

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, May 12, 2022

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, May 12, 2022 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Carl Olson, Stuart DesRosier, Joseph Keele attended by phone.
Absent: Brent Godfrey.

Also present were Clerk/Treasurer Deaun Tigner, Public Works Foreman Mike Dellos, Town Attorney Kent Richins, Town Engineer Jesse Frisbee.

Public Comment: None at this time.

Department Summary Report:

Public Works/Water Department: Mike Dellos reported his DSR to the Council. They have had some breaks from frozen water lines at the cemetery. Mike did ask the Council if they could remove the grass and bushes by the substation and gravel it and put some nice rock so they wouldn't have to maintain the grass. They would utilize the grass from there and put it at the cemetery. The Council agreed that this would be appropriate to do.

Electric: Review of the electric DSR included meters connected, removal of a tree from triplex, removal of wire ties and pulled broken pole, looked at taking down secondary lines and a low secondary wire to a street light.

Administrative: Deaun Tigner reported that employee evaluations were done, ARPA reporting had been taken care of, processed 9 utility service transfers and 53 work orders. There was one burial in Mount View Cemetery. Delinquent/Aging Report: (30 days) \$2,297.34, (60+ days) \$30,208.56 as of May 12, 2022.

Municipal Court: Deaun Tigner presented the DSR to the Council.

Police Department: Chief McClure stated he will get the office the grant invoice so that it is in this budget year. He also reported the siren is not working on the white truck and he is trying to find a used one to see if the wiring is broken or if it is the siren. Chief McClure would like to have dash cameras in all of the vehicles. He is going to try to replace most if not all of the equipment in the 2014 RAM. He is working on purchasing some of the testing supplies that was discussed at the last meeting so that it is in the current budget. He is waiting for a purchase order agreement so they can make a larger order. Chief McClure also stated that Officer Sawyer is doing his online training for the academy and is supposed to go to training on Monday, May 16, 2022. Councilman Olson asked Chief McClure if we could use him as the emergency contact for the alarm system at the Basin Community Complex and he stated he would accept that.

Committees/Commissions/Departments:

Planning/Zoning: Nothing to report.

Rec District: Mayor Duncan reviewed the last Rec District meeting. He stated we have a pool operator hired and a couple of kids that will probably be hired in the near future for lifeguards. We are still really short lifeguards and are actively looking for more kids to apply. The Rec budget is in better shape than the previous year as there were funds that hadn't been transferred over from the school to the rec for the mill levy.

Activities Committee: Mayor Duncan reported the town cleanup went very well. We are collecting less trash now than we were the last couple of years and hoping it indicates that we are cleaning up more garbage in the town. The only thing we didn't accept this year was oil and batteries.

Public Comment: None at this time.

Building/Demolition Permits: Daryl Shplet: 618 Montana: Fence. Councilman DesRosier made a motion to approve the building permit for Daryl Shplet, Councilman Olson seconded, and the motion passed unanimously.

Chicken Application/Permits: Anderson: 802 South 9th Street: Councilman DesRosier made a motion to approve the chicken permit, Councilman Olson seconded, and the motion passed unanimously.

Executive Session: Councilman Olson made a motion to go into executive session at 7:12 p.m., Councilman DesRosier seconded, and the motion passed unanimously. Councilman DesRosier made a

motion to go out of executive session and go into regular session 7:14 p.m, Councilman Olson seconded, and the motion passed unanimously.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to approve the agenda with the addition of adding the pay scale for summer help, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Councilman DesRosier made a motion to approve all minutes as presented for the regular meeting on April 14, 2022, budget workshop on April 28, 2022, and regular meeting from August 28, 2022, Councilman Olson seconded, and the motion passed unanimously.

Vouchers: $\$508,493.37 + \text{net payroll } \$44,671.58 = \$553,164.95$. Councilman DesRosier made a motion to accept vouchers and payroll, Councilman Olson seconded, and the motion passed unanimously.

Pay Scale for Summer Help: Councilman Olson made a motion to adjust the temporary summer help to \$10.00 from \$9.50, Councilman DesRosier seconded, and the motion passed unanimously.

Community Center: Town Attorney Kent Richins worked with Comtronix on the alarm system. The basic options would be one for fire alarm and one for security. The fire alarm is \$40 a month with two land lines and there is another one that is cellular that is more expensive. The security is \$35 a month and only for movement if a door opened or a window was broken, had nothing to do with any sort of video. The Council recommended to go with basic on fire. Chief McClure will be the emergency contact for the building. The Council had a discussion on the name for the building. It was decided to name the building the Basin Community Complex. At the budget meeting the Council discussed the town hiring a director for the Community Complex. Councilman DesRosier made a motion to hire a coordinator, Councilman Olson seconded, and the motion passed unanimously. Clerk Tigner will work on a job description/ad in paper and have the Council review it. Councilman Olson made a motion to leave the budget as it was discussed at the last meeting, Councilman DesRosier seconded, and the motion passed unanimously.

Lilac Days Cornhole Tournament: Mayor Duncan discussed with the Council that Barbara Greene asked if the town would be interested in doing a cornhole tournament this year at Lilac Days. The Council discussed it and decided they would not have anyone available to do this.

Hazardous Household Waste Day: Big Horn County Solid Waste asked the Council if the town would like to donate. The Council discussed that if we wanted to help fund this that we could possibly take it

out of the garbage budget if we had any money available. Councilman Olson made a motion to look at what we have left in our budget for the garbage and if we have money we can match what Greybull has donated, Councilman DesRosier seconded, and the motion passed unanimously.

Eagles: All of the contracts are signed and are anticipated to start early next week with that project.

E Street Paving – Award : Councilman Olson will abstain from the bid award as the company he works for will be awarded it. Town Engineer Jesse Frisbee spoke about the bid opening. Town Engineer Jesse Frisbee suggested we award the bid to Big Horn RediMix. Councilman DesRosier made a motion to accept the bid proposal and award the bid to Big Horn RediMix, Councilman Keele seconded, and the motion passed unanimously. Mayor Duncan would like to make sure we get this paid in this year's budget. Town Engineer Jesse Frisbee said it would be very close. They will be issuing a notice to proceed in late May.

Sewer Project: Town Engineer Jesse Frisbee said they are getting a schedule together on when paving is going to come in. They are getting all the areas prepped for paving. They are waiting on Wilson Bros to give them a schedule. Jesse will put together a list of what they need to clean up still. They will have 30 days for final cleanup.

Payment Agreement Limit: The Council had a discussion on requiring a limit on payment agreements. Councilman DesRosier made a motion to have Kent fix the ordinance, Councilman Olson seconded, and the motion passed unanimously.

WAM Resolutions: The Council reviewed the resolutions provided by WAM. We will keep copies and list them on the counter.

Ordinance 700 – Budget 2022-2023 (2nd reading): Councilman Olson made a motion to approve Ordinance 700 on the second reading, Councilman DesRosier seconded, and the motion passed unanimously.

Ordinance 701 – Electric and Water Deposits (3rd reading): Councilman Desrosier made a motion to approve Ordinance 701 on the third and final readings, Councilman Olson seconded, and the motion passed unanimously.

Public Comment: No public comment.

Executive Session: Councilman DesRosier made a motion to go into executive session at 8:09 p.m., Councilman Olson seconded, and the motion passed unanimously. Councilman DesRosier made a motion to adjourn executive session and go into regular session at 8:58 p.m., Councilman Olson seconded, and the motion passed unanimously.

Councilman Olson made a motion to sign the letter to MEAN, Councilman DesRosier seconded, and the motion passed unanimously.

There being no further business to discuss, Councilman Godfrey moved to adjourn the Regular Meeting, Councilman Olson seconded, the motion passed unanimously, and the regular meeting was adjourned at 8:59 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk