

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, June 8, 2023

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, June 8, 2023 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Brent Godfrey, Stuart DesRosier, Carl Olson, and Chuck Hopkin.

Also present were Clerk/Treasurer Deaun Tigner, Foreman Mike Dellos, Chief McClure, Bill Dahlke, Jesse Frisbee, Kent Richins, Don Russell, and Brice George.

Public Comment: None at this time.

Department Summary Reports:

Public works: Mike stated that they had a very productive month. They prepared the cemetery for Memorial Day, fixed a couple of curb stops, and installed a couple of raw water hydrants.

Electric Department: Bill said he had hired an apprentice the day before and that one position had been filled. This weekend, they took over on-call duties previously handled by Big Horn and have been trimming trees and installing new services. They have assisted with the relocation of the office and the placement of flags along Main Street. They are still working on finishing the inventory and organizing the tools in the workshop. He has not yet replaced the lock because he is awaiting the installation of a new door. He also demonstrated to the Council what led to yesterday's outage and why it occurred. Bill would like to hire tree trimmers to remove a couple of trees that are touching the power line. The line was compressed because the trees had grown too tall. He has a quote to remove both trees for \$500.

Administration: Clerk Tigner reported that she has been working with TCT for the internet/phone services. She also reported that the grant from USDA for the security cameras and key fobs has been finalized and the money has been received. Moving from one office to another has been a pretty big undertaking and her office has been working tirelessly to ensure that everything is planned out and ready.

Municipal Court: The court DSR was presented to the Council by Clerk Tigner.

Police Department: Chief McClure reported that he was working on department policy and office organization. They have also experienced some unexpected vehicle issues. He checked in with Mr.

Gomez on a Monday or Tuesday and talked to a couple of the local kids; they report no problems. Sergeant Drewry has been tasked by Chief McClure with enforcing the city's weed/junk ordinances. When Councilman Hopkin inquired about the contractors' licenses, Chief McClure informed him that the task had been given to Sergeant Drewry.

Committees/Commissions/Departments;
Planning & Zoning: No meeting.

Rec District: The grand opening of the recreation center, a fishing day organized by Councilmen Hopkin and DesRosier, and a town block party are all set for June 17th, as reported by Mayor Duncan. The hamburgers and hot dogs for the event will be provided by a new local business, Shamrock Foods, which is looking to sell to restaurants. Mayor Duncan did make contact with TCT to borrow a barbecue. He was given a tentative yes. Bill Dahlke has generously donated a gift certificate to Cabela's, so Councilman Hopkin will be making a trip to Billings to use it. Pepsi, a local sponsor in Worland, also provided prizes. The Chamber of Commerce reached out to North Platte and they generously gave 24 fishing poles. Big Horn Co-Op will let us borrow a trough for ice and water as long as we do not damage it. Mayor Duncan will be attending the Rec Grand opening with Casey Massey. Fishing starts at 8 a.m., block party with lunch will begin around 11:30 to 12, ribbon cutting and raffle drawing at 2.

Activities Committee: No meeting.

Building/Demolition Permits: Brandon Woods: 709 South 6th Street: Tear down and replace with chain link fence. Councilman Godfrey made a motion to approve the building permit, Councilman DesRosier seconded, and the motion passed unanimously.

Chicken Permits: None at this time.

Executive Session: Not at this time.

Approve Consent Agenda/Additions/Deletions:

Councilman Hopkin made a motion to approve the consent agenda with the addition of adding Brice George after the vouchers, Councilman Godfrey seconded, and the motion passed unanimously.

Conduct of Business:

Councilman DesRosier made a motion to approve the minutes from May 11, 2023 and May 25, 2023, Councilman Hopkin seconded, and the motion passed unanimously.

Councilman Olson made a motion to accept the vouchers \$323,200.16 and payroll \$45,047.34, for a grand total of \$368,247.50, Councilman Godfrey seconded, and the motion passed unanimously.

Brice George – BND Fireworks: Brice informed the Council that he would be selling fireworks again this summer and is interested in renting the lot next to the Eagles building on the corner to put the same trailer that they used last year. Councilman Hopkin wanted to know if more signage would be installed along Main Street. Brice promised that they would fly banners and flags but would not obstruct pedestrian walkways. He believed that this was an improved selling environment compared to the previous year. In addition, he is willing to pay the bill to have the power restored between June 20th and July 6th. Councilman Olson voiced his opposition to the trailer's placement on the property. Councilman Hopkin expressed doubt about the plan's viability because of the money needed to rent the lot and connect to the power grid. In addition to the cost of utilities, Mayor Duncan thought that rent could be \$150 per month. Brice was informed that he would also need to get a vendors permit and cover the cost of reinstalling the meter. Councilman Hopkin proposed a rent of \$150 per month with the stipulation that the tenant put the electricity in his name and pay the hookup fee. Town Attorney Kent Richins was given the task of drafting a short-term rental agreement for BND Fireworks by the Council. The motion to approve a temporary rental to BND fireworks was seconded by Councilman DesRosier. All in favor voted yes on the motion.

Sewer Project: Jesse Frisbee, the town's engineer, hasn't heard anything new about the sewer work. Regarding the flowfill tests, he has contacted Wilson Bros. but has not yet received a response. Even AVI hasn't gotten back to him yet.

North 8th Street: Jesse said this project is moving along. The water, sewer, and everything is all done. They have started subbing everything out on the street. The last couple of weeks they have ran into some equipment problems, but he hopes to be on track by the end of the month. Councilman DesRosier talked to Jesse about dumping the chip seal stuff down by the boat ramp. Jesse suggested talking to Mike about it.

North Haven Subdivision: Jesse stated that he drove through the subdivision and it looked fine to him. The town should be able to sign off on that and accept it as long as the power is all put on there and paid for. Bill Dahlke said the power is in.

Office Move: Office closures were announced by Clerk Tigner for the 12th, 13th, and 14th of June. Jesse said the HVAC units would arrive in two weeks, and that the rooftop units would be installed the week of July 24.

Eagles: Mike Dellos was briefed on the school's donation of picnic tables and benches by Mayor Duncan at the previous meeting. Mike stated there is essentially nothing there, including any form of cover from the sun. Councilman Hopkin also proposed placing them at the new municipal building.

Utility Rate – Ordinance 706 (3rd reading): Councilman DesRosier made a motion to accept Ordinance 706 on the third and final reading, Councilman Godfrey seconded, and the motion passed unanimously.

Ordinance 707 – Budget (3rd reading): Councilman DesRosier made a motion to accept Ordinance 707 on the third and final reading, Councilman Godfrey seconded, and the motion passed unanimously.

Executive Session: Councilman Hopkin made a motion to go into executive session for contract negotiation and personnel at 8:10 p.m., Councilman Olson seconded, and the motion passed unanimously. Councilman Hopkin made a motion to move out of executive session and move into the regular meeting at 8:41 p.m., Councilman Hopkin seconded, and the motion passed unanimously. There being no further discussion, the meeting was adjourned at 8:42 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk