

## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, July 25, 2024

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, July 25, 2024 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Brent Godfrey, Stuart DesRosier, Carl Olson, and Chuck Hopkin.

Also present were Town Administrator Deaun Tigner, Bill Dahlke, Mike Dellos, Tony Harrison, Chief McClure, Kacee Rundell, Ryan Julson, Lindsay Julson, Jesse Frisbee, Kenneth Lynch, Mary Russell, Kevin Curtin, and John Suiter.

Public Comment: None at this time.

Building/Demolition Permits:

- Diana Burch: 651 North 6<sup>th</sup> St: Add a fence to back yard and front, north side on property line.
- Tom & Jennifer Olmstead: 1013 Crest Ave: Short and long-term rental cabin.

Councilman Godfrey made a motion to approve the building permits as presented by Mike Dellos, Councilman DesRosier seconded, and the motion passed unanimously.

Chicken Permits: None.

Executive Session: None.

Approve Consent Agenda/Addition/Deletions:

Councilman Olson made a motion to accept the agenda as presented, Councilman Godfrey seconded, and the motion carried unanimously.

Conduct of Business:

New Water Tap: Lindsay Julson would like to discuss the bill received from the town. She said they were unaware that they would be required to pay for the water tap and they were not informed of this fact before it was installed. She wants to see whether the Council will meet in the middle. The council discussed this property and other properties with inactive/abandoned taps. Councilman Godfrey made a motion to take the \$800 labor costs from the \$1200 and charge them the \$400 for materials as well as remove the sewer tap fee, Councilman Olson seconded. Councilman DesRosier would like it noted that this decision was based on a special circumstance. Councilman Hopkin was opposed. The motion passed.

Water Tap/Service Location – Mary Russell: Jesse asked the council what direction they would like to go to hook up Mary Russell to the property if she did annex a portion of her property into town. She would need a booster pump on either option. Mary did talk to Giffords and they do have a booster pump and they say they don't have great service. Mary said if she only annexes a portion of the property she would like to know if she needed to give notice to landowners that would not be adjoining her. She said the Town of Basin is the only property surrounding her. Kent Richins said he did not see any notification requirements. He also said public works would do a report and there would be environmental stuff.

Culvert – East Wyoming: After looking at the culvert on east Wyoming, Town Engineer Jesse Frisbee believes we need to order a new culvert and have Shawn Stoffers install it. The council recommended taking this out of emergency reserves.

Town Hall Parking: Mike has started work on the town hall parking lot. Jesse reconfigured the original plan so we could have more parking. Jesse would like to work with the grading on this a little bit more as the grading is not quite right.

6<sup>th</sup> cent sales tax: Mayor Duncan said a few months ago we started discussing pursuing a 6<sup>th</sup> cent sales tax in Big Horn County. He asked the council and the public if this is something they would want to pursue. Councilman DesRosier said he would like everyone to remember how hard we worked on the budget this year and all of the cuts we had to do. Tony Harrison asked if the whole county was interested in doing this. Mayor Duncan stated that the next step would be to determine whether or not everyone in the county wanted to go this direction. John Suiter asked if the entire county had to approve it and he was told yes, we would start the discussion with all the municipalities and then there would be a process to advertise, campaign, and then the public would vote on it. Councilman Olson made a motion to table this discussion, Councilman Godfrey seconded, and the motion passed unanimously.

Lost Boyz, LLC DBA Stockman's Bar: Kacee Rundell presented a 24-hour alcoholic beverage sales permit and special events permit application. After discussing where the alcohol would be sold, Chief McClure said they could section it off on C street with cones and have an appropriate separation between the alcohol area and the dance. Councilman Godfrey made a motion to approve the special events permit, dividing C street and have alcohol on one end and then have the dance on the other, Councilman DesRosier seconded, and the motion passed unanimously. Chief McClure clarified that anyone outside the established drinking area would be subject to open containers, drunkenness, etc. The town does have some barricades they can use for this event. 24-hour Alcohol Beverage Sales Permit: Councilman DesRosier made a motion to approve the 24-hour alcohol beverage sales permit, Councilman Godfrey seconded, and the motion passed unanimously.

Town Property – South 7<sup>th</sup> & Big Horn: John Suiter would like to know what responsibilities or duties will the town do to maintain the property. He does not want to add this property addition to his property. The council discussed making the street wider and maintaining it to the center of the street.

Speed Signs on Big Horn Avenue: This conversation was a continuation of a prior meeting about increased traffic and speeding on Big Horn Avenue. The Council asked Mike Dellos how much a sign would cost and he was unsure. Chief McClure said he thought Big Horn and 9<sup>th</sup> would justify signs because it is a higher traffic area. The Council discussed putting them on the road. This discussion will be tabled until the next meeting to find out the cost on the signs.

SRO Contract: Moved to executive session under contract negotiation.

Pole Attachment Agreement: TCT and Spectrum: Bill Dahlke said the first year would be the most difficult as we would need to have every attachment currently in place. The electric department will be designating each pole in the ESRI (GIS) program so they are all listed on the program. Councilman Hopkin made a motion to accept the pole attachment agreement for delivery to TCT and Spectrum, Councilman DesRosier seconded, and the motion passed unanimously.

Employee Manual: Kent Richins has been through the employee manual and has made several adjustments. Most of his adjustments dealt with issues of chain of command and disciplinary actions. Councilman Godfrey made a motion to table this until the August 8<sup>th</sup> meeting so the employees can have time to look over this, Councilman Olson seconded, and the motion passed unanimously.

Ordinance 712 – Town Administrator (3<sup>rd</sup> Reading): Councilman DesRosier made a motion to approve Ordinance 712 on the third and final reading, Councilman Hopkin seconded, and the motion passed unanimously.

Ordinance 713 – Animals (1<sup>st</sup> Reading): Councilman Olson made a motion to approve Ordinance 713 with the addition of the blue vest, Councilman Godfrey seconded, and the motion passed unanimously.

Public Comments: None at this time.

Executive Session: Councilman Olson made a motion to move into executive session for contract negotiation, Councilman Godfrey seconded, and the motion passed at 9:00 p.m. Councilman Olson made a motion to adjourn executive session and go back into the regular meeting, Councilman Hopkin seconded, and the motion passed unanimously at 9:40 p.m.

There being nothing further to discussion, the meeting was adjourned at 9:41 p.m.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk