TOWN OF BASIN

Council Meeting- Regular Minutes

Tuesday, February 14, 2017

Town Hall Council Chambers @ 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

 A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin Wyoming on Tuesday, February 14, 2017 at 7:00 PM

A telephone conference call of a Letter Proposal/Contract Amendment for Professional Services United States Department of Agriculture (USDA) Rural Development Preliminary Engineering Report Amendments. AVI brought up that to complete the study additional funds would be needed over and above the $6000.00 left remaining contract. Roger Stickney moved to go forward with this project. Carl Olson seconded the motion and carried with a unanimous vote.

Council Members Present: **Mayor Dennis Peters, Roger Stickney, CJ Duncan and Carl Olson. Absent: Brent Godfrey.**

Also present were Clerk/Treasurer Charlene Anderson, Chief of Police Chris Kampbell, Public Works Director Steve Vanderploeg, Town Attorney Kent A. Richins, Town Engineer Sherman Allred, Phil Juillard, Kynli Smith, JD Brisco, Samantha Kelly, Mitzi Brown, Ken & Denise Lynch.

The Meeting was called to order at 7:00PM.

CJ Duncan moved to approve the agenda, Roger Stickney seconded the motion and the vote was unanimous.

Mayor Peters presented the 2017 Appointments. CJ Duncan moved and Roger Stickney seconded the motion. A discussion was held to add another appointment, Save the Gym. CJ and Carl Olson would like to represent the Town of Basin. Carl Olson made a motion to amend the 2017 Appointments to include the appointment Save the Gym. Roger Stickney seconded the motion carried with a unanimous vote.

Public Comments:

 Discussion of Save the Gym and Memorandum of Understanding site plan was discussed of A & B streets west of the canal.

Samantha Kelly discussed with the Council about opening a state licensed daycare at 610 Wyoming Ave. CJ Duncan made a motion to allow this if all permits and conditions were met. Seconded by Carl Olson. Motion passed unanimously.

Committee/Commissions/Departments

The Planning & Zoning Commission recommended the adoption of codes for Contractor’s License, a shed building, a fence and sidewalks. Town Attorney Kent Richins will propose these items at the next council meeting.

Conduct of Business:

Minutes from the Regular Meeting on January 10, 2017were unanimously passed upon the motion from CJ Duncan and a second by Carl Olson.

Vouchers $184,162.53 + Payroll Net $41,262.04 = GT $225,424.57. CJ Duncan moved and Roger Stickney seconded a motion to approve the vouchers and payroll which passed unanimously.

The Council reviewed the Delinquent/Aging Utility accounts.

The Town Department heads were instructed to start working on the 2017-2018 budgets.

Roger Stickney made a motion to pass Resolution # 2017-1 Adopting the Region 6 Hazard Mitigation Plan. Carl Olson seconded the motion and carried with a unanimous vote.

CJ Duncan made a motion to approve the 1st reading of Ordinance 644 Council Meeting date changed; Roger Stickney seconded the motion and carried unanimously.

Carl Olson made a motion to approve the 1st reading of Ordinance 645 Water Rates Increased. CJ Duncan seconded and the motion carried with a unanimous vote.

Building permit: Big Horn Rural Electric Company 302 South 4th Street. CJ Duncan made a motion to approve this building permit. Seconded by Carl Olson and the motion carried unanimously.

Executive Session: Attorney Kent A. Richins requested an Executive session pertaining to personnel matters. Carl Olson moved and Roger Stickney seconded that the Council convene in Executive Session at 8:17 p.m. CJ Duncan moved and Carl Olson made a motion to adjourn the Executive Session at 9:20 p.m. Motion carried with a unanimous vote.

School Save the Gymnasium MOU – The Council discussed the MOU proposed by the School to save the Gym. It was agreed that the public should have input on the issue.

Financial Reports – The Council discussed placing the financial reports into the minutes of each council meeting. Roger Stickney made a motion to move the financial reports to the records. Seconded by Carl Olson and carried unanimous.

There being no further business to discuss, Mayor Peters adjourned the meeting which passed unanimously at 9:43 p.m.

 **Town of Basin Mayor/ Dennis Peters**

**Town of Basin Clerk-Treasurer/Charlene Anderson**