

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, February 9, 2023

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, February 9, 2023 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Brent Godfrey, Stuart DesRosier, Carl Olson, and Chuck Hopkin. Absent: CJ Duncan.

Also present were Clerk/Treasurer Deaun Tigner, Sergeant Drewry, Foreman Mike Dellos, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, and Ken Fink.

Public Comment: None at this time.

Department Summary Reports:

Public Works: Mike Dellos said that they were keeping busy, and he gave credit to the hard work of Bill and Carl on his crew. He thought his staff did a fantastic job in his absence. Everything that needs doing has been attended to by them. Councilman Hopkin inquired as to whether or not Mike's crew had begun working on the canal, and Jesse Frisbee informed him that he was in contact with Big Horn Canal.

Electric Department: Clerk Tigner gave the Electric Department Summary. Councilman DesRosier asked to have Bill Dahlke check the fire siren on the north end of town.

Administration: The Third Street Water and Sewer Upgrade Grant, WyDOT Permitting Process, was mentioned by Clerk Tigner. She also mentioned that as of March 1st, dog/cat licenses were overdue.

Municipal Court: Clerk Tigner reported on the court DSR.

Police Department: Sergeant Drewry briefed the Council on the DSR. They did not incur any unanticipated costs. Due to financial constraints, all purchasing-related projects have been put on hold. Sergeant Drewry is revising the policy and procedures handbook for the PD. He still needs to go through a few more reviews before he's finished. When one of the PD vehicles siren stopped working, Officer Powell called the Sheriff's Department for assistance. The Sheriff's Office provided the necessary parts, and the problem was quickly resolved. Sgt. Drewry responded to Councilman Hopkin's inquiry about "officer

initiated reports" by saying that they would include "anything the officer initiates during that time period," including traffic stops, business checks, and so on.

Community Complex: Unfortunately, there is no new information. However, Clerk Tigner did inform the Council that the Recreation Department had recently hired Casey Massey to serve as the Program Coordinator, and that Massey was doing a fine job so far.

Committees/Commissions/Departments;

Planning & Zoning: Councilman Olson said that there are a few building permits that have not been brought to the Council yet because he would like to meet with the people who submitted the permits and discuss their plans with them first.

Rec District: Nothing to report at this time.

Activities Committee: Nothing to report at this time.

Building/Demolition Permits: None at this time.

Chicken Permits: None at this time. Councilman Olson requested a list of chicken permits that have been expired.

Executive Session: None at this time.

Approve Consent Agenda/Additions/Deletions:

Councilman Olson made a motion to approve the consent agenda as it is presented, Councilman Hopkin seconded and the motion passed unanimously.

Conduct of Business:

Councilman Hopkin made a motion to accept the minutes from the Regular Meeting on January 12, 2023, and January 26, 2023, Councilman DesRosier seconded, and the motion passed unanimously.

Councilman Desrosier made a motion to accept the vouchers of \$195,976.18 + net payroll \$47,396.25 = GT \$243,372.43, Councilman Olson seconded, and the motion carried unanimously.

Eagles: Nothing new as of yet, according to Clerk Tigner, who reported that Heath Overfield would be meeting with the Wyoming Business Council on Wednesday.

Sewer Project: Jesse Frisbee, the town's engineer, said AVI primarily wants to schedule a site visit in April to discuss and go over some of the existing treatment facilities and discuss next steps. Councilman Hopkin asked if it had been planned, and Jesse replied that the question now is how much water was diverted from the flume and how much was originally diverted. The current flows have been relatively consistent, so far. Since the drain is at an incline, Councilman Olson wondered if there was more water entering the system from below. Jesse Frisbee, the town engineer, said he was unsure of the source of the water. During the initial phase of the study, AVI monitored and performed flow tests in select manholes; however, this does not necessarily indicate that more pipe is leaking, and we could have simply relocated the monitoring equipment further along the line. We can tell our current status by watching the influx this summer and spring. If the Town has any suggestions for how to proceed with phase II, AVI would appreciate hearing them. There is currently no retention time in the lagoon, but Jesse believes that baffling in the lagoon could provide a temporary solution by creating more retention time. Councilman Olson suggested we set up the meeting to hear everyone's input, hold a work session, and figure out the town's preferred course of action. It was decided to bring up this topic at the next council meeting when the mayor would be present.

North 8th Street Water, Sewer, and Street Upgrade Project – Bid Award: According to Town Engineer Jesse Frisbee, we received two bids on this yesterday. Copper Creek Construction of Basin was the first, at \$384,054.00, and Big Horn Redi-Mix of Thermopolis was the second, at \$444,279.58. After reviewing the numbers, Jesse Frisbee came to the conclusion that there was nothing particularly noteworthy, and since Copper Creek's bid was the lowest, he suggests that the town give the contract to Copper Creek Construction. Jesse added that this figure is over \$40,000 less than what he had predicted. For the North 8th Street Water, Sewer, and Street Projects, Councilman Olson moved to accept the bid from Copper Creek Construction in the amount of \$384,054.00, Councilman DesRosier seconded the motion, and it passed unanimously.

Community Complex Use Agreement: Councilman Olson made a motion to sign the use agreement with the Recreation District, Councilman DesRosier seconded, and the motion passed unanimously.

WAM-WCCA Energy Lease Agreement: Councilman DesRosier made a motion to accept the WAM-WCCA Energy Lease Agreement, Councilman Hopkin seconded, and the motion passed unanimously.

Ordinance 704 – Gas Franchise Fees (2nd Reading): Councilman Olson made a motion to accept Ordinance 704 – Gas Franchise Fees with the gas franchise on the second reading, Councilman DesRosier seconded, and the motion passed unanimously.

Public Comments: None at this time.

Executive Session: Councilman Olson made a motion to go into executive session for contract negotiations at 7:35 p.m., Councilman DesRosier seconded, and the motion passed unanimously.

Councilman Olson made a motion to go back into regular session at 7:51 p.m., Councilman Desrosier seconded, and the motion passed unanimously. Councilman DesRosier moved to adjourn the Regular Meeting, Councilman Hopkin seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 7:52 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk