

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, May 9, 2024

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, May 9, 2024 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Brent Godfrey, Stuart DesRosier, Carl Olson, and Chuck Hopkin.

Also present were Clerk/ Treasurer Deaun Tigner, Chief McClure, Foreman Bill Dahlke, Kent Richins, Jesse Frisbee, Peggy Dana, and John Suiter.

Matters from Staff:

Public Works: Foreman Dellos reported the Public Works crew graveled a couple of alleys and did some patching in the alleys that had deep holes from the rain. Mike has hired summer help.

Electric: Foreman Dahlke reported they changed out 3 poles, 4 transformers, upgraded 3 meter bases, upgraded 2 services, removing insulinks and split bolts, and shipped off transformer tests.

Admin: Clerk Tigner reported working on the budget, applying for grants, discussed job openings with applicants.

Court: Clerk Tigner read the court DSR to the Council.

Police Department: Chief McClure is working on completing a grant for certain radios that are WyoLink capable. He is looking at a cybersecurity grant because that is where many attacks originate. He also mentioned that traffic looked to be down.

Legal Council: Nothing to discuss other than what is already on the agenda.

Engineer: Jesse stated that the HVAC fixes for items 1-9 on the list of suggestions have a deadline of June 3rd, and he has also received a message from the previous owner who will assist with this. Councilman Hopkin inquired if he had heard anything from Wilson Bros. Jesse said he hasn't heard anything yet, but he'll contact them.

Committees/ Commissions/ Departments

P & Z: Nothing to report.

Rec District: Lifeguards have been hired for the summer. There are a variety of events scheduled. Councilman Hopkin stated that they did agree to fireproof the curtain as the fire

marshal requested. They'd start taking it down to show him we're working on it. To meet the fire marshal's request, we can remove them, store them until next year's budget, and then have them coated with fire retardant.

Activities Committee: Mayor Duncan reported the town clean-up day went well. There were a few volunteers including Jeremy from Wyoming Modern Technology. Overall, the amount of garbage was down from previous years.

Building Permits: Councilman Olson made a motion to approve Jeff Blanc's building permit, Councilman DesRosier seconded, and the motion passed unanimously. The building permits for Trent Koehn and Donovan Segraves were tabled until the next meeting. Kent Richins was asked to look into the building permit for Donovan Segraves as it is in a subdivision with no utilities. Mike will approach Trent Koehn and have him finish filling out his application.

Chicken Permits: None at this time.

Executive session: Nothing at this time.

Approve Consent Agenda/ Additions/ Deletions:

Councilman Olson made a motion to approve the consent agenda as presented, Councilman Godfrey seconded, and the motion passed unanimously.

Conduct of Business:

Councilman Godfrey made a motion to accept all minutes from the regular meetings on April 11, 2024, April 25, 2024, special meeting from April 25, 2024, as well as budget workshop meeting minutes from April 4, 2024 and April 23, 2024, Councilman Hopkin seconded and the motion passed unanimously.

Vouchers: Councilman Godfrey made a motion to approve vouchers, Councilman DesRosier seconded, and the motion passed unanimously. Jesse did reach out to AVI. They are concerned with DEQs position on the whole project. It appears that we will need to obtain further data, such as a regular SCADA system, to determine whether the flows are accurate, or that a new facility may not be the best solution. It may be better for the Town of Basin to begin repairing more lines. Bruce would like to seek DEQ approval before proceeding any further. Bruce is supposed to arrange a meeting with the new DEQ guy in Lander. Jesse stated in one of the comments he received that he did not believe a brand new facility was necessary or the sole choice, but that correcting the old one could also be an option. Mayor Duncan would like to meet with DEQ, Bruce, and the council immediately. Councilman Hopkin and Jesse will schedule a meeting in May and have a plan in place for the first meeting in June.

Utility Pole Assessment: Bill Dahlke and Clerk Tigner are reviewing various agreements to bring to Kent. He did want to remind the Council that the assessment fees range from \$15 to \$25 dollars. If they have a minimal quantity, such as two attachments, some are increased to \$100, depending on where they are. He also spoke with Charter/ Spectrum, who stated to provide the agreement and they will sign it.

Sewer Lagoon: Nothing else but what has already been reported. Councilman Hopkin asked Foreman Dellos about the tour with DEQ and Cadmus (Karen Sanchez). He stated that they would analyze what we could do, but they did not provide any specific options.

Ordinance 709 – Budget 2024-2025: Don stated that the expected revenue has not changed significantly, but the appropriations have altered. The budget as prepared calls for a \$244,128 transfer from the capital projects fund to the general fund. Our internal service fund is also around \$60,000 short, which will have to be supplemented by some of our enterprise funds to balance. The other significant difference is that the sewer loan calls for \$46,260 to be transferred from our sewer fund to the replacement fund. We will need to establish a principal fund and begin depositing \$46k into the sewer replacement fund each year. There was a discussion on how the parking lot adjustments are also intended to control flooding caused by irrigation, rainstorms, and other factors. Councilman Godfrey made a motion to approve this budget on the first reading with the adjustments made so far, Councilman Olson seconded, and the motion passed unanimously. A budget work session has been scheduled for May 14th at 7 p.m.

Executive session: Councilman Godfrey made a motion to go into executive session for personnel and potential litigation at 8:38 p.m., Councilman Hopkin seconded, and the motion passed unanimously. Councilman Hopkin made a motion to adjourn executive session and go back into the regular meeting, Councilman Godfrey seconded, and the motion passed unanimously at 9:00 p.m.

Councilman DesRosier made a motion to allow the electric department to hire a seasonal employee at 30 hours a week, \$14.00 an hour, Councilman Olson seconded, and the motion passed unanimously.

There being no further business to discuss, the meeting was adjourned at 9:03 p.m.

Town of Basin Mayor/ CJ Duncan

Deaun Tigner – Town Clerk