

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, April 14, 2022

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, April 14, 2022 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Brent Godfrey, Carl Olson, Joseph Keele. Absent: CJ Duncan and Stuart DesRosier.

Also present were Clerk/Treasurer Deaun Tigner, Public Works Foreman Mike Dellos, Officer TJ VanderPloeg, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, and Heath Overfield.

Public Comment: None at this time.

Department Summary Report:

Public Works/Water Department: Public Works Foreman Mike Dellos is keeping the crew busy with curb stop repairs. They are planning to start the raw water on Monday as it has been so cold. He also discussed with the Council that there will be a car show at lilac days and he was asked if we could use the old fire truck to point them to the car show. The Council was okay with using the fire truck on that day. Councilman Olson thanked Mike Dellos for all the improvements they have seen in the town and how hard his crew is working.

Electric: Clerk Tigner reviewed the electric DSR with the council. There were street lights out in between 4th & 5th street, disconnects/connects, replacement of a light pedestal junction.

Administrative: Clerk Tigner informed the Council she was continuing to work on the interim financing/disbursement reports for the sewer project. There were two burials and two plots sold in the month of March. Delinquent/Aging Report: (30 days) \$1,402.41, (60 days) \$29,128.29 as of April 14, 2022.

Municipal Court: Deaun Tigner presented the DSR to the Council.

Police Department: Officer VanderPloeg reported the DSR for the police department. Officer Powell graduated the day before and will begin work on Friday. Officer Sawyer will start the online portion of the classes for the academy on May 2nd and go to the academy on May 16, 2022.

Committees/Commissions/Departments:

Planning/Zoning: Councilman Olson reported on a meeting held last week with the property owners to make sure the foundation for their long-term rental broke the frost barrier. He thought all he needed was a slab, but according to the code he needs to break the frost barrier.

Activities Committee: The Town is having their clean-up on April 30th. The Town does have vouchers out for the free dump for residents in town. The Landfill also has offered Saturday a free dump for the town.

Public Comment: None at this time.

Building/Demolition Permits:

- Margaret Clouser (815 Wyoming Ave): Fence
- Mike Gettert (855 N. 6th Street): Manufactured home on pier system.

Councilman Olson made a motion to approve the building permit for Margaret Clouser, Councilman Keele seconded, and the motion passed unanimously.

Councilman Olson made a motion to approve the building permit for Michael Gettert providing he understands the setbacks including 15 feet off the streets and 5 feet off the alley, Councilman Keele seconded, and the motion passed unanimously.

Chicken Application/Permits: None at this time.

Executive Session: None at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to approve the agenda as is, Councilman Keele seconded, motion passed unanimously.

Conduct of Business:

Councilman Olson made a motion to approve the regular meeting minutes from March 10, 2022, budget workshop from March 21, 2022, regular meeting minutes from March 24, 2022, and budget workshop from April 5, 2022, Councilman Keele seconded, and the motion passed unanimously.

Vouchers: $\$499,640.19 + \text{net payroll } \$44,894.31 = \$544,534.50$. Councilman Keele made a motion to accept vouchers and payroll, Councilman Olson seconded, and the motion passed unanimously.

Community Center/School: Town Attorney Kent Richins discussed that when the school delivers the signed deed for the old school that we file it immediately with the courthouse.

Eagles: Heath Overfield discussed with the Council the bid opening on Monday. Councilman Olson made a motion to accept the bid to do the front of the building with the intentions of some negotiation to try and get the price down somewhere around \$100,000.00 or \$110,000.00, Councilman Keele seconded, and the motion passed unanimously. Councilman Olson also amended the motion that the town will do the curb stop as well, Councilman Keele seconded, and the motion passed unanimously.

Sewer Project: Town Engineer Jesse Frisbee discussed the sewer project with the Council. They are on schedule to meet their deadline with a month left.

Resolution 2022-1: Adopting the Wyoming Region 6 Hazard Mitigation Plan 2022-2027: Councilman Olson made a motion to adopt Resolution 2022-1, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 697 – Contractor’s Registration to Set Cemetery Monuments (2nd reading): Councilman Olson made a motion to accept Ordinance 697 on the second reading, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 698 – Eliminating the Court Automation Fee (2nd reading): Councilman Olson made a motion to accept Ordinance 698 on the second reading, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 699 – Prohibiting resale of cemetery lots to town (2nd reading): Councilman Olson made a motion to accept Ordinance 699 on the second reading, Councilman Keele seconded, and the motion passed unanimously.

Ordinance 701 – Electric and Water Deposits (1st reading): Councilman Keele made a motion to accept Ordinance 701 on the first reading, Councilman Olson seconded, and the motion passed unanimously.

Public Comment: No public comment.

Executive Session: None at this time.

There being no further business to discuss, Councilman Keele moved to adjourn the Regular Meeting, Councilman Olson seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 8:00 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk