

## TOWN OF BASIN

### Council Meeting – Regular Meeting Minutes

Thursday, March 23, 2023

Town Hall at 7:00 P.M.

#### Call to Order Regular Session

#### Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, March 23, 2023 at 7 PM. The meeting was called to order at 7 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, and Chuck Hopkin. Absent: Stuart DesRosier.

Also present were Clerk/Treasurer Deaun Tigner, Chief Kyle McClure, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Ken Fink, John Suiter, Tom Olmstead, and Jennifer Olmstead.

Public Comment: Tom Olmstead wrote a letter to the Mayor and Council about flood irrigation, and he gave it to them. He thanked the town for its clear explanation of typical irrigation practices, fees, and regulations, and he also wanted to share his observations. Mayor Duncan then read aloud the letter the town would be sending to those affected by the locks on the headgates after this discussion, explaining that the town hopes the locks will reduce user error.

Building Permits: Tyler & Stacey Asay: 102 South 6<sup>th</sup> St: Fence, pergola out back, expanding deck, rebuild steps out front. Fence will go west along the alley and south against the neighbor, then up to the front of the house. Councilman Olson made a motion to accept the fence permit for Tyler & Stacey Asay, seconded by Councilman Hopkin, motion passed unanimously.

#### Chicken Permits:

- Josh Willoughby: 202 South 8<sup>th</sup> St, 10' x 17'
- Spencer Durrant: 810 South 5<sup>th</sup> St., 24 sq ft, 6' roof

Councilman Godfrey made a motion to accept both chicken permits, Councilman Hopkin seconded, and the motion passed unanimously. Foreman Mike Dellos has approved both permits.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to accept the consent agenda as presented, Councilman Godfrey seconded and the motion passed unanimously.

#### Conduct of Business:

**Budget Workshop Date:** The Councilmen were tasked by Mayor Duncan to inform the heads of the various departments that they should submit their budgets to Deaun. Mike Dellos has already handed in his, and Chief McClure stated he could hand in his by Monday. Next budget workshop is scheduled for April 11, 2023 at 7 p.m.

**Flood Irrigation:** Mayor Duncan discussed that the town had agreed to monitor the water usage throughout the town after reviewing paperwork and some agreements that had been done. Tom Olmstead explained his motivation for bringing up this topic. He appreciated their listening to him and answering his questions. His main point is to set the record straight about some arguments that were misrepresented in the local paper. He thanked the council for their prompt and precise responses to inquiries about the fees and regulations. He referred to the newspaper for a few quotes.

Councilman Godfrey made a motion to send the letters out regarding flood irrigation, Councilman Olson seconded, and the motion passed unanimously.

**Basin Chip Seal Change Order:** Town Engineer Jesse Frisbee stated Wild West Construction's original bid was \$48,860.44. With the change order estimates, there were a couple of options including adding 9<sup>th</sup> street, Zane Avenue, Big Horn Avenue as well as 8<sup>th</sup> Street. Councilman Hopkin asked what was in the budget for this project and was told \$100,000.00. Councilman Olson made a motion to approve the additions up to \$78,075.90 and stay within budget, Councilman Godfrey seconded, and the motion passed unanimously. This would include 9<sup>th</sup> Street and Zane Avenue.

**Maloney Park:** The School District got in touch with the town to discuss Maloney Park since they believed the agreement had ended. The contract has a 20-year term, so it won't end until 2028. The ice skating rink, some restrooms, etc. are all mentioned, but there is some information that could use updating. This agreement will need to be updated in the future because it contains outdated provisions.

**South Street Upgrade Sewer/Alley Paving:** The budget does include some funds for this. There is a sewer line and some utilities in that area and the REA is only willing to front a portion of the money to cover this. Months ago, there was some talk about upgrading the infrastructure before paving the road. In his assessment of the sewer/street costs, Town Engineer Jesse Frisbee offered two alternatives. The second alternative would include stubbing out a 4" sewer service out of South Street so we would not have to pipe burst everything out of the alley but just go back far enough to get it out of the street and pave South Street and the alley going north. Councilman Hopkin wanted to know more about the fiber optics that are going through the area. Jesse did not see why this would cause any problems. He added that this would not

be a problem as we are not going to be opening it but doing a pipe burst so it shouldn't do anything else. He said the other reason why the sewer line running north is not really needed is there used to be a flush tank on the other end and that was removed years ago and it really is just a dead-end line that is acting as an overflow. According to Jesse, we could use some of the \$570,000.00 allocated for the North 8th Street project to pay for the sewer portion of the South 8th Street paving, and then budget the remaining amount for next year. Councilman Olson wants some time to contemplate the situation. He suggests we get together and brainstorm some numbers to see if we can keep things under \$70,000. Councilman Olson made a motion to move forward with the sewer, with the funding coming from the budget on North 8th Street. Jesse suggested that we wait until we have a firm figure. Councilman Olson made a motion to have Jesse put out a bid proposal for option 2 for just the sewer portion, Councilman Hopkin seconded, and the motion passed unanimously.

Eagles: The community needs assessment still needs to be done.

Community Center: Hallway Painting: The cost to paint the new community center's hallways was provided. Olson made a motion to postpone the hallway painting until the new budget was approved, Godfrey seconded the motion, motion passed unanimously.

Recreation District Bylaws: After reviewing the bylaws, Town Attorney Kent Richins suggested a few amendments to help make the rules more clear. Kent emphasized that this would not alter the meaning but would make the writing more fluid and comprehensible. Olson made a motion, seconded by Godfrey, to send the bylaws back with the changes proposed by Kent Richins, and it was approved by unanimous vote.

Ordinance 705 – Green Energy (3<sup>rd</sup> reading): Councilman Olson made a motion to approve Ordinance 705 – Green Energy on the third and final reading, Councilman Hopkin seconded, and the motion passed unanimously.

Public Comments: Before the meeting ended, Town Engineer Jesse Frisbee updated the council on something else. He called PMI and learned that construction on the tennis courts had been completed a decade earlier. A price quote for repairing the crack, resurfacing, and possibly repainting was scheduled for today.

Executive Session: Councilman Olson made a motion to go into executive session at 8:00 p.m. for employee wages/benefits and potential litigation, Councilman Godfrey seconded, and the motion passed unanimously. Councilman Godfrey made a motion to adjourn executive session and go back into regular session at 8:50 p.m., Councilman Hopkin seconded, and the motion passed unanimously. Councilman

Godfrey made a motion to adjourn the Regular Meeting, Councilman Hopkin seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 8:51 p.m.

---

Town of Basin Mayor/CJ Duncan

---

Deaun Tigner – Town Clerk