

TOWN OF BASIN
Council Meeting - Regular
Monday, April 6, 2015
Town Hall Council Chambers @ 7 PM

Call to Order Regular Session
Pledge of Allegiance

1. Matters from Staff Members or Council Members, Roundtable

- a. Electric Monthly Summary Report, March 2015
- b. Water Monthly Summary Report, March 2015
 - i. Water Report
- c. Public Works Summary Report, March 2015
- d. Administrative Summary Report, March 2015
- e. Municipal Court Report, March 2015
- f. Police Department Summary Report, March 2015

2. Public Comments: The Town Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. No action will be taken on public comments at this meeting.

3. Committees/Commissions/Departments

- a. Planning & Zoning Commission –No meeting on the 30th
- b. Water: Big Horn Regional JPB & South Big Horn JPB, Phil Julliard

4. Conduct of Business

- a. Minutes-Regular Council Meeting, March 2, 2015; Special Meeting March 30, 2015
- b. Vouchers \$234,768.67+ Payroll Net \$36,415.09=GT \$271,183.76
- c. Delinquent/Aging: \$167,603.09(Current) \$25,174.33 (30 Days) \$9,081.66(60 days+) as of April 3, 2015.
- d. Jerry Hopkin
- e. Budget-Ordinance 634, 1st Reading
- f. Snow Property
- g. Antelope Drainage
- h. WAM Voting Delegate
- i. Mayors Proclamation
- j. Municipal Clerk Week Proclamation

5. Building Permits

1. David Sanders, New house in Wardell Addition
2. David Sanders, 858 N 7th, Garage
3. Novaree Christopherson, 610 Richardson, Fence
4. Gene Grose, 1004 Crest, Fence

Executive Session: If requested

DEPARTMENT SUMMARY REPORT

DATE: March 2015

Department: Electric

Prepared By: Stacey Lesher

SUMMARY REPORT

Greg went to the meter school in Colorado.

We have been working on power for the fairgrounds building.

We had OSHA final walk through.

I had Greg run the dozer at the cemetery.

We've had a lot of locates

SUMMARY OF EXPENSES PRIOR MONTH

J&E: metal for tire inflation cage.

Master card: tubing for tire care and lodging at meter school.

Rocky Mtn. tree: tree trimming

FISCAL IMPACT TO BUDGET

J& E: \$142.01

MasterCard: \$672.16

Rocky Mtn. tree: \$3000.00

SUMMARY OF EXPENSES CURRENT MONTH

FISCAL IMPACT TO BUDGET

ONGOING PROJECT(S)

Fair grounds power.

PLANNED or PROPOSED PROJECT(S)

Regulator change out at the South sub.

Remove out of service reclosers at the south sub.

ATTACHMENTS

AGENDA & SUMMARY REPORT SUBMITTED TO:

DEPARTMENT SUMMARY REPORT

DATE: April 3, 2015

Department: Administration

Prepared By: Mike Dellos

SUMMARY REPORT

Put in meter pit in District

Read district and town meters

Overseeing Hydrant project on 4th street

Fixed several meters in the District and in the town

Completed many work orders for town and district

Did normal everyday jobs that need to be done

SUMMARY OF EXPENSES PRIOR MONTH

Total for last month-\$1300.00

FISCAL IMPACT TO BUDGET

Normal expences

SUMMARY OF EXPENSES CURRENT MONTH

Inter-Mountain Laboratories-\$1,600.00 (sewer Lagoon)

FISCAL IMPACT TO BUDGET

Normal

ONGOING PROJECT(S)

None

PLANNED or PROPOSED PROJECT(S)

Mecham Acres

ATTACHMENTS

ANNOUNCEMENTS:

AGENDA & SUMMARY REPORT SUBMITTED TO:

1. Who: Danielle Chapman
2. Date: 4/3/15

DEPARTMENT SUMMARY REPORT

DATE: 4/2/15

Department: Public Works

Prepared By: Steve VanderPloeg

SUMMARY REPORT

Five sewer call outs
Two grave openings and one cremation opening
Started the first phase of the cemetery expansion
Sweeping streets
Serviced our lawn mowers and string trimmers
Mowed and bagged the dead grass in all the parks
Worked on Lions field fences and in-fields dirt
Burned drain ditches and lagoon cat tails
Serviced all the fluids on the motor grader
Copper creek cleaned the settling pond
Helped three residences find their property corners for fence building

SUMMARY OF EXPENSES PRIOR MONTH

FISCAL IMPACT TO BUDGET

None

SUMMARY OF EXPENSES CURRENT MONTH

Normal expenses

ONGOING PROJECT(S)

Hauling garbage and compost
Meter reading
Chipping branches
Bailing cardboard

PLANNED or PROPOSED PROJECT(S)

Raw water Olympics
Cemetery and parks clean up
Have Mike test water meters for accuracy
Wash some of the more problematic sewer's
Fill in pot holes in the alleys
Trim trees in the alley ways and on the streets
Provide Wydot with new fire hydrants for main street side walk project

ATTACHMENTS

Two pictures

AGENDA & SUMMARY REPORT SUBMITTED TO:

1. Council
3. Date: 4/2/15

DEPARTMENT SUMMARY REPORT

DATE: 3/31/15

Department: Administration

Prepared By: Danielle Chapman

SUMMARY REPORT

Budget, taxes and insurance

SUMMARY OF EXPENSES PRIOR MONTH

Normal Expenses

FISCAL IMPACT TO BUDGET

None

SUMMARY OF EXPENSES CURRENT MONTH

Normal expenses.

FISCAL IMPACT TO BUDGET

None

ONGOING PROJECT(S)

Budget

PLANNED or PROPOSED PROJECT(S)

Human Resources class in the middle of the month

ANNOUNCEMENTS:

AGENDA & SUMMARY REPORT SUBMITTED TO:

1. Who: Council
2. Date: 3/31/15



WYOMING WATER DEVELOPMENT COMMISSION

6920 Yellowtail Road, Cheyenne, WY 82002

Phone: (307) 777-7626
Fax: (307) 777-6819
<http://wwdc.state.wy.us>

Matthew H. Mead
Governor

Commissioners

Nick Bettas	Sheridan Little
Travis C. Brockie, I	William Resor
Karen Budd-Falen	Jeanette Sekan
Floyd Canfield	Rodney Wagner
David Evans	Todd Werbelow

Harry C. LaBonde, Jr., P.E.
Director

March 17, 2015

Town of Basin
PO Box 599
Basin, WY 82410

To Whom It May Concern:

Congratulations on retiring your loan with the Wyoming Water Development Commission. Included with this letter is the release of mortgage document for the Town of Basin's loan for the Basin Area Water Supply project. Please have these release of mortgage document recorded in the Office of the County Clerk in Big Horn County. After recording, please return one recorded copy to the Water Development Office.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Janet Belmonte".

Janet Belmonte
Accountant

Enclosure

In Witness whereof, the mortgagee has caused this instrument to be executed by its duly authorized officer on this 6 day of March, 2015.

WYOMING WATER DEVELOPMENT COMMISSION

[Signature]
Chair

[Signature]
Secretary

Attest:

Nancy A. Casner

STATE OF WYOMING)
)ss:
COUNTY OF LARAMIE)

This Real Estate Mortgage was acknowledged before me on March 6th, 2015, by Floyd Canfield and Nick Bettes as Chair and Secretary of the Wyoming Water Development Commission.



(Seal, if any)

[Signature]
Notarial Officer

My commission expires: 8/2/16



CITY OF CODY
WYOMING

Nancy Tia Brown
MAYOR

Donny Anderson
Karen Ballinger
Jerry Fritz
Landon Greer
Steve Miller
Stan Wolz
COUNCIL MEMBERS

C. Edward Webster II
MUNICIPAL JUDGE

Barry A. Cook
CITY ADMINISTRATOR

1338 Rumsey Avenue
P.O. Box 2200
Cody, Wyoming 82414

(307) 527-7511
FAX (307) 527-6532

March 17, 2015

Dear Mayor and Council:

Happy Spring to you! I am writing to let you know that the 2016 Wyoming Association of Municipalities (WAM) convention will be held in Cody June 8-10, 2016. We are excited to be hosting this annual event, and anticipate a great turnout! It is very possible that we will see around 300-350 elected officials, staff, and family members in attendance. Since Cody is the largest municipality in Region III, it is probably the only viable location to host a convention of this size, be we welcome and encourage all other municipalities in Region II to join with us to make this the best convention ever!

The way you can best participate, is to help sponsor the convention. It is a big financial undertaking and we really appreciate the support! A lunch will cost approximately \$5000, and a break approximately \$2000. There are also costs associated with tours and activities, receptions, the golf tournament, and operation of the convention in general. As a sponsor, your town will be acknowledged and thanked publicly. You may choose to sponsor a specific activity or just contribute generally at the following levels:

Tier I: up to \$999
Tier II: \$1,000 to \$2,499
Tier III: \$2,500 and up

While it is not necessary to specify to us exactly how you wish to participate just yet, we felt it was important to get this information and request to you early as you plan your 2015-2016 budget. Hopefully, you will include a sponsorship amount in your planning. It would be our goal to have every municipality in our region represented at some level and promote this convention as one hosted by Region III and held in Cody.

We are very excited to host this convention in its new three day format, and look forward to featuring Cody and Region III. We will be contacting you in the near future to answer any questions you may have, to provide more details regarding the convention and to visit with you about the sponsorship options you could consider. Thank you in advance for your consideration of a sponsorship for the 2016 WAM Convention.

Sincerely,

Nancy Tia Brown, Mayor
City of Cody

*Thanks for your
interest & help!*

Report Criteria:

Include convictions

Include dispositions for minors

Name	City	State	Description	Total Amount
MCDANIEL, KEVIN E	KIRKLAND	WA	SPEEDING	100.00
AGUILLAR, ERIC JAY	EMBLEM	WY	FORFEITED	132.00
DALTON, JARED	BASIN	WY	FORFEITED	70.00

Basin Municipal Court

209 South 4th Street

PO Box 599

Basin, WY 82410

307-568-3331

Judge W.S. Duncan Jan-May

Georgia Antley Hunt June-Dec

2015 Citations

Month	# of Citations	Total \$ Received	Fine	Paid by Credit Card	Court Fee	Dog Fines	Jail/ Dog Impound	Resitution
January	3	401.50	251.50	124.00	30.00	-	150.00	-
February	0	396.50	276.50	94.00	20.00	-		100.00
March	3	379.50	349.50	90.00	30.00	-	-	-
April								
May								
June								
July								
August								
September								
October								
November								
December								
TOTAL	6	\$ 1,177.50	\$ 877.50	\$ 308.00	\$ 80.00	\$ -	\$ 150.00	\$ 100.00

Monthly Average
\$ 392.50

accumulated in Court Fee for Computer costs

\$	80.00	2015
	1,140.00	2014
\$	1,220.00	FY 14-15



TOWN OF BASIN
Council Meeting – Regular Minutes
Monday, March 2, 2015
Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, Wyoming on Monday, March 2, 2015 at 7:00 PM.

Council Members present: **Mayor Dennis Peters, Bill Stoelk, Phil Juillard, Brent Godfrey and Wendy Taylor.**

Also present were Karla Pomeroy, Town Engineer Sherman Allred, Clerk Danielle Chapman, Stacey Leshner, Steve Vanderploeg, Chief of Police Chris Kampbell, and Town Attorney Kent Richins.

The Meeting was called to order at 7:00 PM.

The Council received updates from the Department Heads.

Stacey Leshner-Electric: OSHA visit went smoothly. He will be back this week to inspect the main building.

Mike Dellos-Water monthly report: Not present.

Steve Vanderploeg-Public Works report: New dumpsters came in. There are two sink holes that need to be addressed very soon. Steve asked Copper Creek for an estimate to take care of this. He will bring a demolition price back at the next meeting.

Danielle Chapman-Administrative report: Sherman Allred spoke about the ADA upgrade. Bill Stoelk stated that we are waiting on an estimate for the furnace. It would be the perfect time to replace it while we are at it. The Town has requested estimates on both relocating and replacing.

Chris Kampbell-Police Department: Chief Kampbell stated that it has been somewhat slow. Tony Reid will graduate in April from the academy.

Public Comment: None

Wendy Taylor: Would like to drive around and jot down some ideas about issues around town. Haul water was discussed.

Planning & Zoning: CJ Duncan would like to de-annex some property that Kania's had previously annexed.

Big Horn Regional JPB and South Big Horn JPB, Phil Juillard: Nothing new to report.

Fire District update-Brent Godfrey, fire chief: The ISO rating went down to 4-4X, it dropped by 2 points, so that will and should help insurance in the Town of Basin.

Minutes from the Regular meeting February 2, 2015, Special meeting February 2, 2015. Special Meeting February, 9, 2015, Special Meeting February 23, 2015. Brent Godfrey made the motion to accept the minutes as presented, Wendy Taylor seconded and the vote was unanimous.

Vouchers \$185,405.92 + Payroll Net \$39,965.17=GT \$225,371.09 Brent Godfrey made a motion to accept the vouchers and payroll, Wendy Taylor seconded and the vote was unanimous.

The Council reviewed the delinquent accounts.

Recreation Board: Bill Stoelk will be the new rep for the Recreation Board. The School District has requested to take over the books for the Recreation District. The Auditor did come and all records were accounted for. Brent Godfrey made a motion to give it all to the School District, discussion ensued, Brent Godfrey amended his motion to state that the Town allow the School District to have the financial end of all the Recreation District, motion withdrawn. Wendy Taylor made a motion to turn the financials over to the School District, and let the recreation board run as intended, Bill Stoelk seconded and the vote was unanimous.

Don Russell has resigned from the CPA position for the Town of Basin. Jim Reilly advised that there are two are very well adverse and they know what they are doing. Wendy Taylor said that Don would always help Charlene with any questions. Wendy Taylor made a motion to keep the current Auditor, and not hire a full time CPA, Brent Godfrey seconded. Motion carried with a unanimous vote.

Veterans MOU: Kent Richins discussed the document sent to the Mayor. There is no monetary obligation and very little staff time, Kent said that he had no problems with the Mayor signing it. Bill Stoelk made the motion to allow the Mayor to sign, Brent Godfrey seconded and the vote unanimous.

AVI-Request to reallocate funding to continue the project: Bill Stoelk made the motion to allow AVI to secure funding, Wendy Taylor seconded and the vote carried unanimously.

IRS: Kent Richins, with the approval of Don Russell, has requested to send this packet to the IRS. Phil Juillard made the motion to let Kent mail this off and get it going, Brent Godfrey seconded and the motion carried unanimously.

Building Permits: Charles Argento, 719 West B, Fence; Phil Juillard motioned to approve the building permit, Brent Godfrey seconded and the vote was unanimous.

Wendy Taylor mentioned the Chamber building and the upkeep of this. The cats are going to be fostered out and she would like to have it cleaned with the Board approval.

Brent Godfrey made a motion to go into executive session regarding potential litigation and real estate negotiation at 7:44 PM, Wendy Taylor seconded and the vote was unanimous.

Brent Godfrey made the motion to exit executive session at 8:13 PM, Bill Stoelk seconded and the motion carried unanimously.

Brent Godfrey moved to raise Teri Thon's wage 2 dollars, Wendy Taylor seconded and the motion carried unanimously.

There being no further business to discuss, Brent Godfrey made the motion to adjourn the meeting at 8:15 PM and Wendy Taylor seconded. The motion carried with a unanimous vote.

Dennis Peters, Mayor

Danielle Chapman, Clerk

TOWN OF BASIN-Council/Special Meeting
Monday, March 30, 2015
Town Hall Council Chambers @ 6:00 PM

The Meeting was called to order at 6:00 PM

Roll Call: Council Members: Mayor Dennis Peters, Bill Stoelk, Phil Juillard, and Wendy Taylor. Also Present: Jerry Hopkin, Clerk Danielle Chapman, Charlene Anderson, Stacey Leshner, Chris Kampbell, Steve Vanderploeg, and Mike Dellos.

The purpose of this meeting was to discuss the 2015/16 Budget and have executive session for real estate.

Phil Juillard made a motion to enter into executive session at 6:01 PM, regarding real estate, Wendy Taylor seconded and the motion carried with a unanimous vote.

Regular session reconvened at 6:20 PM.

The Council discussed the upcoming budget year. Bill Stoelk made a motion to move the Raw Water bond funding back into the General fund, Wendy Taylor seconded and the motion carried.

There being no further business to discuss, Phil Juillard made a motion to adjourn at 7:12 PM, Wendy Taylor seconded and the vote was unanimous.

Dennis Peters, Mayor

Danielle Chapman, Clerk

3/31/15

Town of Basin Council
PO Box 599
Basin, WY 82410

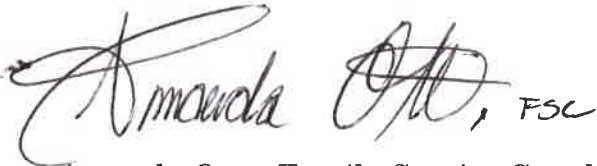
Dear Town of Basin Council Members,

Children's Resource Center has planned a Children's Health Fair for Saturday, April 18th from 9:00 am-12:00 pm. We would like, if possible to close off "B" street right by the bank. Our plan is to have a fire truck and police car on this street for the children to take a tour of. We will also allow other organizations or businesses to have an outside booth if this is something they are interested in.

If this could be possible we would like the road be blocked off from 8:30 am until 12:30 pm.

Thank you so much for your time!

Sincerely,

A handwritten signature in cursive script that reads "Amanda Otto, FSC". The signature is written in black ink and is positioned above the typed name and title.

Amanda Otto, Family Service Coordinator
(307) 568-2914
aotto@crewyoming.org

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/15	03/11/2015	39180	1667	BIG HORN COUNTY CIRCUIT COURT	1021310	194.40
03/15	03/11/2015	39181	3881	MEAN	1021310	603.79
03/15	03/11/2015	39182	4233	ONE CALL OF WYOMING	1021310	3.00
03/15	03/11/2015	39183	4356	QUILL CORPORATION	1021310	.00 V
03/15	03/11/2015	39184	4713	TCT WEST INC.	1021310	763.85
03/15	03/11/2015	39185	5083	VALLEY HARDWARE	1021310	325.46
03/15	03/11/2015	39186	5573	WY DEPT OF TRANSPORTATION	1021310	18.59
03/15	03/11/2015	39187	5480	WY GAS COMPANY	1021310	957.73
03/15	03/11/2015	39188	5401	WY. CHILD SUPPORT ENFORCEMENT	1021310	480.00
03/15	03/11/2015	39189	72	CHAPMAN, DANIELLE	1021310	322.00
03/15	03/30/2015	39190	1667	BIG HORN COUNTY CIRCUIT COURT	1021310	208.94
03/15	03/31/2015	39191	1003	ALSCO	1021310	167.92
03/15	03/31/2015	39192	1240	ANDERSON, CHARLENE G.	1021310	281.69
03/15	03/31/2015	39193	1026	AVI ENGINEERING	1021310	18,014.61
03/15	03/31/2015	39194	1676	B/H CO. SOLID WASTE DIST.	1021310	8,870.15
03/15	03/31/2015	39195	1342	BASIN AUTO CARE	1021310	1,281.31
03/15	03/31/2015	39196	1380	BASIN REPUBLICAN RUSTLER	1021310	1,362.00
03/15	03/31/2015	39197	1556	BIG HORN FEDERAL BANK	1021310	50.00
03/15	03/31/2015	39198	1890	BIG HORN REGIONAL JOINT POWERS	1021310	9,594.88
03/15	03/31/2015	39199	5160	BLUE CROSS BLUE SHIELD OF WY	1021310	12,891.03
03/15	03/31/2015	39200	2110	CASELLE INC.	1021310	10,348.00
03/15	03/31/2015	39201	2127	CASPER STAR TRIBUNE	1021310	281.85
03/15	03/31/2015	39202	2600	DONNELL & ALLRED INC.	1021310	14,929.11
03/15	03/31/2015	39203	1463	GREAT-WEST TRUST CO., LLC	1021310	700.00
03/15	03/31/2015	39204	3272	HALLMAN,HUNT, & MICKELSON, PC	1021310	750.00
03/15	03/31/2015	39205	3268	HATMAKER, BRADLEY	1021310	79.15
03/15	03/31/2015	39206	3511	HSA BANK	1021310	100.00
03/15	03/31/2015	39207	3580	INTER-MOUNTAIN LABORATORIES	1021310	1,147.69
03/15	03/31/2015	39208	3641	J & E INC.	1021310	142.01
03/15	03/31/2015	39209	3631	JOINT POWERS BOARD	1021310	9,630.00
03/15	03/31/2015	39210	3629	JULSON ENTERPRISES, LLC DBA	1021310	40.00
03/15	03/31/2015	39211	4403	KENT A. RICHINS	1021310	800.00
03/15	03/31/2015	39212	3788	LINTONS BIG R	1021310	14.99
03/15	03/31/2015	39213	3819	LOCAL GOVERNMENT LIAB. POOL	1021310	7,762.00
03/15	03/31/2015	39214	3852	MARC	1021310	241.00
03/15	03/31/2015	39215	3873	MASTER CARD	1021310	1,171.77
03/15	03/31/2015	39216	3881	MEAN	1021310	83,622.70
03/15	03/31/2015	39217	5505	NCPERS WYOMING	1021310	80.00
03/15	03/31/2015	39218	4154	NORMONT EQUIPMENT	1021310	195.00
03/15	03/31/2015	39219	4234	O'REILLY AUTOMOTIVE	1021310	960.71
03/15	03/31/2015	39220	4260	OVERLAND EXPRESS MART	1021310	719.13
03/15	03/31/2015	39221	4363	PEREZ, ELVIS	1021310	222.25
03/15	03/31/2015	39222	4356	QUILL CORPORATION	1021310	439.80
03/15	03/31/2015	39223	4389	RADAR SHOP	1021310	207.64
03/15	03/31/2015	39224	4366	RICHARDSON, VIRGINIA	1021310	1.27
03/15	03/31/2015	39225	4480	ROCKY MOUNTAIN TREE SERVICE	1021310	3,000.00
03/15	03/31/2015	39226	4595	SECURITY STATE BANK	1021310	11,621.51
03/15	03/31/2015	39227	4600	STIRITZ, SCOTT	1021310	177.15
03/15	03/31/2015	39228	4579	SUNLIGHT FEDERAL CREDIT UNION	1021310	25.00
03/15	03/31/2015	39229	4601	SUTHERLAND AUTO TRIM & GRAPHICS	1021310	456.00
03/15	03/31/2015	39230	4713	TCT WEST INC.	1021310	740.36
03/15	03/31/2015	39231	4722	THARP, GREG	1021310	555.05
03/15	03/31/2015	39232	4750	THE OFFICE SHOP	1021310	57.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/15	03/31/2015	39233	4720	THE OFFICE SHOP LEASING	1021310	152.29
03/15	03/31/2015	39234	4825	TOWN OF BASIN	1021310	3,935.62
03/15	03/31/2015	39235	4960	U.S. POSTMASTER	1021310	248.00
03/15	03/31/2015	39236	5083	VALLEY HARDWARE	1021310	246.83
03/15	03/31/2015	39237	5093	VERIZON WIRELESS	1021310	372.35
03/15	03/31/2015	39238	6611	VISION SERVICE PLAN- (WY)	1021310	101.74
03/15	03/31/2015	39239	5140	W.A.M.	1021310	230.00
03/15	03/31/2015	39240	5451	WEBT	1021310	29.25
03/15	03/31/2015	39241	5385	WOODWARD TRACTOR & RENTAL	1021310	1,923.75
03/15	03/31/2015	39242	5573	WY DEPT OF TRANSPORATION	1021310	128.95
03/15	03/31/2015	39243	5420	WY DEPT. OF REVENUE & TAX	1021310	3,788.87
03/15	03/31/2015	39244	5391	WY DEPT. OF WORKFORCE SERVICES	1021310	3,346.48
03/15	03/31/2015	39245	5480	WY GAS COMPANY	1021310	829.87
03/15	03/31/2015	39246	5500	WY RETIREMENT SYSTEM	1021310	7,118.38
03/15	03/31/2015	39247	5419	WY. LAW ENFORCEMENT ACADEMY	1021310	911.04
03/15	03/31/2015	39248	5417	WYOMING FINANCIAL INSURANCE	1021310	70.45
03/15	03/31/2015	39249	5430	WY-TEST	1021310	85.00
03/15	03/31/2015	39250	5615	ZONE 4 GRAPHICS & PRINTING	1021310	145.00
03/15	03/31/2015	39251	4576	SECURITY STATE BANK- HSA	1021310	310.00
03/15	03/31/2015	39252	1620	BIG HORN CO-OP MARKETING	1021310	2,884.67
03/15	03/31/2015	39253	3775	LAWSON PRODUCTS	1021310	300.56

Grand Totals:

234,768.67

1st Payroll 16,796.54

2nd Payroll 19,618.55

Grand Total 271,183.76

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
1021310	175.61	234,944.28-	234,768.67-
10-40-730	331.49	.00	331.49
10-42-180	62.42	.00	62.42
10-42-520	7.04	.00	7.04
10-42-800	64.11	.00	64.11
10-43-310	9,950.00	.00	9,950.00
10-43-480	750.00	.00	750.00
10-43-500	350.00	.00	350.00
10-44-140	50.00	.00	50.00
10-44-260	116.60	.00	116.60
10-44-360	21.98	.00	21.98
10-44-521	247.71	.00	247.71
10-44-560	207.64	.00	207.64
10-44-680	453.03	.00	453.03
10-44-690	1,281.31	.00	1,281.31
10-44-960	911.04	.00	911.04
10-44-980	613.39	.00	613.39
10-45-060	102.66	.00	102.66
10-45-180	109.49	.00	109.49
10-45-520	109.59	.00	109.59
10-45-680	41.21	.00	41.21
10-45-980	658.29	.00	658.29
10-46-050	527.83	.00	527.83
10-46-060	1,055.73	.00	1,055.73
10-46-140	75.00	.00	75.00
10-46-180	152.49	.00	152.49
10-46-220	23.49	.00	23.49

GL Account	Debit	Credit	Proof
10-46-520	1,458.04	.00	1,458.04
10-46-600	35.00	.00	35.00
10-46-680	450.89	.00	450.89
10-46-690	614.53	.00	614.53
10-46-700	19.08	.00	19.08
10-46-980	46.54	.00	46.54
31-40-140	2,745.63	.00	2,745.63
31-40-150	3,029.12	.00	3,029.12
31-42-071	750.00	.00	750.00
32-40-500	147.54	.00	147.54
61-22220	7,149.51	.00	7,149.51
61-22221	4,472.00	.00	4,472.00
61-22222	883.34	.00	883.34
61-22223	80.00	.00	80.00
61-22224	12,992.77	.00	12,992.77
61-22225	7,118.38	.00	7,118.38
61-22228	3,346.48	.00	3,346.48
61-22229	700.00	.00	700.00
61-40-020	1,451.85	.00	1,451.85
61-40-040	230.00	.00	230.00
61-40-070	398.00	.00	398.00
61-40-140	179.25	.00	179.25
61-40-150	85.00	.00	85.00
61-40-180	40.00	.00	40.00
61-40-250	152.29	.00	152.29
61-40-300	450.00	.00	450.00
61-40-320	35.00	.00	35.00
61-40-360	639.56	.00	639.56
61-40-560	685.25	.00	685.25
61-40-570	20.79	.00	20.79
61-40-600	829.01	.00	829.01
61-40-640	480.79	.00	480.79
61-40-760	7,832.45	.00	7,832.45
71-21350	479.82	.00	479.82
71-21500	3,865.76	76.89-	3,788.87
71-40-060	64.20	.00	64.20
71-40-120	31.54	.00	31.54
71-40-140	50.00	.00	50.00
71-40-180	3.00	.00	3.00
71-40-390	384.60	.00	384.60
71-40-520	402.86	.00	402.86
71-40-600	1,063.96	.00	1,063.96
71-40-680	287.52	.00	287.52
71-40-690	147.14	.00	147.14
71-40-970	3,000.00	.00	3,000.00
71-40-980	98.07	.00	98.07
71-40-990	223.02	98.72-	124.30
71-63-160	84,226.49	.00	84,226.49
72-40-090	4,029.00	.00	4,029.00
72-40-100	20.79	.00	20.79
72-40-140	160.00	.00	160.00
72-40-180	196.27	.00	196.27
72-40-560	148.33	.00	148.33
72-40-640	1,378.98	.00	1,378.98
72-40-660	5,601.00	.00	5,601.00
72-40-980	9,594.88	.00	9,594.88
72-65-030	7,736.83	.00	7,736.83

GL Account	Debit	Credit	Proof
73-40-060	2.00	.00	2.00
73-40-180	69.39	.00	69.39
73-40-680	47.96	.00	47.96
73-40-980	1,114.44	.00	1,114.44
73-63-030	3,413.16	.00	3,413.16
74-40-180	213.33	.00	213.33
74-40-520	1,147.69	.00	1,147.69
74-40-521	171.22	.00	171.22
74-65-020	18,014.61	.00	18,014.61
75-40-690	641.20	.00	641.20
75-40-800	210.93	.00	210.93
75-40-970	8,870.15	.00	8,870.15
75-40-980	12.51	.00	12.51
Grand Totals:	<u>235,119.89</u>	<u>235,119.89-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

I certify under penalty of perjury, that this voucher and the item included therein for payment are correct and just in all respects.

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

LETTER OF INTENT

Date:

Snow David Randolph Etal
30760 Foxchase Dr
Salisbury, MD 21804

Re: Parcel ID Numbers 51932010004817 (157 AC) and 51932910004817 (40 AC)

This non-binding letter of intent sets forth the terms on which the Town of Basin, WY , the (“**Purchaser**”), is willing to negotiate a contract to purchase, the (“**Purchase Contract**”) for the surface rights to land identified as **Parcel ID Numbers 51932010004817 (157 AC) and 51932910004817 (40 AC)** ,the (“**Land**”) from the seller Snow David Randolph Etal, (“**Seller**”).

Purchaser Town of Basin, WY

Seller Snow David Randolph Etal

Land Parcel ID Numbers 51932010004817 (157 AC) and 51932910004817 (40 AC)

Pertinent Contact Terms

1.) Land Condition: Only the surface rights to the Land will be conveyed AS IS without any warranties express or implied of any kind.

2.) Seller Enjoyment of Mineral Rights:

Seller will have a commercially reasonable amount of time to determine the impact of the sale on the Seller’s mineral rights. In the event the Seller determines the sale will have a negative impact on the Sellers mineral rights the Seller may cancel the contract at Sellers option with written notice to the purchaser.

3.) Purchase Contract Price: \$200,000.00 (Two Hundred Thousand and 00/100 Dollars) to be paid in cash at settlement.

4.) Contract Deposit: _____.
This Deposit will be submitted with the Purchaser’s signed Purchase Contract.

5.) Balance to be paid in Cash at Settlement: _____

6.) Settlement Date: _____

7.) Time is of essence this LOI shall become null and void on _____.

This nonbinding letter of intent is not intended to be a Purchase Contract, but is intended only to provide the basis for the drafting of a standard real estate purchase contract for surface rights under the laws of the state of Wyoming by a qualified attorney. The parties shall become bound only if and when a written Purchase Contract is fully negotiated and executed.

Very truly yours,

Purchaser

By: _____
Its: _____

Agreed and accepted this ____ day of _____, _____.

David Randolph Snow Etal

By: _____
Its: _____

**WYOMING ASSOCIATION OF MUNICIPALITIES
2015 WAM ANNUAL CONVENTION
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2015 WAM Convention Business Meeting in Cheyenne, Saturday, June 13, 2015.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE MAIL/FAX TO WAM NO LATER THAN MAY 22, 2015

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 632-0398, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org

MAYORS DAY
of Recognition for
National Service
PROCLAMATION

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 7, 2015.

THEREFORE, BE IT RESOLVED that I, **Dennis Peters, Mayor of Basin, Wyoming**, do hereby proclaim April 7, 2015, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our town; to thank those who serve; and to find ways to give back to their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Basin Wyoming to be affixed this 6 day of April, 2015.

Dennis Peters, Mayor

Proclamation

Municipal Clerks Week

May 3 - 9, 2015

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, _____, Mayor of _____, do recognize the week of May 3 through May 9, 2015, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, _____ and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2015

Mayor

Attest: _____

MUNICIPAL CLERKS WEEK
May 3 - 9, 2015

A Proclamation, issued by the Town of Basin on April 6, 2015 resolves that the week of May 3 - 9, 2015 is designated as "Municipal Clerks Week."

Unanimously adopted by the Town of Basin, the Proclamation extends appreciation to all Municipal and Deputy Clerks for the services with which they provide their communities. Specifically, the Proclamation cites that the Clerk "serves as the professional link between the citizens, the local governing bodies and agencies of government at other levels."

The Proclamation was presented to Danielle Chapman and signed by the Town of Basin, Town Council. It also honors Municipal and Deputy Clerks for "continually striving to improve the administration of their duties through participation in education programs, seminars, workshops and annual meetings of their state, province, county and international professional organizations."

The International Institute of Municipal Clerks (IIMC), a professional association of City, Town, Township, Village, Borough, Deputy and County Clerks, sponsors Municipal Clerks Week. IIMC has 9,500 members throughout the United States, Canada and 15 other countries.

IIMC President Brenda Young, MMC, and Town Clerk-Treasurer for the Town of Nashville, Indiana, urges Municipal and Deputy Clerks to highlight the importance of their roles and functions and the impact the Municipal Clerk's office has on the public.

"There are many responsibilities of the Municipal and Deputy Clerk that the public takes for granted, such as keeping the council advised of legislation that affects them," said Young. "Yet, if Clerks are inattentive in their duties, then the efficient operation of our local government is greatly affected.

"The functions of the Clerk necessitate a thorough knowledge of law procedure, administration and interpersonal relations. To keep up with the consistent transformation in local government, many Clerks participate in continuing education and seminars and attending Clerk Institutes," said Young.

Danielle Chapman has served as the Town of Basin's Town Clerk, since June 2011 and has been a member of IIMC since September 2011. Danielle Chapman is also active in the Basin Area Chamber, the WAM educational committee, and her chapter of Fishing's Future-Big Horn Waters.

BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

Applicant to complete numbered spaces only.

PERMIT NO. _____

OWNER
JOB ADDRESS

JOB ADDRESS: *Please Assign Address*

DESC	LOT NO <i>5</i>	BLK <i>1</i>	TRACT <i>Wardell Addition</i>	(SEE ATTACHED SHEET)	
OWNER	MAIL ADDRESS <i>4049 Golf Course Road</i>		ZIP <i>82410</i>	PHONE <i>272-3124</i>	
CONTRACTOR	MAIL ADDRESS		PHONE		
ARCHITECT OR DESIGNER	MAIL ADDRESS		PHONE		
ENGINEER	MAIL ADDRESS		PHONE		

BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH <i>75'</i>	WIDTH <i>50'</i>
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Basement: Yes No Foundation: Conc Block Roof: Comp Builtup

Class of work: NEW ADDITION ALTERATION REPAIR MOVE REMOVE FENCE

Use of Building: *Residential*

Describe work: *Construct new house with attached garage, drive way, Parameter Fence, sidewalks and sprinkler system.*

Valuation of work: \$ *135,000*

REMARKS AND SPECIAL CONDITIONS:
Layout will be reversed. (Garage door facing south)

EASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

<p>AGREEMENT:</p> <p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>	<p>PLANS CHECKED BY:</p>	<p>PERMIT FEE:</p>																											
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">TYPE OF CONST</td> <td style="width: 33%;">OCCUPANCY GROUP</td> <td style="width: 33%;">DIVISION</td> </tr> <tr> <td>SIZE OF BLDG SQ FT</td> <td>NO OF STORIES</td> <td>MAXIMUM OCCUPANCY</td> </tr> <tr> <td>FIRE ZONE</td> <td>USE ZONE</td> <td>FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>NO OF DWELLING UNITS</td> <td>REQUIRED</td> <td>OFF STREET PARKING SPACES FURNISHED</td> </tr> <tr> <td>GARAGE</td> <td>ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/></td> <td>DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/></td> </tr> <tr> <td>FOOTING</td> <td>DATE</td> <td></td> </tr> <tr> <td>FRAMING</td> <td>DATE</td> <td></td> </tr> <tr> <td>FINISH</td> <td>DATE</td> <td></td> </tr> <tr> <td>FINAL</td> <td>DATE</td> <td></td> </tr> </table>	TYPE OF CONST	OCCUPANCY GROUP	DIVISION	SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY	FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No	NO OF DWELLING UNITS	REQUIRED	OFF STREET PARKING SPACES FURNISHED	GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>	FOOTING	DATE		FRAMING	DATE		FINISH	DATE		FINAL	DATE		
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FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No																											
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FOOTING	DATE																												
FRAMING	DATE																												
FINISH	DATE																												
FINAL	DATE																												
<p><i>David Sanders</i> APPLICANT</p> <p><i>[Signature]</i> BUILDING OFFICIAL</p>	<p><i>3/15/15</i> (DATE)</p> <p><i>3/17/15</i> (DATE)</p>																												

When Properly Validated (in this space) This Is Your Permit

BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO. _____

OWNER _____
JOB ADDRESS _____

Applicant to complete numbered spaces only.

JOB ADDRESS 858 N 7th

DESC	LOT NO <u>3 and 4</u>	BLK <u>15</u>	TRACT <u>Collins Addition</u>	☐ SEE ATTACHED SHEET!
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OWNER <u>David Sanders</u>	MAIL ADDRESS <u>4049 Golf Course Rd</u>	ZIP <u>82410</u>	PHONE <u>272-3124</u>
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CONTRACTOR <u>" "</u>	MAIL ADDRESS	PHONE
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ARCHITECT OR DESIGNER <u>" "</u>	MAIL ADDRESS	PHONE
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ENGINEER <u>" "</u>	MAIL ADDRESS	PHONE
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BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH <u>24'</u>	WIDTH <u>20'</u>
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Basement: Yes No Foundation: Conc Block Roof: Comp Builtup

Class of work: NEW ADDITION ALTERATION REPAIR MOVE REMOVE FENCE

Use of Building: Garage

Describe work: Construct 20' x 24' garage behind the house. Monolithic pad, Sidewalks and sprinkler system.

Valuation of work: \$ 21,000

REMARKS AND SPECIAL CONDITIONS:

EASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

	PLANS CHECKED BY:	PERMIT FEE:	
<p style="text-align: center;">AGREEMENT:</p> <p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>	TYPE OF CONST	OCCUPANCY GROUP	DIVISION
	SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY
	FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No
	NO OF DWELLING UNITS	REQUIRED	OFF STREET PARKING SPACES FURNISHED
	GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>
	FOOTING	DATE	
	FRAMING	DATE	
	FINISH	DATE	
FINAL	DATE		

David Bark 3/15/15
 APPLICANT (DATE)

St VBS 3/17/15
 BUILDING OFFICIAL (DATE)

When Properly Validated (in this space) This Is Your Permit

BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Phone 568-3331

PERMIT NO. _____

OWNER
JOB ADDRESS

Applicant to complete numbered spaces only.

JOB ADDRESS: 6010 Richardson

DESC	LOT NO <u>610</u>	BLK	TRACT	<input type="checkbox"/> SEE ATTACHED SHEET;		
OWNER	MAIL ADDRESS		ZIP	PHONE <u>272-1999</u>		
<u>Novaree Christopherson</u>	<u>P.O. 372</u>		<u>82410</u>	<u>307 272-7363</u>		
CONTRACTOR	MAIL ADDRESS		PHONE			
<u>Self</u>						
ARCHITECT OR DESIGNER	MAIL ADDRESS		PHONE			
ENGINEER	MAIL ADDRESS		PHONE			

BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH
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Basement: Yes No Foundation: Conc. Block Roof: Comp. Builtup

Class of work: NEW ADDITION ALTERATION REPAIR MOVE REMOVE FENCE

Use of Building: _____

Describe work: One right of the yard South Side

Valuation of work: \$ _____

REMARKS AND SPECIAL CONDITIONS: _____

EASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

	PLANS CHECKED BY:	PERMIT FEE:	
<p>AGREEMENT:</p> <p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>	TYPE OF CONST	OCCUPANCY GROUP	DIVISION
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	FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No
	NO OF DWELLING UNITS	REQUIRED	OFF STREET PARKING SPACES FURNISHED
	GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>
	FOOTING	DATE	
	FRAMING	DATE	
	FINISH	DATE	
	FINAL	DATE	

Novaree Christopherson 03-09-15
 APPLICANT (DATE)

[Signature] 3/17/15
 BUILDING OFFICIAL (DATE)

When Properly Validated (in this space) This Is Your Permit

BUILDING PERMIT APPLICATION

JURISDICTION OF TOWN OF BASIN, WYOMING

Applicant to complete numbered spaces only.

Phone 568-3331

PERMIT NO. _____

JOB ADDRESS 1004 Crest Ave.

DESC	LOT NO	BLK	TRACT	<input type="checkbox"/> SEE ATTACHED SHEET;
------	--------	-----	-------	--

OWNER <u>Gene Grose</u>	MAIL ADDRESS <u>14 N. Jordan Miles City, MT 59301</u>	ZIP	PHONE
----------------------------	--	-----	-------

CONTRACTOR <u>Gene Grose</u>	MAIL ADDRESS	PHONE	
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ARCHITECT OR DESIGNER	MAIL ADDRESS	PHONE	
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ENGINEER	MAIL ADDRESS	PHONE	
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BUILDING SET BACKS	FRONT (20 Ft. Min.)	SIDE (5 Ft. Min.)	SIDE (5 Ft. Min.)	REAR (5 Ft. Min.)	BUILDING DIMENSION	LENGTH	WIDTH
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Basement: Yes No Foundation: Conc. Block Roof: Comp. Builtup

Class of work: NEW ADDITION ALTERATION REPAIR MOVE REMOVE FENCE

Use of Building: _____

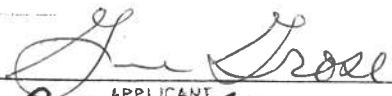

Describe work: 6 foot fence around garden and north end of property

Valuation of work: \$ _____

REMARKS AND SPECIAL CONDITIONS:
Both partys need to agree on the property line. or have surveyed

EASE ATTACH PLANS AND SPECIFICATIONS FOR PERMANENT RECORD OF CONSTRUCTION

	PLANS CHECKED BY:	PERMIT FEE:	
<p style="text-align: center;">AGREEMENT:</p> <p>This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.</p> <p>The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the city ordinances pertaining to the erection of buildings in the Town of Basin, Wyoming. Demolition work to be completed in 30 days unless otherwise noted under remarks.</p>	TYPE OF CONST	OCCUPANCY GROUP	DIVISION
	SIZE OF BLDG SQ FT	NO OF STORIES	MAXIMUM OCCUPANCY
	FIRE ZONE	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> Yes <input type="checkbox"/> No
	NO OF DWELLING UNITS	REQUIRED	OFF STREET PARKING SPACES FURNISHED
	GARAGE	ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/>	DOUBLE <input type="checkbox"/> SINGLE <input type="checkbox"/>
	FOOTING	DATE	
	FRAMING	DATE	
	FINISH	DATE	
FINAL	DATE		

 APPLICANT	<u>3-18-15</u> (DATE)
 BUILDING OFFICIAL	<u>3/31/15</u> (DATE)

When Properly Validated (in this space) This Is Your Permit