

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, July 14, 2022

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Basin City Arts Center in Basin, Wyoming on Thursday, July 14, 2022 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier and Joseph Keele

Also present were Clerk/Treasurer Deaun Tigner, Chief McClure, Public Works Foreman Mike Dellos, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Viki Davis, Jackie Wilson, Jeff Mumm, Carla Mumm, Mitsie Brown, Timmy Turner, Carmen Olson, and Tammy Keele.

Public Comment: Mayor Duncan announced during the public comment portion that he would like to invite all the candidates running for municipal offices to come to the meetings and participate so they know what is going on.

Viki Davis: Viki Davis read the article in the paper and was impressed on how the Council decided to allow fireworks in town on the 4th of July. She was concerned it was to placate the vendor so they could sell more fireworks. She would like to see, if the matter comes up again, they could be informed on the decision why. Mayor Duncan stated they did not allow fireworks for the vendor but yes, the vendor did benefit from it and that the conversation started as a discussion on Independence Day. Viki was concerned about the fireworks being abused. She was upset with the ones shooting high powered firearms off. Mayor Duncan said it should have been dealt with if that is the case. She was told that M80s were a type of firework and not a rifle. Mayor Duncan did say it will be a yearly discussion. Councilman Olson stated he hopes that next year they can have a discussion a month before the 4th and not a week before.

Jackie Wilson: Jackie Wilson informed the Council she was upset that they allowed the fireworks in town on the 4th as she had to get up and go to work the next morning. Her neighbors set off fireworks until a quarter to twelve and her dog barked until a quarter to twelve. She did not appreciate it. She stated the

people shooting off fireworks were on disability and can sleep as late as they want. She thinks they should be limited as far as the time. She did pick up a lot of debris in her yard, which she also did not appreciate.

Jeanne Mumm: Jeanne Mumm wanted to know why the Council agreed to allow fireworks starting at 9 a.m. in the morning. Councilman Keele agreed that he would like to see it for a shorter time span and that three hours of lighting fireworks, in his opinion, would have been enough. Jeanne said not everyone can afford sedatives to give to their dogs to calm them down so they have to leave town to save their dogs life. She also was concerned about people who had PTSD from it. She didn't care if the Council allowed fireworks but would rather everyone do it out of town and not right next to houses. Mayor Duncan stated that out of town in Big Horn County, if on BLM or forest service, fireworks would be banned. The only way to do it is to look at private property. Jeanne would like them to be out of town to shoot fireworks and put it in an area and not next to houses. Mayor Duncan stated this will come up again next year in March or early April so it can be visited again and also if there is a dry spring and lots of chances of fire we will then have to be more responsible every year.

Carmen Olson asked the Council what was happening on the dog park. Town Engineer Jesse Frisbee said he was working on the plans and we are looking at possibly moving it to a different location. Mayor Duncan said we were also waiting for the railroad.

Jeff Mumm: Wanted to offer a compromise on the fireworks, limiting it from 8 p.m. to 12 p.m., and anyone that shoots after that gets a fine as the fireworks were going off two days later. Mayor Duncan did not hear them after midnight that night but the next couple of days after that he did not hear it as well. Councilmen DesRosier and Olson stated they think they know who they were talking about but those people are outside of city limits.

Mayor Duncan thanked everyone for coming.

Jackie Wilson also asked if the fire department was going to take care of their weeds. Councilman Godfrey said yes they were working on it.

Department Summary Report:

Public Works/Water Department: Mark Christopherson reported the DSR to the Council. They have been spraying weeds on streets and other properties, the boat dock area, and the bike path area as well. We have had a lot of windstorms lately and have been having to pick up a lot of branches. They have also

been working on the new town office removing carpet and moving items around. They have been doing their yearly preventative maintenance as far as sewer washing goes, currently doing their meter reading and street sweeping as well, have been mosquito spraying, replacing and fixing curb stops around town as some are leaking and not shutting off altogether. They redid the Town of Basin signs on the entrance of town. They have been taking care of water on north 8th and have had several requests to settle dust. They have been continuing to mow the cemetery, parks around town, and new town office area, have also been reseeding and leveling out graves at the cemetery. Bill has had a tough time fixing sprinklers and water lines that have been acting up.

Electric: Clerk Tigner reviewed the invoices for the Electric Department with the Council. Outages were discussed and also switching the North Substation with WAPA.

Administrative: Clerk Tigner reviewed her DSR with the Council. Continued work with interim financing and disbursement reports. The office is preparing for the audit on August 1st – 3rd. There was one burial.

Delinquent/Aging Report: (30 days) \$1,941.79, (60+ days) \$32,087.33 as of July 14, 2022.

Municipal Court: Deaun Tigner presented the DSR to the Council.

Police Department: Chief McClure reported his DSR to the Council. There are some minor issues that the programmer will take care of. The white truck is still having some issues electronically that they are trying to figure out. The car one of the Officer's is driving is working good and has no issues now. They have been using Mountain Mechanic. They are still looking at options for dash cameras and updating and replacing equipment in the 2014 RAM, and then there is a grant to replace the radios in their vehicles. Councilman Keele asked if he thought if the traffic had slowed down a little bit. Councilman Olson asked if we have gotten the radio grant, etc. Chief McClure stated that they have everything except for the mikes since it has been back ordered, but in order to get everything in this fiscal year they have to submit the invoices so they can get reimbursed by the grant. As for right now, the State has not paid us yet.

Committees/Commissions/Departments:

Planning & Zoning: Councilman Olson reported we had no meeting last month.

Rec District: Mayor Duncan reported the pool is up and running. We are not able to do swim lessons due to lack of employees and did not have enough staff to make sure the kids were safe. The pool does still leak. We pretested it and it was losing about 4.5 inches of water every day but he thinks all of that is in the drain basket themselves and continued to leak about 4.5 inches per day. Town Engineer Jesse Frisbee did some calculations and it should have been losing about 0.5 inches a day in loss. Mayor Duncan thinks it is where the cement meets where the new liner meets the old. Town Engineer Jesse Frisbee asked if we wanted to get someone scheduled to fix that. The council instructed Jesse to find someone to fix it so we

can keep the pool filled through the winter. He said he will get with Duane from Montana Oasis and see if we can get something scheduled after August when the pool closes to line it.

Activities Committee: The Town is going to have a BBQ at South Park on July 22nd from 7 – 8:30 p.m. August 2nd the town will do the cornhole tournament. National Night Out is the same night as the cornhole tournament, so they will hold both events at the same time. The Police Department will do some things and a food vendor will be there. The fair will be going the last couple days of July and the first few days of August.

Public Comment: None at this time.

Building/Demolition Permits: None at this time.

Chicken Application/Permits: None at this time.

Executive Session: None at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to approve the agenda, Councilman Godfrey seconded, motion passed unanimously.

Conduct of Business:

Councilman DesRosier made a motion to approve all minutes as presented for the June meetings, Councilman Olson seconded, and the motion passed unanimously.

Vouchers: $\$415,806.51 + 48,729.71 = \text{net payroll } \$464,536.22$. Councilman Olson made a motion to accept vouchers and payroll, Councilman Keele seconded, and the motion passed unanimously.

Big Horn County Fair : In discussion of the 24-Hour Alcoholic Beverage Sales Permit Application (malt beverage permit), Chief McClure stated that he does not have any issues with it. Councilman Godfrey made a motion to accept the 24-Hour Alcoholic Beverage Sales Permit permit, Councilman DesRosier seconded, and the motion passed unanimously. Councilman Olson had a discussion on the ordinance 2-2-5-1 on the extended hours and how it would pertain to them. They discussed approving the vendor permit and leave the liability on the Fair and Big Horn County and allow them to have their vendor permit. If they cannot get us a list required by our ordinance, then they will accept responsibility and then give it to the commissioners. Councilman DesRosier made a motion to approve the event/vendor permit contingent upon Big Horn County assuming liability and responsibility for the information they have failed to provide, Councilman Keele seconded, and the motion passed unanimously. Councilman

DesRosier made a motion to approve the special events permit application for the parade, Councilman Olson seconded, and the motion passed unanimously.

Comfort Zone: Mitsie Brown wants to request extended hours for The Comfort Zone during fair for Friday and Saturday. Councilman Godfrey asked what the extended hours would be. Mitsie said until 4 a.m. Chief McClure said the only comment they have is that the PD would have to figure out something for a night shift specifically on those days. He does not know what that will look like but it could entail some overtime for them that week. Councilman Olson asked the Chief if he worked on extra shifts to make it work for the PD if we switched things around. Chief McClure said yes he could change his schedule around and make it work. Councilman Keele made a motion to approve the extended hours to 4 a.m., Councilman Olson seconded, and the motion passed unanimously.

Vehicle Sales: Dwain and Mary Kaye Christopherson needed an approval letter to have vehicle sales at their property in town. They are in mixed use, which does allow vehicle sales. Councilman Olson stated so long as it is not an auto salvage they could do that. Councilman DesRosier made a motion to approve the letter, Councilman Olson seconded, and the motion passed unanimously.

Insurance: The Council asked the department heads to get the inventory/vehicles/to Clerk Tigner. They also asked for vehicle, VIN, description and license plate numbers as well so that we can correlate what everyone turns in.

Eagles: Mayor Duncan wanted to know what the Council thought about removing the old rooftop heater that is not used. One fed the old building and one stays for the building. Do we want to try to remove it from the building. Councilman Olson stated we would have a bigger chance of issues if we leave it up there and he would lean toward taking it town. Councilman Olson made a motion to go ahead and remove it, Councilman Keele seconded, and the motion passed unanimously. Councilman Olson will talk to Heath Overfield about it.

North Haven Subdivision: Mayor Duncan asked Town Engineer Jesse Frisbee if they have done everything that we required of them last year. Jesse thought the alley needs to be addressed as well as the south side of Family Dollar. Jesse thinks on the south side from Family Dollar the town should dig a little ditch. The Council would like to have a letter written to the owners of North Haven Subdivision to make them finish the subdivision and do it right. Town Attorney Kent Richins said they could write a letter to have it finished in 90 days or they will suspend them from selling the property. There is a giant dead tree in the alley and will not be able to drive the trash through because it needs to be removed. They were also supposed to be paying for the power to be put in as well.

E street Paving: Town Engineer Jesse Frisbee said E Street is complete. They are advertising the 41-day ad for final payment. He asked if anyone had any issues with it. Councilman Keele stated he thinks it should be striped. Councilman Olson said there were issues with people coming off the bridge now at about 45 mph, which is a 25 mph road. Chief McClure said they will watch the road. The town has put a lot of money into fresh asphalt this year and with the heat we really need to think about chip sealing and with the asphalt right now it is moving as it is so hot, so the chip seal would help a lot. Jesse will present the Council with an estimate for chip sealing next month with the hope that it will get done before the winter. Jesse will also find the boundary and mark it.

Sewer Project: Town Engineer Jesse Frisbee said Wilson Bros. is pretty much completed as well. There still are some candles waiting for the concrete to dry. Councilman DesRosier asked if we have seen any numbers from the lagoon. Jesse said Mike had told him that everything was operating and passing the tests now but Mike was still supposed to get him some numbers.

Community Center: Mayor Duncan reported that we did receive a response to our RFP to help get the community complex up and running and we will be discussing this in executive session under negotiations later. Municipal Court Location: Chief McClure would like to know where the court is going to be located and also if there is a second egress for the judge so she could go out the back door. Currently the Judge uses the Council Room for Court and Jesse will look into putting a new door in the council chambers at the school. Town Attorney Kent Richins asked if the Police Department was staying in the building they are at. Chief McClure said he did not know. He said he is planning on staying where he is at right now until someone tells him to move. Jesse also mentioned that the carpeting has started. They are buffing down the floor into the town hall reception area and getting that ready for carpet. He has highlighted things they had planned on doing. The one question he had was does the Council want the hallway going out to the other side carpeted? The Council does not think it needs to be carpeted right now. He did have an estimate tonight but it looks like he left out the lighting in the vault so he will present that later.

Ordinance 702 – Collection Procedure (3rd Reading): Councilman Keele made a motion to pass ordinance 702 on the third and final reading, Councilman Godfrey seconded, and the motion passed unanimously. Tammy Keele asked to clarify the ordinance and to make sure it was only one payment agreement a year.

Public Comment: No public comment.

Executive Session: Councilman Godfrey made a motion to go into executive session for contract negotiation and personnel at 8:28 p.m., Councilman Keele seconded, and the motion passed unanimously.

Councilman DesRosier made a motion to adjourn executive session and go into regular session at 9:05 p.m., Councilman Olson seconded, and the motion passed unanimously.

Councilman DesRosier made a motion to accept the proposal from The Grant Factor upon her acceptance of our terms, Councilman Keele seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Godfrey moved to adjourn the Regular Meeting, Councilman Olson seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 9:06 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk