

## TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, July 8, 2021

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Basin City Arts Center in Basin, Wyoming on Thursday, July 8, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier, and Joseph Keele

Also present were Clerk/Treasurer Deaun Tigner, Public Works Steve VanderPloeg, Water Department Mike Dellos, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Viki Davis, Roger Stickney, Tammy Keele, and Barbara Greene

Public Comment: Roger Stickney spoke to the Council about a couple of different issues, one being a house that is in the process of being demolished for the last few years and the second issue is idling of trucks, leaving them running all night and wanted to know if there was a way we can put an ordinance on idling trucks in town.

Tammy Keele had concerns about the Eagles building and the boarded-up building by Stockman's and she is wondering if there is any type of ordinance we can do for downtown on main street as there are a few eyesores.

Matters from the Staff:

Public Works: Steve VanderPloeg reviewed his DSR report with the Council.

Electric Utility: No report submitted.

Water Department: Mike reported they have had some water leaks in the district and put some meter pits in, etc. Mayor Duncan asked Mike if there is a cleaning schedule on the grinder? He said he had checked it, some rags got in and the crew cleaned it out. Mike stated he checks it regularly and it seems to be doing okay now. He stated he doesn't pull it but if it gets junk in there he tries to.

Administrative: Deaun Tigner reviewed her DSR with the Council. Delinquent/Aging Report: 30 days is \$1,222.34, down \$638.08, 60 days \$23,175.66, which is up \$261.83 as of July 8, 2021.

Municipal Court/Mount View Cemetery: Reviewed with the Council.

Police Department: Chief McClure reviewed his DSR with the Council. He stated they have offered jobs to two people and both of them have accepted. As part of his planned projects, he reported they need two additional tasers and two new radar units for vehicles. Tasers estimated cost is \$5000.00 and the new radar unit estimated cost is \$7000.00.

Mayor Duncan presented Officer VanderPloeg with a plaque for all his hard work and continued service for the Town of Basin.

**Committees/Commissions/Departments:**

**Planning & Zoning:** Councilman Olson reviewed the minutes from the May 25, 2021 Planning and Zoning Meeting.

**Recreation District:** Mayor Duncan reviewed the minutes of the Rec Department. He stated they are short staffed as far as lifeguards go, so that is the reason it is only open for 5 days a week. There is a family fun night planned for July 31, 2021 that the Rec District is going to take care of. Mayor Duncan volunteered the Council for lunch at the fishing pond, and then activities will be handled by the Rec District and the Activities Committee.

**Activities Committee:** Getting ready for the cornhole tournament in July and then be helpful for the family fun day for the Rec District. Will start preliminary talks about the Home for the Holidays in November.

**Public Comments:** None at this time.

**Building /Demolition Permits:**

**SBA Construction – Family Dollar :** Councilman Olson read the recommendations from Planning and Zoning including a Fire Marshalls review of plans, list of subcontractors, location and detail of Family Dollar illuminated sign located on the NE corner, recorded agreement detailing town ownership of alley between store and parking lot and responsibilities for maintenance of utilities under the concrete slab. None of these are issues based on SBA Construction. Steve VanderPloeg stated that the utilities are new enough they should be good for a long time. Councilman Godfrey made a motion to approve the building permit contingent upon the stipulations being followed by the Planning and Zoning Board, Councilman DesRosier seconded, and the motion passed unanimously.

**Chicken Permit Applications:**

Councilman Olson made a motion to accept the chicken permit application for Alice Davidson, Councilman Keele seconded, and the motion passed unanimously.

**Executive Session:** None requested at this time.

**Approve Consent Agenda/Additions/Deletions:** Councilman Olson made a motion to add fire extinguishers at the old school as a discussion before hazard mitigation, Councilman Keele seconded, and the motion passed unanimously.

**Conduct of Business:**

Councilman Godfrey made a motion to approve the minutes, Councilman Olson seconded, and the motion passed unanimously.

Vouchers \$380,458.76, payroll net \$49,007.96 = GT \$429,466.72. Councilman Olson made a motion to accept the vouchers, Councilman Godfrey seconded, and the motion passed unanimously.

Permits: 24-Hour Alcoholic Beverage Sales Permit Application – The Bull Pub for the Big Horn County Fair, Special Events Permit, Big Horn County Fair Parade. Chief McClure stated the layouts for the previous events in previous years is pretty consistent and as long as they stick to what they say they are going to do he doesn't have an issue. Councilman DesRosier made a motion to approve the permits, Councilman Godfrey seconded, and the motion passed unanimously.

Special Events Permit/Parade: Councilman Keele will work with the Mayor or Chief McClure on forms that he will need from the state.

Fire Extinguisher: Rod Patrick would like to do the fire extinguisher certification at the old school as the school told him that they would not pay for them to be certified and he would like to know if the Town would like to do it since we will be taking over the school building. Councilman Godfrey made a motion to approve the fire extinguisher certification and services at the old school building, Councilman Olson seconded, and the motion carried unanimously.

Hazard Mitigation Update: Councilman DesRosier discussed the hazard mitigation meeting he attended. They have had two meetings in the past three months, one of which he didn't attend. At this last one everyone was asked to update new hazard mitigations to play into the Big Horn County plan which covers the Big Horn Basin and part of Fremont County. Things they were concerned with were hazardous material, evacuation process, if there was a major hazmat incident in the town, and water source security. This will be an ongoing process. They should hear back from Big Horn County in August or September and then will be bringing in various people to do an exercise on how they handle things like this.

Availability of Electric Service: Stuart Crouse approached the Council last month about changing his power supplier from the Town of Basin to Rocky Mountain Power. They would like to put a guidewire off a pole into his yard and he thought if he would let them do that maybe they would give him power service. Town Attorney Kent Richins reviewed our Town Code and only found one area in our code, 8-2-2, that discusses it. Our current code seems to indicate that if you are in town you are required to have town service. Councilman Godfrey asked if everything on the northwest corner of the intersection is in town and for how long. Jesse Frisbee stated that it was not annexed in. Mayor Duncan stated there are people within city limits that get power from Rocky Mountain Power. Councilman Olson made a motion to tell Stuart Crouse it is not possible, Councilman Keele seconded, and the motion passed unanimously. Mayor Duncan will contact Stuart Crouse.

REA Cooperative Agreement: Mayor Duncan has not had a chance to visit with the REA again about this, but Councilman DesRosier and Mayor Duncan will see if they can meet with them before the next meeting.

Town Engineer Jesse Frisbee will get the asphalt and chip sealing out to bid for the REA alley.

Eagles: Lots of progress is being made. Looks like the manhole is set for the corner main.

AVI: Town Engineer Jesse Frisbee reported that the geotechnical bores were completed and he is waiting on reports on those. He has not seen the reports yet. AVI is working on the WyDOT permits. AVI is still planning on in fall we will start construction.

Swimming Pool: Montana Oasis did install the automatic fill and will come down and winterize it twice. He also made some repairs that were unanticipated. We will need to reimburse or pay the Rec District for the labor hours for the lifeguards that worked for the town before the pool opened.

American Rescue Plan Act of 2021 (ARPA): Discussed what ARPA is and that the Council should start thinking of ways they could use the money. There are restrictions on how it can be spent. The Town has received \$111,173.96.

Ordinance 695 – Water Utility: Councilman Godfrey made a motion to approve Ordinance 695 – Water Utility on the first reading, Councilman Olson seconded, and the motion was approved unanimously.

Public Comments: Mayor Duncan told Roger Stickney that they will discuss the issues and then get back to him in a few weeks.

Executive session: Councilman Godfrey made a motion to go into executive session for personnel at 7:53 p.m., Councilman Olson seconded, and the motion passed unanimously. Councilman Godfrey made a motion to adjourn executive session and go into regular session at 8:22 p.m., Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Godfrey seconded, and the motion passed unanimously, and the Regular Meeting was adjourned at 8:23 p.m.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk