

## **TOWN OF BASIN**

Regular Council Meeting – Minutes

Thursday, May 13, 2021

Basin City Arts Center at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at the Basin City Arts Center in Basin, Wyoming on Thursday, May 13, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Carl Olson, Stuart DesRosier, and Joseph Keele. Absent: Brent Godfrey

Also present were Clerk/Treasurer Deaun Tigner, Chief Kyle McClure, Water Operator Mike Dellos, Lineman Stacey Leshner, Town Engineer Jesse Frisbee, Town Attorney Kent Richins, Aaron Gech, Steve Naso, John Hallcroft, and Barbara Greene.

Public Comment: None at this time.

### **Department Head Reports:**

Public Works: Steve VanderPloeg submitted his DSR to the Council but did not attend the meeting.

Electric Utility: Stacey Leshner reviewed his DSR with the Council.

Water Department: Mike Dellos reviewed his DSR with the Council. Mike discussed briefly adding another water line that will come off the town line for Nobles.

Administrative: Deaun Tigner reviewed her DSR with the Council. Delinquent/Aging Report: 30 days is \$2,509.17, up \$1,334.17, 60 days up \$22,130.37, which is up \$788.18 as of May 13, 2021.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief McClure reviewed his DSR with the Council. Chief McClure stated that they currently have 7 applications. He will start calling to get interviews set up within the next week or two.

### **Committees/Commissions/Departments:**

Planning & Zoning: Councilman Olson reviewed the minutes for Planning and Zoning.

Rec District: Per minutes in packet. Mayor Duncan reviewed the minutes for the Rec District's meeting. Some of the summer activities will include soccer, B-ball, tennis, volleyball, badminton, crafts, rock painting, board games, tie die and a family night.

Activity Committee: Game and Fish will be at an event at the boat dock for the blue ways river trail on July 17, 2021. Lilac Days has a concert added which will be the Friday night before. Barbara Greene is awaiting to hear from Duane Christopherson to see if they are going to do a car show Friday night. They are also looking for food trucks for that night. Yard of the Month will also be started soon.

Public Comments: Steve Naso attended the meeting in support of the chicken ordinances. He had some questions on the procedural ordinance for the chickens. John Hallcroft also spoke about the street light at 9<sup>th</sup> and Big B drive that has not been working for 2 months. Stacey informed Mr. Hallcroft that he has fixed it and was not aware that it still was not working. He did tell Mr. Hallcroft that he would go and look at it to fix it.

**Building /Demolition Permits:**

Judy Jordan – Two old sheds by north fence in front of property, front shed to be torn down first, then second shed to be torn down.

Preson Link – Covered patio.

John & Peggy Suiter – Fence around yard.

Sylvia Batenhorst – Wood fence.

Councilman DesRosier made a motion to approve the first four building permits, Councilman Keele seconded, and the motion passed unanimously.

Mike & Katie Gettert: Councilman Olson discussed that P & Z has had multiple meetings over the building permit for the Gettert's. Planning and Zoning made a recommendation to the Town Council to allow them to proceed with their building permit, however, if there are any changes they will need to update P & Z about it before they proceed. Councilman DesRosier made a motion to approve this building permit upon them signing the recommendation from P & Z as well, Councilman Keele seconded, and the motion passed unanimously.

**Executive Session:** None requested at this time.

**Approve Consent Agenda/Additions/Deletions:** Councilman Keele made a motion to accept the agenda as is, Councilman DesRosier seconded, and the motion passed unanimously.

**Conduct of Business:**

Councilman DesRosier made a motion to accept the April 08, 2021 and April 22, 2021 minutes, Councilman Keele seconded, and the motion was approved unanimously.

Vouchers: Councilman DesRosier made a motion to approve the vouchers (\$191,196.23) and payroll (\$46,462.74), for a grand total of \$237,658.97, Councilman Keele seconded, and the motion carried.

**24 Hour Alcoholic Beverage Sales Permit Application/Special Events Permit Applications:**

Ann Olson – Baby Shower. Councilman Keele made a motion to accept the applications for Ann Olson, Councilman DesRosier seconded, and the motion passed unanimously.

JeriLyn Love – High School Graduation Party. Stephanie Garay - Graduation Party. Councilman Keele made a motion to accept the applications for JeriLyn Love and Stephanie Garay, Councilman DesRosier seconded, and the motion passed unanimously.

Hazard Mitigation Planning Workshop – Councilman Keele made a motion to have Councilman Godfrey attend this meeting, Councilman DesRosier seconded, and the motion passed unanimously.

EDU Rate Increase: Councilman Keele made a motion to table this discussion, Councilman DesRosier seconded, and the motion passed unanimously.

MEAN Agreement: There was a brief discussion on the MEAN agreement. Carol Brehm will be here to talk with the Council on June 10, 2021. Councilman DesRosier made a motion to table this discussion until the next meeting, Councilman Keele seconded, and the motion passed unanimously.

Eagles: There was a brief discussion on the Eagles. Councilman Olson read a memo from Heath Overfield aloud. The notice of final payment for the asbestos abatement has been advertised. TNT has removed the roof structure down to the ceiling framing of the floor. TNT is working with a mason from the Cody area on a proposal to change the new concrete wall along the south property line to a CMU wall. TNT plans to start hauling waste to the landfill next week.

AVI: Town Engineer Jesse Frisbee has received the plans and specs. They are working on bidding in August for construction date October to December. They still need to get DEQ and RUS approvals. Everything is shown as pipe burst except as coming down Holdrege. Holdrege will be an open trench as

there are a bunch of point repairs. Town Attorney Kent received the certificate of liability insurance from AVI. They also wanted an okay on the geotechnical boaring, about 7 to 10 of them on 9<sup>th</sup>, 4<sup>th</sup>, and Holdrege. They would like to put it out for advertising and get some bids on it. Councilman Keele made a motion to approve putting it out for advertising and getting some bids, Councilman DesRosier seconded and the motion passed unanimously.

Swimming Pool: Town Engineer Jesse Frisbee reported that they should have the rec deck contractors doing the deck and pool lining on the 20<sup>th</sup>, it should take about 7 days to do the pool lining and another 7 days to do the rec deck. In the specs, the final completion date is May 21<sup>st</sup>. Jesse Frisbee talked to Mayor Duncan about this the other day and he said as long as they can get it done by the 1<sup>st</sup> he does not see a problem with it. Duane from Montana Oasis did say once the pool is lined the town can start filling it even with the rec deck not completed.

WAM Meeting: Councilman Olson stated he would like to attend the meeting this year. He will talk with Mayor Duncan about it.

First Baptist Church Property Agreement: Aaron Gesch talked to the Council about the land west of the church property. They are looking at beautification of the area and cleaning the property up. They are also putting in a playground. They have already run water throughout the property so they could plant some trees and make it look nice. They are interested in a long-term lease. They would like to work with the Town and work with what the Town feels comfortable with. Town Attorney Kent Richins recommended a long-term lease. As far as a timeline for lease of the property, the Council could make recommendations. Councilman DesRosier would like to set up a meeting with the church and discuss the details and then come back to this issue. Town Attorney Kent Richins stated if they did meet up with them a list of the improvements could be included in a lease agreement. Councilman Olson asked Town Attorney Kent Richins to start building a lease agreement and they would look at it during their meetings.

Ordinance 691 – 2021-2022: Budget (2<sup>nd</sup> reading): Councilman Keele made a motion to approve the second reading of Ordinance 691 - Budget, Councilman DesRosier seconded, and the motion passed unanimously.

Ordinance 692 – Chickens in Town Limits (3<sup>rd</sup> Reading): Steve Naso discussed the Chicken Permit Application and questioned the size of the coop/cage. Councilman Olson told him the bottom is the scratch pen on the store-bought coops, he stated in his opinion if the bottom was open then it would not be considered a coop. Councilman DesRosier made a motion to accept Ordinance 692 - Chickens in Town Limits, Councilman Keele seconded, and the motion passed unanimously. The Council also stated that if there is a complaint someone will inspect it, but the town is not required to inspect it to begin with.

Ordinance 693 – Vendors (1<sup>st</sup> reading): Kent Richins asked the Council to pay specific attention to 2-4-6 - Exceptions to Permit Requirement, specifically D and E. Mayor Duncan would prefer to see the list before the event and not after, and he would like records from the Wyoming Department of Agriculture Retail Food license before the event. Town Attorney Kent Richins was recommended to change it to 5 days before with documentation on the food license 5 days in advance. Councilman Olson made a recommendation to make changes to state the information will be provided at least 5 days before the event. Mayor Duncan also asked about 2-4-6 C – Events sponsored by the Town of Basin and stated that the even if it is town sponsored we do still need documentation for it. Councilman Olson made a motion to accept Ordinance 693 – Vendors on the first reading with the suggested changes, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 694 – Garbage (1<sup>st</sup> Reading): Councilman Olson made a motion to accept Ordinance 694 on the first reading, Councilman DesRosier seconded, and the motion passed unanimously.

Resolution 2021-5 – Increasing Mosquito Control Fund to purchase chemicals: Councilman DesRosier made a motion to approve Resolution 2021-5, Councilman Keele seconded, and the motion passed unanimously.

Public Comments: None at this time.

Executive Session: Councilman Olson made a motion to go into executive session for personnel at 8:10 p.m., Councilman Keele seconded, and the motion passed unanimously. Councilman DesRosier made a motion to adjourn executive session and go into regular session at 8:41 p.m., Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 8:42 p.m.

---

Town of Basin Mayor/CJ Duncan

---

Deaun Tigner – Town Clerk