

TOWN OF BASIN – Agenda

Thursday, July 24, 2025

**Regular Council Meeting – Town Hall @ 7:00 PM**

Call to Order Regular Session

Pledge of Allegiance

1. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
2. Building/Demolition Permits:
3. Executive Session: If requested.
4. Approve Consent Agenda/Additions/Deletions
5. Conduct of Business:
  - 415 W C St – Sewer Issues
  - Lost Boyz, LLC (Stockman’s)
    - 24-HR Alcoholic Beverage Sales Permit – Lost Boys, LLC
    - Special Event’s Permit
    - Permission letter
  - GIS
  - AVI
  - 3<sup>rd</sup> Street Water Project
6. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
7. Executive Session: Contract negotiation/Personnel



# 24 HR ALCOHOLIC BEVERAGE SALES PERMIT APPLICATION

### To be completed by City/County Clerk

Date filed with clerk: 7 / 10 / 2025 Local Permit #: \_\_\_\_\_

Permit Fee Per Day: \$ 50.00 (\$50.00 maximum fee per day)

Number of Days: 1

Total Permit Fee: \$ 50.00 (Permit Fee Per Day X Number of Days)

If a permit is being used on Town of Basin Property, there shall be an additional \$100 deposit fee which shall be refundable if the venue is cleaned adequately. If the venue is not cleaned per the requirement, the Town of Basin shall retain the entire \$100 deposit fee to pay for the cleaning.

Deposit Required?  YES  NO Deposit Amount Paid \$ \_\_\_\_\_

Applicant: Stockmans Bar + Cafe (Last Boyz LLC) Phone: 307.568.2170

Address: 1055.4th St City: Basin State: WY Zip: 82410

Name of Event: Street Dance

Event Location: C Street Basin, WY

Event Date(s): 8/2/25 Time: 4 am/pm Through 8/3/25 Time: 2 am/pm

### NOTE: EACH PERMIT IS FOR ONLY THE ON-PREMISE SALES AND CONSUMPTION OF ALCOHOL AND ONLY AT THE PERMITTED EVENT

FILING TYPE (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)	
<input type="checkbox"/> Malt Beverage Permit (W.S. 12-4-502(a) / W.S. 12-2-201(b))	<input type="checkbox"/> INDIVIDUAL	<input type="checkbox"/> CORPORATION
<input checked="" type="checkbox"/> Catering Permit (W.S. 12-4-502(b)) Applicant must have RETAIL liquor license	<input type="checkbox"/> PARTNERSHIP	<input type="checkbox"/> ORGANIZATION
	<input checked="" type="checkbox"/> LLC	<input type="checkbox"/> OTHER _____

#### 24 HOUR MALT BEVERAGE PERMIT:

Allows a responsible individual or organization to sell malt beverages at a picnic, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit. Issuance is limited to no more than 12 times per calendar year per individual or organization at any one location. W.S. 12-4-502(a) / W.S. 12-2-201(b)

#### 24 HOUR CATERING PERMIT:

Allows a RETAIL licensee to sell alcoholic liquor and malt beverages for on-premise consumption at another location for meetings, conventions, private parties and dinners or other similar gatherings not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Issuance is limited to no more than 36 times per license term year in any one location. W.S. 12-4-502(b)

Estimated number of attendees: unknown Estimated number of vehicles: unknown

Will minors be allowed at the Event Location?  YES  NO

If yes, describe how you will ensure that alcoholic beverages will be consumed only by those age 21 and older:

Baracades - a over/under 21 area w/signage

If No, describe how will minors be kept out of the Event Location:

Will you be checking I.D.'s prior to dispensing alcohol?  YES  NO

If No, please explain how minors will be identified: \_\_\_\_\_

Description of the area where alcohol will be distributed: (Please include a building or site diagram with measurements including where the alcohol will be distributed and how the area will be secured against minors entering that area.)

Inside Stockmans (1055. 4<sup>th</sup>) and a table with horse trough for beer sales

By filing this application, the Applicant and the Applicant's representatives agree to sell alcoholic beverages and operate in Wyoming under the requirements of all applicable Wyoming state laws and rules, local laws and rules, and to file required sales tax reporting documents and applicable sales taxes.

By signing this application, I acknowledge for the Applicant, that all of the information provided is true and correct. This application must be signed by an Owner, Partner, or a Corporate Officer, an LLC / LLP member, or an individual authorized by the Applicant to act on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Kacey Rundell Thacker  
Signature Applicant

KACEE Rundell Thacker  
Printed Name

7/10/25  
Date

\_\_\_\_\_  
Signature of Licensing Authority Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# Town of Basin Special Events Permit Application

The completed special events application must be submitted to the Town Clerk's Office at least fourteen (14) business days prior to the event.

### Applicant Information

Responsible party's name: Last Boyz LLC - Kacie Rundell, Jacob Brawley  
 Organization: Stockmans Bar + Cafe  
 Address: 105 S. 4<sup>th</sup> Basin, WY  
 Contact Phone: 307-349-8257 E-mail: stockmans.saloon105@gmail.com

### Event Information

Name of event: Street Dance  
 Purpose of event (e.g. fund raiser): Fun  
 Event location: C Street (Corner of C + 4<sup>th</sup> to the East one block)  
 Description of event: Keeping the tradition alive of the Street Dance during fair week  
 Event date(s): 8/2/25  
 Event time(s): Start: 6pm End: 2am  
 Set up begins: Date: 8/2/25 Time: 4pm  
 Estimated number of attendees: ?  
 Estimated number of vehicles: ?  
 Estimated number of floats, animals and structures which will be used: n/a

Description of any sound equipment to be used: DJ Services for Dance

Will vendors be present: ( ) No  Yes

Will the event be supervised: ( ) No  Yes

Will the Police Department need to be present: ( ) No ( ) Yes ? Check-ins Welcome ☺

**Street Closures, Park Closures, Sidewalk Closures or No Parking Signs**

Please complete if streets will be closed four (4) hours or more. Include detailed map of street and areas where "no parking" signs will be placed.

Streets, sidewalks or parks to be closed:

Corner of S 4th & C Street, C Street Closed from intersection to alley that runs between Overland & Wydot and SBTWD & Masonic Temple

Traffic cones or barricades needed: ( ) No  Yes

Will any items be placed on the sidewalk?  No ( ) Yes

**Food Service and /or Temporary Structures**

Will food be served: ( ) No  Yes

Will a canopy, tent, or inflated device be utilized at the event?  No ( ) Yes

**Clean Up Procedures**

Person or business responsible for clean up: Steckmans Bar + Cafe

Address: 105 S. 4th St

Phone: 307-568-2170 E-mail: steckmans\_saloon105@gmail.com

Date and time clean up will be completed: Directly following event (2am?)

**Alcohol**

If alcohol will be present at the event, you are required to obtain the appropriate liquor permit from the Town Clerk.

**Insurance**

I understand I will need to possess or obtain public liability insurance to protect against loss from liability imposed by law for damages on account of bodily injury and property damage arising from the specified event. Insurance coverage is required as a condition of an event on Town property with a minimum limit of \$300,000 per occurrence. Such insurance shall name on the policy or by endorsement as additional insureds, the Town of Basin, including its officers, employees and agents.

**Agreement**

*I understand and will comply with the conditions of this permit. If I fail to answer all questions completely and accurately, this permit will not be approved. I understand that an approved permit may be cancelled at the discretion of the Town, the Police Department, or the Fire Department for failure to obey the terms of the permit.*

Applicant Signature: [Handwritten Signature]

Date: 7/10/25

City Official Signature: \_\_\_\_\_

Approved:  Denied:  Date: \_\_\_\_\_

**townofbasinclerk@gmail.com**

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**From:** Jordan <stockmans:saloon105@gmail.com>  
**Sent:** Wednesday, July 16, 2025 11:49 AM  
**To:** townofbasinclerk@gmail.com  
**Subject:** Stockmans

Hello! This email is to request a special event letter to be turned in to the City of Powell. We have been asked to provide/sell alcohol at an event on August 16th at the Park County Fair Grounds. This event is a fundraiser for several Veteran programs hosted by the Galloping Goose MC of Big Horn Basin. This will be our second year helping to raise funds for this event. Approximate hours of operation (weather permitting) are 9am-8pm. The approval letter from the Town of Basin will accompany the proper forms required by the City of Powell and the Park County Fair grounds. Thank you for your help!

Kacee Rundell  
Jacob Brawley  
~Stockmans Bar & Cafe~

# TOWN OF BASIN

Incorporated Aug. 6, 1902

919 WEST B STREET  
PO BOX 599  
BASIN, WYOMING 82410

TEL: (307) 568-3331  
FAX (307) 568-9352  
[www.thetownofbasin.com](http://www.thetownofbasin.com)

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July 24, 2025

City of Powell  
270 N Clark St  
Powell, WY 82435

This letter gives the Lost Boyz, LLC dba Stockmans permission for a Catering Permit outside of the local jurisdiction of the Town of Basin for an event being held at the Park County Fairgrounds in Powell, Wyoming on August 16, 2025. This permission is only valid if the license holder submits the proper paperwork and fees to the City of Powell for the event.

TOWN OF BASIN, WYOMING  
A Municipal Corporation

By: \_\_\_\_\_ Date \_\_\_\_\_  
C.J. DUNCAN – Mayor

ATTEST:

\_\_\_\_\_  
TONY HARRISON – Town Clerk