

TOWN OF BASIN

Virtual Council Meeting – Regular Minutes

Thursday, January 28, 2021

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held virtually at Town Hall in Basin, Wyoming on Thursday, January 28, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier, and Joseph Keele.

Also present were Clerk/Treasurer Deaun Tigner, Town Engineer Jesse Frisbee, and Town Attorney Kent Richins.

Public Comments: None. Mayor Duncan discussed that there is a public assembly at the school on January 29, 2021 so the Council and Mayor can thank them for all the hard work they did to raise money for the pool.

Building Permits: None.

Executive Session: None requested at this time.

Approve Consent Agenda/Additions/Deletions:

Conduct of Business:

Appointments:

External Boards: Regional Joint Powers Board (Water): Mayor Duncan. South Big Horn County JPB (Water): Mayor Duncan, Councilman Godfrey. Electric JPB: Stacey Leshner, Mayor Duncan, Councilman DesRosier. NMPP (Electric): Stacey Leshner, Mayor Duncan. Recreation District: Mayor Duncan, Councilman Keele, Charlene Anderson, Steve VanderPloeg. Revenue Bond Board: Mayor Duncan, Councilman Godfrey, Deaun Tigner. President of the Council (Mayor Pro Tem): Councilman Godfrey. Check Signing Authority: Mayor Duncan, Councilman Godfrey, Councilman Olson.

Councilman DesRosier made a motion to approve the external boards, Councilman Olson seconded, and the motion passed unanimously.

Official Depository Bank: Councilman Godfrey made a motion to approve Security State Bank as the official depository bank, Councilman DesRosier seconded, and the motion passed unanimously.

Official Legal Newspaper: Councilman Keele made a motion to approve Basin Republican Rustler as the official town newspaper, Councilman Olson seconded, and the motion passed unanimously.

Ad-Hoc Committee Assignments:

Community Center: Mayor Duncan, Councilman Olson. Activities Committee: Linda Weeks, Joseph Keele, Carl Olson, Deaun Tigner, Tracy Harper, Charlie Weeks, Carmen Olson. Eagles Landscaping Committee: Councilman Olson as the chair. The Town will try to recruit some other businesses owners and residents of the town to be on the committee. Councilman Godfrey made a motion to accept the appointments to the Ad-Hoc Committee Assignments, Councilman Olson seconded, and the motion carried unanimously.

Wastewater Master Planning Committee: Mayor Duncan, Councilman Godfrey, Steve VanderPloeg, Mike Dellos, and Town Engineer Jesse Frisbee. Councilman DesRosier made a motion to approve the Wastewater Master Planning Committee, Councilman Olson seconded, and the motion passed unanimously.

Departments: Public Works Director: Steve VanderPloeg, Water/Wastewater Foreman: Mike Dellos, Building Inspector: Steve VanderPloeg, Plumbing Inspector: Steve VanderPloeg. Councilman Olson made a motion to accept the first half of public works, except for the zoning compliance officer, Councilman Godfrey seconded, and the motion carried unanimously. The zoning compliance officer will be determined at a later date.

Electric Utility Foreman: Stacey Leshner. Councilman Godfrey made a motion to accept Stacey Leshner as the Electric Utility Foreman, Councilman Olson seconded, and the motion passed unanimously.

Law Enforcement: Department Head: Interim Sergeant Greg Hess, Emergency Management Coordinator: Interim Sergeant Greg Hess, Noxious Weed Compliance Officer: TJ VanderPloeg. Councilman Olson made a motion to appoint Sergeant Hess as the Interim Chief until such time that the Council confirms a new Chief, Noxious Weed Compliance Officer TJ VanderPloeg, Councilman Keele seconded, and the motion passed unanimously.

Clerk/Treasurer: Deaun Tigner, Deputy Clerk: Tracy Harper, Municipal Court Clerk: Monica Bogardus. Councilman Olson made a motion to accept Deaun Tigner as the Clerk Treasurer, Tracy Harper as the Deputy Clerk, and Monica Bogardus as the Municipal Court Clerk, Councilman Godfrey seconded, and the motion was carried unanimously.

Council Representatives by Department: Town Public Works: Councilman Olson, Police Department: Councilman Godfrey, Town Office Staff: Mayor Duncan, Town Electrical: Councilman DesRosier, Water/Wastewater: Councilman Keele. Councilman Olson made a motion to accept the Council Representatives by Department as stated, Councilman DesRosier seconded, and the motion carried unanimously.

Contracted Service Providers: Town Attorney: Kent A. Richins, Town Engineer: Eagle Engineering & Surveying, Municipal Judge: Georgia Antley Hunt, Mount View Cemetery Sexton: Del Atwood. Councilman Keele made a motion to accept the Contracted Service Providers as stated, Councilman Godfrey seconded, and the motion passed unanimously.

Planning and Zoning Commission: Councilman Olson will remain as the town representative on Planning and Zoning. Councilman Olson made a motion to accept the town representative for Planning and Zoning, Councilman DesRosier seconded, and the motion passed unanimously.

Electric Department: Councilman Olson would like to see the pros/cons of having an electrician work with Stacey Leshner versus another lineman or an apprentice. Councilman Olson made a motion to table this issue until the first meeting in February, Councilman Keele seconded, and the motion was passed unanimously.

Eagles: Mayor Duncan read aloud the memorandum from Heath Overfield on an update for the Eagles Building. Safetech, Inc., is looking to be onsite in April and finished by May 1. The ads for bids were submitted to the newspaper and will run for three weeks. There will be a pre-bid meeting scheduled at Town Hall on February 12, 2021 to discuss contractor questions and let them tour the site. The bid opening is scheduled for February 22, 2021.

Ordinance 688 (2nd reading) – Recreational Burning only: Councilman Godfrey made a motion to accept Ordinance 688 on the second reading, Councilman Olson seconded, and the motion passed unanimously.

Town Engineer Jesse Frisbee did discuss rebidding chip sealing and try to get it started on April 1st, A street & B street from 4th all the way to 12th and the new section around the school.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, the motion passed unanimously, and the Regular Meeting was adjourned at 7:45 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk