TOWN OF BASIN

Council Meeting – Regular Minutes

Tuesday, October 8, 2013

Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, Wyoming on Tuesday, October 8, 2013 at 7:00 PM.

Council Members present: **Mayor Amy Kania, Dave Cooper, Bill Stoelk, Phil Juillard, and Lyle King**.

Also present were Karla Pomeroy, Town Engineer Sherman Allred, Stacey Lesher, Steve Vanderploeg, Town Attorney Kent Richins and Mark Schlattman.

The Meeting was called to order at 7:00 PM.

Lyle King made the motion and Dave Cooper seconded to approve the consent agenda: Minutes for the Special Meeting 9/10/13, Regular Council Meeting 9/10/13, and Special Meeting 9/17/13; 2) September 2013 Financials; 3) Vouchers $188,699.64 + Payroll Gross $51,224.57 GT=$239,924.21 4) Delinquent Accounts: $192,585.48 (30 days-Current), $33,918.86 (60 days), $7,480.40 (90 days) as of 10/4/13. The vote to approve the Consent Agenda was unanimous.

Mayor Kania read Proclamation 101013: Declaring the month of November as Poppy Month and that November 1st, 2013 will be Poppy Day.

Roger Stickney addressed the Council regarding sidewalk removal. Mr. Stickney would like to remove the dead end sidewalks that are adjacent to his property. Bill Stoelk made a motion to approve the removal, Phil Juillard seconded the motion and the vote was unanimous.

Public hearing: Raw Water SCADA System. Mayor Kania opened the Public Hearing at 7:08 PM. IN-Control previously quoted the project. One bid for the project in the amount of $50,232.00 came in from IN-Control. This is the company that can tie into the existing PW SCADA. The bid was not clear on installation and no warranty information was listed. Phil Juillard made a motion to table this Bid until clarifications are received, Bill Stoelk seconded, and the vote carried unanimously. Public Hearing closed at 7:19 PM.

Crescent Drive Sewer Project: Mark Schlattman was there as a homeowner and he expressed his opinion and some concerns about the ongoing project. This project discussion will be brought back to the November Council Meeting. Kent Richins shared some concepts with the Council. Mayor Kania directed Sherman to come back with a budget for the new proposed route and to meet with the land owners to discuss the agreement Kent Richins was to draft.

The Council received and reviewed the minutes from the September 24, 2013 Planning and Zoning Commission meeting.

Phil Juillard stated there was nothing new to report on behalf of the Big Horn Regional JPB & South Big Horn JPB.

The Mayor updated the Council on the Big Horn Transportation Authority.

ORDINANCE 626: Flood Prevention: 1st reading, Model ordinance from FEMA; Federal register. If the TOB wants to stay in the Flood Insurance program, they have to adopt an Ordinance as such by February 15, 2014.

LGLP-nominations: It was recommend that the meeting move on with no nominations

MEAN SPP Settlement Agreements. Phil Juillard made a motion to do the five year option, Lyle King seconded and the vote carried with a unanimous vote.

Zoning map discussion: Letters were sent to the affected property owners and also the owners located 140 feet from a proposed zone change. There will be a Public Hearing on November 5, 2013 at the Town of Basin Town Hall.

North HWY 20 Annexation/WYDOT: Kent Richins and Sherman will be working on the legal description, the petition and a resolution for the November meeting.

Potential Paving Project Costs (B-street): Sherman did not have any estimates. This will be tabled until the Nov. Meeting.

Update on SLIB Grant Application-RFP: All deadlines were met.

Electric Loop Feed Update: Stacey Lesher gave an update about the contact he has had with Prime Power.

Lamax subdivision: The Mayor updated the Council on the meeting she had with Jack Nauman and Sherman as the engineer for Lamax.

Update on Charter/Cable One Franchise agreement & Pole Attachment Agreement: Mayor Kania gave an update on the status of the franchise agreement and she is waiting to hear back from Charter.

Sewer Main near 8th and C Street: Raffle talked to Mayor, there is a preexisting elevation problem and this needs to be moved up to a project line and budgeted for. We are not aware of the severity of this right now. Steve will be keeping an eye on this and will work with Sherman to budget next year.

Economic Development: In the budget session we set aside money, but never came to consensus on this money. Audra Crouse from SSB has offered to host a luncheon to find out the interest in the Town of Basin developing an Economic Development Board. There was one once. November the 8th is tentatively the time set aside for the meeting.

Town Hall: Lyle King made a motion authorizing the Mayor to proceed with obtaining a market value and/or appraisal estimated cost for both properties, Dave Cooper will second if they are going to be done separately. Lyle made a motion to amend his first motion adding the appraisals shall be done separately and to the add the Chamber building to obtain an estimate on that also; Dave Cooper seconded his first motion including both amendments to the motion. The vote was unanimous.

Homeland security Grant Program: Chris Kampbell spoke in regards to an estimated $4,400.00 from Homeland Security to subsidize some Police Department expenses. Phil Juillard made a motion to sign the documents accepting the funding, Lyle King seconded and the vote was unanimous.

Building Permit(s): 1. Penny & Ricky Cooley, 208 South 6th, Fence/Home

 2. Victor & Margaret Staley, 809 S 7th St, Fence

 3. Chris Kampbell, 616 West D, Sidewalk

 4. Don Russell, Big Horn Court Apartments, Sidewalks

 5. Music Note Bean, 205 Myrtle-Mill/Facility utilities

 6. Wyoming Gas, Install utilities between 2nd & 3rd Streets

Phil Juillard made the motion to approve all the permits as requested, Bill Stoelk seconded the motion. The vote was unanimous.

The Council reviewed the Department Summaries. Dave Cooper requested a proposal for on-call pay from the Department Heads.

There being no further business to discuss, Phil Juillard made the motion to adjourn the meeting at 9:17 PM and Bill Stoelk seconded. The motion carried with a unanimous vote.

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                                                         Amy Kania Mayor

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Danielle Chapman Clerk/Treasurer