

## TOWN OF BASIN

Virtual Council Meeting – Regular Minutes

Thursday, January 14, 2021

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held virtually at the Town Hall in Basin, Wyoming on Thursday, January 14, 2021 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present at Town Hall: Mayor CJ Duncan, Brent Godfrey, Carl Olson, Stuart DesRosier, and Joseph Keele

Also present at Town Hall was Clerk/Treasurer Deaun Tigner, Town Attorney Kent Richins, Town Engineer Jesse Frisbee, Heath Overfield, Travis Schriener, and Aileen Schriener. Present virtually/phone were Public Works Steve VanderPloeg, Electric Department Stacey Lesher, and Barbara Greene.

### **Department Head Reports:**

Public Works: Steve VanderPloeg submitted his DSR to the Council.

Electric Utility: Stacey Lesher submitted his DSR to the Council.

Water Department: Mike Dellos submitted his DSR to the Council.

Administrative: Deaun Tigner reviewed her DSR with the Council.

Municipal Court/Mount View Cemetery: Deaun Tigner reviewed the DSR with the Council.

Police Department: Chief Chris Kampbell submitted his DSR to the Council.

### **Committees/Commissions/Departments:**

Planning and Zoning has made a recommendation to the Town Council regarding the zone change in the Lamax Subdivision. Planning and Zoning are recommending that the Town Council move forward with the zone change.

Rec District: Mayor Duncan reviewed what was going on with the Recreation District. They are going to start advertising for a certified pool operator.

**Public Comments:** No public comments.

### **Building Permits:**

Charles Schlagel & Jewel Schlagel: Lamax Subdivision - Purchase of home to be moved in, double car garage, and backyard deck off patio doors.

Mike Emmons – 710 South 8<sup>th</sup> – Demo existing shed, replacing with a new shed.

Councilman Godfrey made a motion to approve the building permits, Councilman Olson seconded, and the motion passed unanimously.

Public Works Steve VanderPloeg stated that he did talk to both of the owners and he did approve the permits. He also mentioned that there are a few lots in the Lamax subdivision that do not have raw water (the last 3 lots on southwest corner). Steve VanderPloeg will work with Town Engineer Jesse Frisbee on this.

**Executive Session:** None requested at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Olson made a motion to accept the agenda with the changes of adding cameras/server for the Police Department between H and I, and the zone change between G and H, Councilman Keele seconded, and the motion passed unanimously.

Conduct of Business:

Councilman DesRosier made a motion to accept the regular meeting minutes from December 10, 2020 and the special meeting minutes from December 29, 2020, Councilman Godfrey seconded, and the motion was approved unanimously.

Vouchers: Councilman Olson made a motion to approve the vouchers and payroll, Councilman Keele seconded, and the motion carried. Councilman Godfrey abstained from the vote as he did not have time to review them.

Delinquent/Aging Report: Clerk Tigner stated the Town is down on the 30 days and 60 days is up just a bit but are only up \$1300.00 which is significantly better than last year.

Economic Development Opportunity/Backcountry Discovery: Barbara Greene discussed the Backcountry Discovery and that it will affect 7 counties in Wyoming for this trail. In Big Horn County it will start in Hyattville and then go through Bear Lodge and Sheridan. One of the things they talked about is that it will not affect Basin and Manderson as far as the route, but on the way they will be looking for places to buy gas, eat, supplies. The total cost for to get on the map for the 7 counties is \$15,000.00, but Barbara Greene is pretty sure we will not have to pay anything in the county as a whole, but she did want to bring it to our attention that this is something they are working on.

Eagles: Heath Overfield will work with Clerk Tigner to get the progress report to the Wyoming Business Council. He did receive two bids for the asbestos removal, one from Environmental Contractors and the other from Safetech, Inc. He also wanted to thank the town crew for cleaning the garbage out of the Eagles building. Safetech, Inc. proposed a bid, based on the documents, of \$34,440.00, but they also threw in if we looked at reducing the umbrella insurance requirement to 1 million instead of 2 million, they would reduce the bid by another \$1900.00. Heath talked to Town Attorney Kent Richins, and based on the scope of the project, they both agreed it would be adequate to reduce the insurance requirement. Heath Overfield's recommendation would be to award the asbestos abatement contract to Safetech Inc., with the reduction in the umbrella insurance requirement. Councilman Godfrey made a motion to accept the bid from Safetech, Inc., Councilman DesRosier seconded, and the motion passed unanimously. Heath is getting ready to put the actual demolition portion of the project out to bid and will work with Clerk Tigner to get the ad in the paper. The next portion will be to tear down the old portion of the building, protect the wall of the bar and put some sort of temporary protection on the front of the annex and backfill the hole up to grade, and then on the third part we will look at what we are going to

do with the back building. What they have proposed is a concrete wall against the bar wall to protect it from falling out into the street. When they did the Environmental Review, the State Historic Preservation Office recommended that they salvage the rock off the front and side of the building and try to reincorporate that into the project when we finish out the property. They have not changed the wall in the design at this point. The main focus is that the structural wall underneath grade be stout so that when they backfill the hole they do not push on the wall to the basement of the bar.

AVI: Bruce Perryman is supposed to meet with Town Engineer Jesse Frisbee tomorrow. Jesse Frisbee did reemphasize to Bruce Perryman that they wanted the majority of the lines to be pipe burst. Jesse Frisbee and Kent Richins are going to work on some preliminary questions to put together documents for the construction.

Swimming Pool: Town Engineer Jesse Frisbee stated they are waiting on gutters to come in.

Zone Change: Councilman Godfrey made a motion to have a public hearing on changing the zoning of Lamax, Councilman Olson seconded, and the motion passed unanimously. The hearing date will be set for January 28, 2021, at 6:45 p.m.

Ordinance 688 – Burn Ordinance (1<sup>st</sup> Reading): Councilman Olson made a motion to accept Ordinance 688 on the first reading, Councilman Godfrey seconded, and the motion passed unanimously.

Body Cameras: The Police Department needs a new server and body cameras. Chief Kampbell is recommending option A from his DSR report which would include replacing body cameras with an offsite video and photo storage contact. Option B included replacing the current server as the operating system is not compatible with the new body camera system. In addition to replacing the current server, they would need to upgrade the cameras as well. Councilman DesRosier asked if we went with option A, exactly how is it being used, does option A replace the computer server since it is off site storage. Mayor Duncan asked if the changes would be part of this year's 2020/2021 budget or fiscal year 2021/2022. Councilman DesRosier made a motion to table this issue until January 28, 2021, Councilman Godfrey seconded, and the motion passed unanimously.

Position Vacancy – Chief of Police: Chief Kampbell resigned as the Chief of Police and with the vacancy the Council went through Chief of Police job descriptions and discussed what they would like in the current Chief of Police job description so they could start advertising as soon as possible.

Executive session: Councilman Godfrey made a motion to go out of the regular meeting and move into executive session for personnel reasons at 8:20 p.m., Councilman DesRosier seconded, and the motion passed unanimously. Councilman Olson made a motion to adjourn executive session and return to the regular meeting at 8:45 p.m., Councilman DesRosier seconded, and the motion was passed unanimously.

There being no further business to discuss, Councilman Olson moved to adjourn the Regular Meeting, Councilman Keele seconded, motion passed unanimously, and the Regular Meeting was adjourned at 8:46 p.m.

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Town of Basin Mayor/CJ Duncan

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Deaun Tigner – Town Clerk