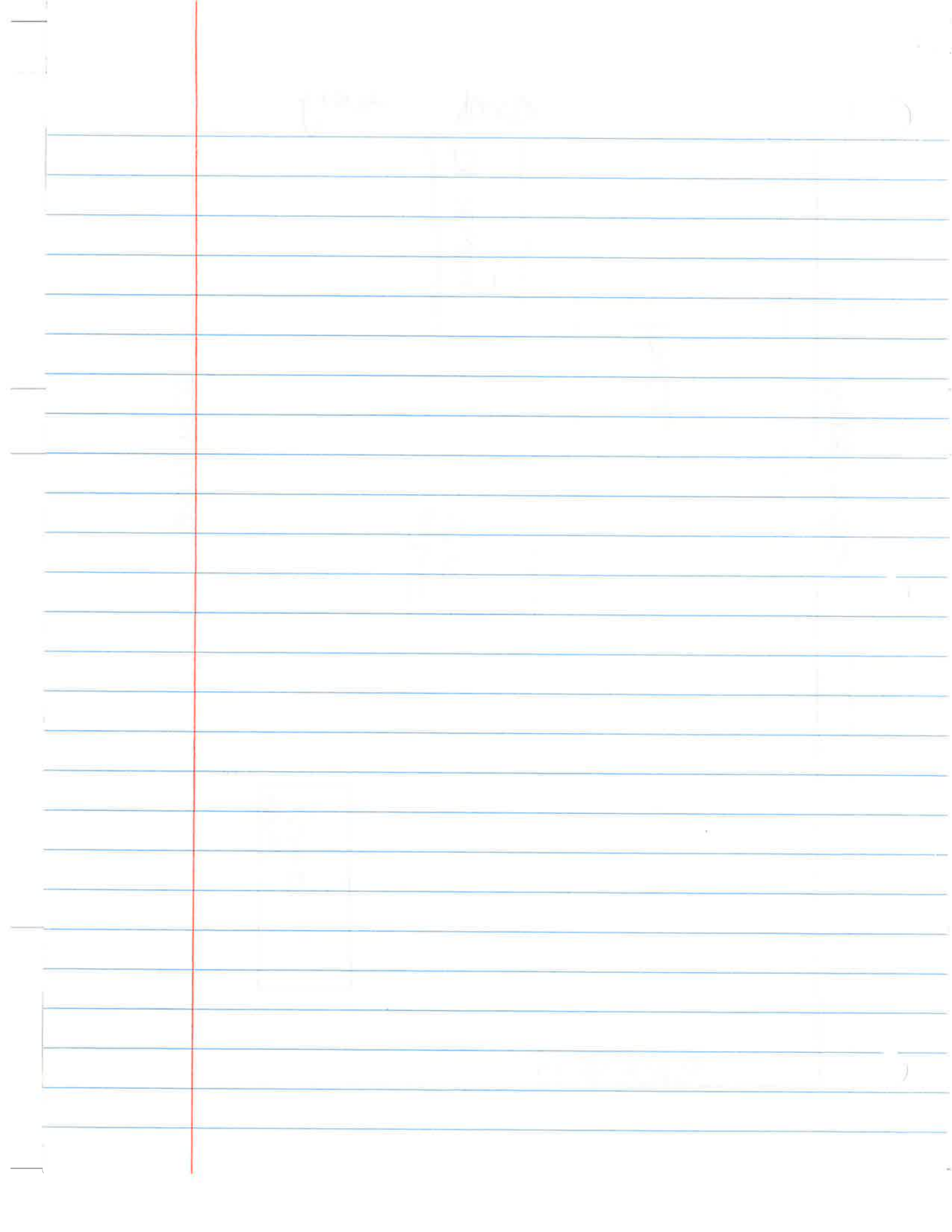
Zone	Street Setback	Alley Setback	Other Lot Line Setbacks	Maximum Building Height
Residential	15'	5'	5'	35'
Mixed Residential	15'	5'	5'	35'
Rural Residential	10'	5'	5'	35'
Mixed Use	10'	5'	5'	35'
Downtown	0'	5'	0'	35'
Commercial	0'	5'	0'	35'
Railroad Commercial	0'	5'	0'	56'
Institutional	None	None	None	56'
Industrial	20'	5'	0'	56'

11-2-1 ZONING DISTRICTS.

The Town of Basin is hereby divided into the following zoning districts as shown below. These zoning districts are created in order to promote the orderly development of land within the Town of Basin.

District	District Intent	Reference
Residential (R)	Provides an area for residential development and compatible uses at a density designed to promote efficiency in the delivery of essential services.	11-2-4-2
Mixed Residential (MR)	Provides an area for residential, multiple-family residential and manufactured housing development and compatible uses designed to promote efficiency in the delivery of essential services.	11-2-4-3
Rural Residential (RR)	Provides areas of low-density development and low-density uses to preserve a predominantly rural residential and agricultural character.	11-2-4-4
Mixed Use (MU)	Provides an area that provides a transitional use between commercial and established residential uses.	11-2-4-5
Downtown (D)	Provides an area of commercial, public and residential that would retain much of its present physical character, which are predominantly older and historic buildings arranged in a traditional pattern.	11-2-4-6
Commercial (C)	Provides placement of retail, service and wholesale providers and similar businesses in the areas where central services are available.	11-2-4-7
Railroad Commercial (RC)	Provides an area for the placement of commercial establishments along the railroad corridor.	11-2-4-8
Institutional (IL)	Provides areas for the placement of educational, health and governmental operations in a manner designed to accommodate their unique physical development needs.	11-2-4-9
Industrial (I)	Provides areas for wholesale activities warehouses and industrial operations such as manufacturing, assembly and fabrication activities whose external physical effects will be felt by some degree of surrounding properties.	11-2-4-10





Title 8. Building Regulations

Chapter 8-5. SHED CODE

§ 8-5-1. APPLICABILITY.

All sheds constructed within the town, shall be constructed pursuant to the rules and regulations hereinafter set forth.

(Ord. 649, 7-13-2017)

§ 8-5-2. DEFINITION.

A simple roofed structure, typically made of wood or metal, used as a storage space or workshop.

(Ord. 649, 7-13-2017)

§ 8-5-3. LINE OF SIGHT.

No shed shall be erected or maintained in such a manner which interrupts the line of sight at intersections as defined in Basin Town Code Section **8-4-7**.

(Ord. 649, 7-13-2017)

§ 8-5-4. PLACEMENT OF SHED.

Sheds built on skids, and which can be moved, can be placed on property lines. Sheds built on permanent foundations are required to follow the setback rules and regulations.

(Ord. 649, 7-13-2017)

§ 8-5-5. SIZE OF SHED.

Sheds shall be 200 square feet or smaller.

(Ord. 649, 7-13-2017)

§ 8-5-6. PERMIT REQUIRED.

Before any shed is erected within the town, the property owner shall first obtain a permit from the town council with a permit fee of \$25 with each application. Each permit fee paid shall be retained by the town and is non-refundable regardless of the permit being granted or not.

(Ord. 649, 7-13-2017; Ord. 664, 10-11-2018)



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FAX 307-568-9352
www.thetownofbasin.com

DATE: 8-26-25

PERMIT NO: _____

JOB ADDRESS <u>257 N 4th</u>								
ZONING DISTRICT:								
OWNER: <u>Loren Alberts Beneficiary TRUST</u>								
MAILING ADDRESS <u>2565 LANE 39</u> <u>BASIN Wyoming</u>								
POINT OF CONTACT <u>Loren Alberts</u>						Phone # <u>307 272 6884</u>		
BUILDING SET BACKS	FRONT	SIDE	SIDE	REAR	BUILDING DIMENSIONS	LENGTH	WIDTH	
						<u>50</u>	<u>36</u>	
BASEMENT	<u>YES</u>	FOUNDATION:	<u>CONCRETE</u>	ROOF:	Comp			
	NO		BLOCK		Builtup			
CLASS OF WORK	<input type="checkbox"/> NEW	<input type="checkbox"/> ADDITION	<input type="checkbox"/> DEMOLITION	<input checked="" type="checkbox"/> REPAIR	<input type="checkbox"/> MOVE	<input type="checkbox"/> FENCE		
USE OF BUILDING	<u>NOT SURE</u>							
Describe work: (plans)	<u>REBUILD FOUNDATION ON NORTH side,</u> <u>RE ROOF, ADD A REST ROOM INSIDE,</u>							
Valuation of work \$	<u>I DON'T KNOW - TO MANY VARIABLES</u>							
REMARKS AND SPECIAL CONDITIONS								

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PLANS CHECK BY: _____

PERMIT FEE: \$ ~~25~~ ^{25⁰⁰} pd 8/26/25

APPLICANT

DATE

BUILDING OFFICIAL

DATE

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