

TOWN OF BASIN – Agenda

Thursday, February 26, 2026

Regular Council Meeting – Town Hall @ 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

1. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
2. Committees/Commissions/Departments
 - Planning & Zoning
 - Rec District
 - Activities Committee
 - Town Beautification
 - South Big Horn County Joint Powers Board
 - Big Horn Regional Joint Powers Board
3. Building/Demolition Permits:
4. Executive Session: If requested.
5. Approve Consent Agenda/Additions/Deletions
6. Conduct of Business:
 - Community Project Funding
 - Budget Meeting dates
 - Audit Services
 - Sewer
 - Resolution 2026-1
7. Public Comments: The Town Council welcomes input from the public. For everyone to be heard, please limit your comments. No action will be taken on public comments at this meeting.
8. Executive Session: If requested.

Office of Rep. Harriet Hageman - Community Project Funding

Background on Community Project Funding (CPF):

CPF requests are a resource available to Members of Congress during the annual Appropriations process, where funding for specific projects can be requested. After removing the former practice of "earmarks" due to ethical abuse and financial waste, the CPF process was established in 2021 with enhanced transparency and accountability rules. This program allows Members of Congress to submit a small number of community-supported requests each year for consideration by the House Appropriations Committee.

Members may only make CPF requests for government or non-profit entities, and project requests:

- Must have a federal nexus.
- Must have demonstrated community support for the request.
- Must not have a financial impact on the member or their family.
- Must be publicly disclosed by the member, listing all pertinent information for each request, among other requirements.

Process Overview:

The CPF process, **which can be subject to change each year**, traditionally begins with the release of Rep. Hageman's CPF request forms, which lay out what information is required for a CPF request to be considered (i.e., details of the project, community letters of support, answers to Committee-specific questions, etc.). Upon receiving CPF requests and verifying project eligibility in line with the Committee's annual guidance, Rep. Hageman can select up to 15 individual requests for submission. Due to the large volume of CPF requests received, not all can be fulfilled. Furthermore, despite a CPF request being submitted by Rep. Hageman, the Appropriations Committee ultimately makes the final determination on which requests are selected and at what level they will be funded.

If the CPF request is selected for inclusion in the respective Appropriations bill, that bill must then pass the House, Senate, and be signed into law to be officially carried out by the respective Federal agency.

****For additional questions about the CPF process, including the estimated timeline, how to access and review House Appropriations Committee guidance (*strongly encouraged*), information required by Rep. Hageman, etc., please contact Nicholas Soule via Nicholas.Soule@mail.house.gov or call (202)-525-9325.****

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			Rec Mtg 4	5	6	7
1	2	3	4	Council Mtg 5	6	7
8	9	10	11	Council Mtg 12	13	14
15	16	17	BHR Mtg 18	JPB Mtg 19	20	21
22	23	24	25	Council Mtg 26	27	28
29	30	31				

April 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			Rec Mtg 1	2	3	4
5	6	7	8	Council Mtg 9	10	11
12	13	14	BHR Mtg 15	JPB Mtg 16	17	18
19	20	21	22	Council Mtg 23	24	25
26	27	28	29	30		

JAMES REILLY, CPA, P.C.

CERTIFIED PUBLIC ACCOUNTANT

James W. Reilly, CPA

February 20, 2026

Town of Basin
Mayor & Council
Attn: Deaun Tigner
PO Box 599
Basin, WY 82410

Re: Continuing Services for Audits of Financial Statements

Dear Board Members,

I am writing to inform you of the decision to sell my attest practice, which includes audits of financial statements that I have performed for Town of Basin over the past many years. I appreciate the opportunity to have served Town of Basin, and Melissa and I will miss the relationships we have developed with you over these years. This decision means that I will not be performing any audit engagements for this upcoming June 30, 2026 year end.

I have sold my practice to Seckman & Thomas, CPA's, PC located in Powell, Wyoming. I recognize that you are under no obligation to engage Seckman & Thomas, CPA's, PC for your audit engagement, however, I offer my highest endorsement for the service and quality of work you will find if you do make the decision to engage them for your financial audit requirements.

James Seckman, CPA, the firm's managing partner, has deep and long experience in governmental accounting and auditing as does his partner Stephen Thomas, CPA. Their firm will be the only remaining accounting practice in the Big Horn Basin that will provide audit services going forward. I will be providing to them all of the past work papers and other historical information they will need to make the transition a smooth process if you choose to engage them for your annual audit.

James Seckman, CPA, can be reached at 544 Gateway Dr., Powell, WY 82435 or by telephone at 307-754-2141. James will be reaching out to you after the April 15, 2026 tax deadline to discuss further the potential transition.

Again, I express my appreciation for allowing me to be your financial audit service provider for these many years and wish Town of Basin much success in the future.

Sincerely,
James Reilly, CPA, PC


James W. Reilly
Certified Public Accountant

TOWN OF BASIN

INCORPORATED AUGUST 6, 1902
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BUDGET AMENDMENT RESOLUTION 2026-1

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE COMMUNITY CENTER FUND TO THE STREETS PROJECT FUND AND CLOSING THE COMMUNITY CENTER FUND.

WHEREAS, the Town of Basin maintains separate funds for the purpose of properly accounting designated revenues and expenditures; and

WHEREAS, the Community Center Fund (Fund 36) currently reflects a cash balance of fifty thousand seven hundred sixty-six dollars and forty-six cents (\$50,766.46); and

WHEREAS, the funds remaining in Community Center Fund (36) represent unexpended monies originally transferred from the Streets Project Fund (Fund 32); and

WHEREAS, the Community Center operations have since been incorporated into the General Fund, and Fund 36 is no longer necessary and should be formally closed; and

WHEREAS, it is necessary to return the remaining balance to the Streets Projects Fund (32) to properly account for and restore those funds to their originating source;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Basin, Wyoming:

1. That the amount of \$50,766.46 shall be transferred out of Community Center Fund (36-40-999) as a Transfer Out.
2. That the same amount of \$50,766.46 shall be transferred into Streets Projects Fund (32-30-999) as a Transfer In.
3. That upon completion of this transfer, Community Center Fund (36) shall be considered closed and no longer active.

PASSED, APPROVED AND ADOPTED this 26th day of February, 2026.

TOWN OF BASIN, WYOMING
A Municipal Corporation

By: _____
CJ DUNCAN - Mayor

ATTEST:

Tony Harrison - Town Clerk